



HOUSTON CIVIC EVENTS, INC.
A LOCAL GOVERNMENT CORPORATION
NOTICE OF QUARTERLY MEETING
HYBRID (Virtual and In-Person)

Houston Civic Events, Inc. will convene a quarterly meeting Tuesday, September 29, 2026, at 11:30 AM at Mayor's Office of Special Events Conference Room, First Floor, City Hall, 901 Bagby, Houston, Texas 77002, during which time the following items may be considered and possible action taken thereon:

1. Call to Order and Determination of Quorum
2. Public Comment
3. Sponsorship Team Introduction and Status Update.
4. Review and Approval of the Minutes from the May 12, 2026 HCE, Inc. Quarterly Meeting
5. Treasurer's Report
6. Audit Status Update
7. Consideration and Vote on Memorandum to File Regarding Management Fee Percentage Increase
8. Consideration and Vote on Proposed Procedure for DocuSign Requisition Forms
9. MOSE Event Update
10. Adjourn

Signed by:

Diana Untermeyer

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Diana Untermeyer, President

9/21/2026

The public meeting location will be City Hall, Mayor's Office of Special Events, 901 Bagby, 1st Floor Mezzanine, Houston, Texas 77002. . The designated presiding officer of the Board will be physically present at the aforementioned location, and some other Board directors may be physically present. --In accordance with the provisions of section 551.127 of the Texas Government Code applicable to a governmental body that extends into three or more counties, other Board directors may participate by videoconference.

Members of the public may also provide public comment during the public session portion of the meeting at Join the meeting via Teams using Meeting ID: 243 856 411 051 731 Passcode: YR375Jq3 or Dial in by phone 1 936-755-1521 United States, Huntsville Phone conference ID: 942 400 788#