

## Historic Office of Preservation Board and Commission Training

Houston Archaeological and Historical Commission and Historic Preservation Appeals Board  
Ethics Training

**Thursday, March 24, 2022**

Meeting held in Council Chambers, Public Level, City Hall Annex,  
with telephonic/video conference via Microsoft Teams <https://bit.ly/3ulKylh>  
2:30 p.m.

### **CALL TO ORDER AND ROLL CALL BY CHAIRS**

Historic Preservation Appeals Board (HPAB) Acting Chair Doug Elliott called the meeting to order at 2:48 p.m. He and Houston Archaeological and Historical Commission (HAHC) Acting Chair David Bucek called role and a quorum was present.

#### HPAB:

J.D. Bartell	Present virtually
Tanya Debose	Present virtually
Truman Edminster	Present
Douglas Elliott, Vice Chair	Present
Rob Hellyer	Present

#### HAHC:

David Bucek, Vice Chair	Present
Ann Collum	Present virtually
John Cosgrove	Absent
Steven Curry	Present
Ashley Elizabeth Jones	Present
Ben Koush	Present virtually
Stephen McNiel	Present virtually
Rhonda Sepulveda	Absent
Urmila Srinivasan	Absent
Charles Stava	Present virtually
Beth Wiedower Jackson	Present
Dominic Yap	Present

#### Secretary and Director:

Margaret Wallace Brown	Present
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### **A. Welcome - No Report**

### **B. Houston Office of Preservation Comments - Roman McAllen, HPO**

### **C. Approval of the January 13, 2020 and the February 28, 2022 HPAB Minutes**

Motion was made by Board Member Hellyer, and seconded by Board Member Edminster, to approve the January 13, 2020 and the February 28, 2022 HPAB Minutes. Motion passed unanimously by the HPAB.

**D. Legal Ethics, Procedural and Other Issues - Kim Mickelson, City Attorney's Office**

- 1. Overview of Role and Authority**
- 2. Conflicts of Interest and Ethics Requirements**
  - a. State law**
  - b. City of Houston ordinances**
- 3. Open Government Requirements**
  - a. Open Meetings**
  - b. Public Records**
- 4. Rules of Procedure and conduct of meetings**


**E. Comments from HAHC and HPAB Members**

Comments were made about not designing from dais, defining economic hardships, abstentions clarifications, reasons for denial, and other general items.

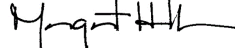
**F. Public Comment - None**

**G. Adjournment**

There being no further business brought before the Board or Commission, Acting Chair David Bucek adjourned the meeting at 4:36 p.m.

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**David Bucek**  
**Acting Chair HAHC**

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**Margaret Wallace Brown**  
**Executive Secretary**

The Houston Architectural and Historic Commission and the Historic Preservation Appeals Board each reserved the right to convene in Executive Session as authorized by the Texas Open Meetings Act, Texas Gov't Code Chapter 551, under any applicable exception thereto, including but not limited to Sec. 551.071, Consultation with Attorney.