

**HOUSTON ARCHAEOLOGICAL AND HISTORICAL COMMISSION (HAHC)**  
**MINUTES**  
**THURSDAY, 12 OCTOBER 2023**  
**CITY HALL ANNEX – COUNCIL CHAMBER – PUBLIC LEVEL**  
**MICROSOFT TEAMS: [HTTPS://BIT.LY/3RWVAR5](https://bit.ly/3RWVAR5)**  
**PHONE: 936-755-1521 MEETING ID: 337 706 260 #**

Call to Order at **2:34 PM** by David Bucek, Chair

<b>Commissioners</b>	<b>Quorum – Present / Absent / Remote</b>
David Bucek, Chair	Present
Beth Wiedower Jackson, Vice Chair	Present
Shantel Blakely	Present
Ann Collum	Present
John Cosgrove	Present
Steven Curry	Present
Tanya Debose	Present, left at 3:45 during Item D.8.
Ashley Elizabeth Jones	Present
Ben Koush	Present
Stephen McNiel	Present
Rhonda Sepulveda	<b>Absent</b>
Charles Stava	Present Remotely
Dominic Yap	Present
Jennifer Ostlind, Acting Secretary	Present

**Chair's Report** - None

**Director's Report** by Jennifer Ostlind, Deputy Director, Acting Secretary.

Announced new staff member Samantha de Leon, October Pedestrian Safety Month, Chapter 33 Amendments; City Council held a public hearing, and then subsequently added a new Section 33-269 to the Historic Preservation ordinance on September 20.

**Mayor Liaison's Report** - None

**RECONSIDERATION OF HAHC AUGUST 3, 2023, MEETING MINUTES, CONSIDERATION OF SEPTEMBER 14 MEETING AND SEPTEMBER 19 SPECIAL MEETING MINUTES**

Commission action: Minutes presented were approved.

Motion: Wiedower Jackson    Vote: Carried  
 Second: Yap                            Abstaining: Stava

**A. PRESENTATION AND CONSIDERATION OF THE 2024 HAHC MEETING DATES**

Commission action: Approved.

Motion: Wiedower Jackson    Vote: Unanimous  
 Second: Cosgrove                    Abstaining: None

**B. PUBLIC HEARING AND CONSIDERATION OF AND POSSIBLE ACTION ON A PROTECTED LANDMARK DESIGNATION APPLICATION FOR THE ALEXANDER Z. AND JULIA C. HESTER HOUSE AT 1703 WEST STREET, HOUSTON, TX 77026**

Staff recommendation: Approve the item per staff report and recommend it to the City Council.

Commission action: Approved per staff recommendation.

Speaker(s): Marlene Weekley- supportive

Motion: Debose

Vote: Unanimous

Second: Wiedower Jackson Abstaining: None

**C. CONSIDERATION OF AND POSSIBLE ACTION ON THE NOMINATION TO THE NATIONAL REGISTER OF HISTORIC PLACES OF THE SILLS MILLS, 5804 CANAL STREET, HOUSTON, TX 77011**

Staff recommendation: Approve the item per staff report and forward it to the National Register of Historic Places.

Commission action: Approved per staff recommendation.

Speaker(s): None

Motion: Koush

Vote: Unanimous

Second: Collum

Abstaining: None

**D. CONSIDERATION OF AND POSSIBLE ACTION ON CERTIFICATE OF APPROPRIATENESS APPLICATIONS FOR CONSENT AGENDA:**

#'s	Address	Application Type	Historic District	Staff Recommendation
1	3709 Montrose Blvd	New Construction – Commercial	Audubon Place	Approve
2	509 Teetshorn St	Alteration - Addition	Woodland Heights	Approve
3	1113 Tulane St	Alteration – Addition	Houston Heights West	Approval with Conditions
4	1113 Tulane St	New Construction – Gar/GarApt	Houston Heights West	Approval
5	2106 Decatur St	New Construction – Accessory Building	Old Sixth Ward	Approve
6	<b>1129 W Gardner</b>	<b>Alteration - Addition</b>	<b>Norhill</b>	<b>Approve</b>
7	211 E 31st ½ St	Alteration – Addition, Foundation, Siding or Trim, Doors, Windows, Porch or Balcony, Roof	Starkweather	Approve
8	<b>915 Key St</b>	<b>Alteration – Addition, Siding or Trim, Doors, Windows, Porch or Balcony, Roof</b>	<b>Norhill</b>	<b>Denial. COR</b>
9	702 W Cottage St	Alteration – Addition, Doors, Windows	Norhill	Approve
10	2028 W Gray St	Alteration – Siding or Trim, Doors, Windows, Storefront	River Oaks Theater and Shopping Center	Approve
11	<b>7711 Wynlea St</b>	<b>Alteration – Windows, Other</b>	<b>Glenbrook Valley</b>	<b>Denial</b>
12	<b>903 W Melwood St</b>	<b>Alteration- Addition</b>	<b>Norhill</b>	<b>Approval with Conditions</b>
13	1715 Bismark St	New Construction – Single Family Residential	Old Sixth Ward	Approve
14	3400 White Oak Dr	Alteration – Storefront	Houston Heights South	Defer

Commission action: Accepted recommendations for **Items D. 1, 2, 3, 4, 5, 7, 9, 10, 13 and 14** Certificates of Appropriateness (COA) and Certificates of Remediation (COR).

Motion: Cosgrove  
Second: Stava

Vote: Carried  
Abstaining: None

**D.6 1129 W GARDNER, NORHILL – DEFER**

Staff recommendation: Approval

Commission action: Deferred

Speaker(s): Amanda Reynolds - supportive

Motion: Yap  
Second: Cosgrove

Vote: Carried  
Opposed: McNiel

**D.8 915 KEY ST., NORHILL – APPROVED WITH CONDITIONS**

Staff recommendation: Denial of COA, Issuance of COR: work with staff on final design of front porch, expose the rafter tails, inset, and recess all windows, window trim to match contributing structures, install 117 smooth lap siding, work with staff on final approval of front door.

Commission action: Approved application as presented with the additional conditions that the owner can install new one over one window recessed with new hardy plank siding and that the windows match the wood.

Speaker(s): Mike McKee, applicant - supportive, Amanda Reynolds – apposed, Allen Fisher – position unknown

Motion: McNiel  
Second: Koush

Vote: Carried  
Opposed: Weider-Jackson, Yap

**D.11 7711 WYNLEA ST., GLENBROOK VALLEY – DENIAL/COR**

Staff recommendation: Denial of COA. Issuance of COR to install a new inset garage door similar to existing garage door with vertical column and matching dimension prior to alteration. Applicant to work with staff on final design.

Commission action: Accepted staff recommendations with the additional condition to install a new inset garage door similar to the existing garage door with vertical column while matching dimensions prior to alteration.

Speaker(s): Brenda Quinteros – supportive

Motion: Koush  
Second: Wiedower Jackson

Vote: Unanimous  
Abstaining: None

**D.12 903 W MELWOOD ST., NORHILL – APPROVAL WITH CONDITIONS**

Staff recommendation: Approval with conditions that the existing rear hipped roof to remain partially exposed i.e., lower ridge of the addition.

Commission action: Accept the design, the plan, and the massing as presented by the applicant, with changes in the details, including the siding on the addition as Hardie siding and not 117, adding a vertical board between the new siding in the old siding on the west elevation, the columns on the back porch or plain posts, no brackets on the addition and the addition have boxed eaves. The window on the east elevation may remain.

Speaker(s): John Herring, applicant, Amanda Reynolds, Yazan Jarrah – supportive

Motion: Koush  
Second: Weidower Jackson

Vote: Unanimous  
Abstaining: None

**E. COMMENTS FROM THE PUBLIC – None**

**F. COMMENTS FROM THE HAHC –**

Koush asked about levying fines for code enforcement in Historic Districts. Yap asked about the Class/Training Camp with Appeals Board. McNiel commented on the 50% Rule on Demolition Rules needs clarification for consistency. Jones announced October Archeology Month in Texas.

**G. HISTORIC PRESERVATION OFFICER’S REPORT**

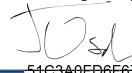
Roman McAllen commented about grant money received from the State on camp training for HAHC along with a possible Federal Grant.

The Norhill draft design guidelines were asked to be present at a neighborhood association meeting the week of October 30<sup>th</sup>.

**H. ADJOURNMENT**

There being no further business brought before the Commission, Chair David Bucek adjourned the meeting at **5:15 PM**.

DocuSigned by:  
  
36F525FBBAD9472...  
David Bucek, Chair

DocuSigned by:  
  
51G3A0FD6F6743D...  
Jennifer Ostlind, Acting Secretary