

**HISTORIC OFFICE OF PRESERVATION
BOARD AND COMMISSION TRAINING MINUTES
THURSDAY, MAY 18, 2023, BEGINNING AT 11:30 A.M.
611 WALKER, 6TH FLOOR, RAIA ROOM**

CALL TO ORDER at 11:31 AM by Nicole Smothers, Deputy Assistant Director
Chair J.D. Bartell, Historic Preservation Appeals Board (HPAB)
Chair David Bucek, Houston Archaeological and Historical Commission (HAHC)

HPAB Board Members:	Quorum – Present / Absent / Remote
Chair J.D. Bartell , Position Two, former PC member	Present
Vice Chair Douglas Elliott , Position Three, former HAHC	Present
Truman Edminster , Position One, former PC member	Present
Rob Hellyer , Position Four, HAHC former HAHC member	Present
Libby Viera-Bland , Position Five, Citizen Rep	Present
HAHC Commissioners:	
Chair David Bucek , Architect	Present
Vice Chair Beth Wiedower Jackson , Commercial Rep	Present
Ann Collum , Citizen Rep	Absent
John Cosgrove , Real Estate Appraisor	Present
Steven Curry , Preservation Professional	Present
Tanya Debose , Citizen Rep	Present @ 12:48 during Item C
Ashley Jones , Archeologist	Present
Ben Koush , Citizen Rep	Present
Stephen McNeil , Remodeler/Builder	Present
Rhonda Sepulveda , Cultural History Organization Rep	Absent
Charles Stava Citizen Rep	Absent
Dominic Yap , Citizen Rep	Present
Secretary Margaret Wallace Brown , Director	Present

Non-Quorum Attendees included staff and:

Jennifer Ostlind, Alternate Secretary, Deputy Director - Present
Marta Crinejo, Mayor's Liaison - Present

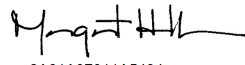
- A. WELCOME - DIRECTOR MARGARET WALLACE BROWN**
- B. HOUSTON OFFICE OF PRESERVATION COMMENTS - ROMAN MCALLEN, HPO AND TEAM**
- C. TRAINING FOR BOARD MEMBERS AND COMMISSIONERS: ETHICS, PROCEDURAL, GOVERNANCE, AND OPERATIONAL MATTERS KIM MICKELSON, CITY ATTORNEY'S OFFICE – No Action Taken**
- Ethics and conflicts of interest
 - Open government requirements
 - Changes to the historic program and procedures
 - Rules of procedure for Commission and Board
 - Scope of Commission and Board authority and relationship

- D. COMMENTS FROM HAHC AND HPAB MEMBERS** – None
- E. PUBLIC COMMENT** - None
- F. ADJOURNMENT**

There being no further business brought before the Board, Chair J.D. Bartell adjourned the meeting at 1:55 PM.

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Chair J.D. Bartell

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Secretary Margaret Wallace Brown

The Houston Architectural and Historic Commission and the Historic Preservation Appeals Board each reserve the right to convene in Executive Session as authorized by the Texas Open Meetings Act, Texas Gov't Code Chapter 551, under any applicable exception thereto, including but not limited to Sec. 551.071, Consultation with Attorney.