

# **EAST LITTLE YORK / HOMESTEAD SUPER NEIGHBORHOOD #47, INC. BY-LAWS**

## **Article I – Name**

The name of the Council shall be East Little York / Homestead Super Neighborhood #47, Inc.

## **Article II – Boundaries**

The East Little York / Homestead Super Neighborhood #47, Inc. is bounded on the north by the present city limits, on the south by Tidwell Rd., on the east by Houston Belt and Terminal rail line and on the west by Union Pacific rail line running paralleling Hirsch Rd. It includes the following subdivisions: Armstrong Acres, Calgary Woods, Fair Oaks, Fontaine Place, Northwood Manor, Mt. Houston, Riverwood Estates, Scenic Woods, Scenic Woods Plaza, Shady-Tidwell-Timbers and Timber Acres.

## **Article III. Purpose**

The purpose of this organization shall be to create a broad-based neighborhood forum where residents and stakeholders come together to discuss issues affecting their community and to develop a Super Neighborhood Action Plan (SNAP) to address them.

This organization shall also seek to provide social development, job training, economic development, affordable housing, educational and recreational facilities, educational opportunities and senior citizen housing.

## **Article IV. – Membership**

The East Little York / Homestead Super Neighborhood #47, Inc. membership shall be open to any organization (i.e. civic association, tenant association, merchant association religious association, community development center, business association, etc.) that are stakeholders in the East Little York / Homestead Super Neighborhood #47, Inc. boundary.

Participation in the East Little York / Homestead Super Neighborhood #47, Inc. shall not be limited by the imposition of membership requirements or fees, neither by the Council, or participating organizations.

The East Little York / Homestead Super Neighborhood #47, Inc. prohibits the exclusion of any individual or organization based on race, creed, color, religion, gender, sexual orientation or national origin from participating in Council activities or serving as a Council member.

It shall be the right of any stakeholder organization within East Little York / Homestead Super Neighborhood #47, Inc. to be represented, either through new or existing organizations.

## **Article V. Council Seats and Voting Authority**

The East Little York / Homestead Super Neighborhood #47, Inc. Council consists of seventeen distinct organizations: 1) Launch Point Community Development Center, 2) Scenic Woods Action, 3) North Forest ISD Council of PTA's, 4) Northeast Chamber of Commerce, 5) Armstrong Acres Civic Association, 6) Fontaine Scenic Woods Civic Club, 7) Northwood Manor Civic Club, 8) Riverwood Estates Civic Club Association, 9) Scenic Woods Plaza Civic Club, 10) Shady-Tidwell-Timbers Association, 11) Northeast Beyond 2000, 12) Calgary Woods, 13) CCC Advisory, 14) Concerned Citizens of Fair Oaks, 15) North Forest Adolescent Pregnancy Prevention, 16) Greater Urban Houston Redevelopment Corporation, and 17) Hispanic Housing and Education Corporation. Each selected one representative and one alternate of their members to sit on the East Little York / Homestead Super Neighborhood #47, Inc. Council (Council). The Council's formation was sanctioned by a consensus of the stakeholders. The East Little York / Homestead Super Neighborhood #47, Inc. Council currently consists of 17 members and 7 elected officers. Any legitimate organization (existing or newly created) identified and recognized by the East Little York / Homestead Super Neighborhood #47, Inc. Council shall have the right to add one representative and one alternate to the Council, unless other circumstances prohibits such arrangements. If a representative becomes an elected officer of the council, the organization shall move the alternate to the representative position on the council and select another alternate.

## **Article VI. – Officers**

The elected officers of the East Little York / Homestead Super Neighborhood #47, Inc. Council shall be president, vice-president, secretary, assistant secretary, treasurer, historian, and parliamentarian.

**Section 1.** The president shall preside over all general meetings and any executive committee meetings. The president shall have the authority to conduct meetings and to maintain order. The president shall appoint all committee chairs.

**Section 2.** The vice-president shall preside at meetings in the absence of the president. This office shall assist the president and shall perform various duties and serve on committees as assigned by the president.

**Section 3.** The secretary shall keep an accurate record of proceedings of all general meetings, attend to correspondence, act as custodian of current records, and file and maintain up-to-date membership lists and attendance records.

**Section 4.** The assistant secretary shall review and attend to all in-coming and out-going correspondence of the Council. The assistant secretary assumes the duties of the secretary in his or her absence.

**Section 5.** The treasurer shall keep an up-to-date record of all financial transactions, receive all money, and deposit funds in the bank. This officer shall disburse money as authorized by the Council. The treasurer shall present a report of finances at each general meeting of the Council. Checks disbursed shall contain the signature of the treasurer or secretary as well as the signature of the president.

**Section 6.** The historian shall keep a record and/or scrapbook of events and accomplishments of the Council.

**Section 7.** The parliamentarian shall advise the president, other officers, committees, and Council Members on parliamentary procedures. He or she shall act as the expert in the rules and usage of a deliberative assembly.

**Section 8.** All officers of the Council shall be elected every two years at the regular January meeting by a simple majority of the members of the Council. Officers shall be installed at the first general meeting in February and shall hold office for two (2) years. The president, secretary, treasurer and parliamentarian shall be elected in even years and the vice president, assistant secretary, and historian elected in odd years.

**Section 9.** All officers shall be elected by a quorum of the Council.

**Section 10.** A vacancy in an office shall be filled by a special election. Officers elected to fill vacancies shall assume office at the first general meeting following the special election and shall hold office until the next regular installation of officers.

**Section 11.** Any officer, who fails to meet the obligations and responsibilities of his office, may be removed from office by a majority vote of the Council.

#### **Article VII. Executive Committee**

The executive committee shall consist of elected officers in the East Little York/Homestead Super Neighborhood Council #47, Inc.

#### **Article VIII. Meetings**

The general meeting of the Council shall be held on the fourth Monday of each month, 7:00 p.m., in a place to be designated by the Council. All Council activities will be conducted in open meetings where all residents may observe discussions and participate under defined circumstances.

**Section 1.** In the event that the general meeting falls on a legal holiday, the time and date of the general meeting shall be set by the president at the preceding general meeting with the consent of the Council.

**Section 2.** A simple majority (50% + 1) of Council members shall constitute a quorum for the transaction of business at a general meeting.

**Section 3.** The East Little York / Homestead Super Neighborhood #47, Inc. Council activity shall be conducted in open meetings where all residents may observe discussions and participate. An individual wishing to speak to the Super Neighborhood #47 Council shall sign a "Speakers List" at the beginning of the meeting and shall be allowed three (3) minutes to speak, unless Council desires more information from said speaker.

**Section 4.** Super Neighborhoods-at-large/residents may participate via meetings open to the public and will be notified of decisions through their participating organizations, respective monthly civic association meetings/newsletters and may be published in various newspapers available to the community.

**Article IX. – Standing Committees**

The standing committee of the Council shall be Education, Public Relations and Housing projects etc.

**Section 1.** All standing committee chairpersons shall be appointed by the President or the Vice-President in his/her absence. The committee chairperson shall in turn, appoint at least two additional members.

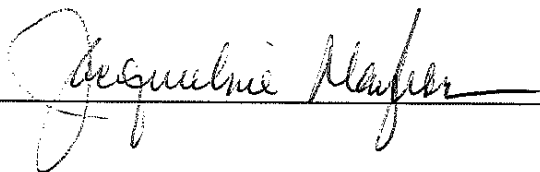
**Article X – Special Committees**

Special Committee shall be established as the need arises. Chairpersons of these committees shall be appointed by the President or the Vice-President in the absence of the president.

**Article XI – Amendment of By-Laws**

These by-laws may be amended by resolution from time to time on an as needed basis. The amendment(s) must be read and approved by a two-thirds (2/3) majority vote of Council at two (2) consecutive Council meetings in which a quorum is present.

Adopted by the East Little York / Homestead  
Super Neighborhood #47 Council, Inc.

  
\_\_\_\_\_  
President  
  
\_\_\_\_\_  
Secretary  
  
\_\_\_\_\_  
Date



# Heavy Trash Pickup Super Neighborhood No. 47 East Little York / Homestead

