
CERTIFICATE OF APPROPRIATENESS

Application Date: September 1, 2022

Applicant: Lawrence Chen, owner; David Jefferis, agent

Property: 1711 Shearn Street

Significance: Contributing

Proposal: • Alteration – 1 story rear addition

See attached drawing set for details.

Public Comment: No public comment received.

Civic Association: None

Recommendation: Approval

HAHC Action: -

APPROVAL CRITERIA

ALTERATIONS, REHABILITATIONS, RESTORATIONS AND ADDITIONS

Sec. 33-241: HAHC shall issue a certificate of appropriateness for the alteration, rehabilitation, restoration or addition of an exterior feature of (i) any landmark, (ii) protected landmark, (iii) any building, structure or object that is part of an archaeological site, or (iv) contributing building in a historic district upon finding that the application satisfies the following criteria, as applicable:

S D NA S - satisfies D - does not satisfy NA - not applicable

- (1) The proposed activity must retain and preserve the historical character of the property;
(2) The proposed activity must contribute to the continued availability of the property for a contemporary use;
(3) The proposed activity must recognize the building, structure, object or site as a product of its own time and avoid alterations that seek to create an earlier or later appearance;
(4) The proposed activity must preserve the distinguishing qualities or character of the building, structure, object or site and its environment;
(5) The proposed activity must maintain or replicate distinctive stylistic exterior features or examples of skilled craftsmanship that characterize the building, structure, object or site;
(6) New materials to be used for any exterior feature excluding what is visible from public alleys must be visually compatible with, but not necessarily the same as, the materials being replaced in form, design, texture, dimension and scale;
(7) The proposed replacement of exterior features, if any, should be based on an accurate duplication of features, substantiated by available historical, physical or pictorial evidence, where that evidence is available, rather than on conjectural designs or the availability of different architectural elements from other structures;
(8) Proposed additions or alterations must be done in a manner that, if removed in the future, would leave unimpaired the essential form and integrity of the building, structure, object or site;
(9) The proposed design for any exterior alterations or addition must not destroy significant historical, architectural, archaeological or cultural material, including but not limited to siding, windows, doors and porch elements;
(10) The proposed alteration or addition must be compatible with the massing, size, scale material and character of the property and the context area; and
(11) The distance from the property line to the front and side walls, porches, and exterior features of any proposed addition or alteration must be compatible with the distance to the property line of similar elements of existing contributing structures in the context area.

- General Notes**
- All work shall conform to all applicable codes and ordinances.
 - Do not scale drawings: use calculated dimensions only. Verify existing "as-built" dimensions as req'd. All dimensions are to face of stud unless noted otherwise.
 - Verify all rough-in dimensions and locations for equipment, fixtures etc. Provide all blocking, buck-outs, backing and jacks required for installation.
 - All wood in contact with concrete to be pressure treated.
 - All flashing to be galvanized, galvalume or factory finish to be approved by architect and owner.
 - Contractor shall verify all existing conditions prior to initiating any portion of the work.
 - Provide all protection, shoring and bracing as required by site conditions in order to maintain a safe job site and protect components to remain.
 - Stair and guardrail openings to be less than 4".
 - Tight line all affected drainage to approved drainage system.
 - All framing to be properly caulked, sealed, gasketed or otherwise treated to minimize air infiltration prior to sheathing and finishing.
 - All (new) smoke detectors to be hardwired to home's electrical system.

- Applicable Codes**
All codes with Houston Amendments
- 2015 International Residential Code
 - 2015 Uniform Mechanical Code
 - 2015 Uniform Plumbing Code
 - 2020 National Electrical Code
 - 2015 International Energy Conservation Code

- Attic Access Appliances**
- Catwalk**
- M1305.1.3**
Provide an unobstructed passageway not more than 20 feet in length when measured along the centerline of the passage way from the opening to the appliance with a minimum headroom height of 30 inches and a minimum width of 30 inches

- Clearance**
- M1305.1.3**
A level surface space at least 30 inches deep and 30 inches wide shall be present along all sides of the appliance where access is required.

- Bathtub and Shower Spaces**
- R307.2**
Bathtub and shower floors and walls above bathtubs with installed shower heads and in shower compartments shall be finished with a nonabsorbent surface. Such wall surfaces shall extend to a height of not less than 6 feet above the floor

- Stairs**
- Treads and Risers**
- R311.7.5.1**
7 3/4" max. riser height
- R311.7.5.2**
10" min. tread depth

- Handrails**
- R301.5**
Designed to withstand a single concentrated 200 lb. load applied in any direction at any point along the top
- R311.7.8**
Provide at least one side of each continuous run of treads or flight with ≥ 4 risers
- R311.7.8.1**
34" min. - 38" max. height, measured vertically from sloped plane adjoining tread nosings
- R311.7.8.2**
Continuous for full length of flight from a point directly above top riser of flight to point directly above lowest riser. Ends terminate in newel post or safety terminals. Space from wall to > 1 1/2"

- Guardrails**
- R301.5**
Designed to withstand a single concentrated 200 lb. load applied in any direction at any point along the top. Guardrail infill components shall be designed to withstand a horizontally applied normal load of 50 lbs. on an area equal to 1 square foot
- R312**
Required where floor ≥ 30" above adjacent floor or grade
- R312.2**
36" min. height, 4" max. opening. 4" diameter max. openings between all parts. 6" diameter max. at triangular opening formed by the riser, tread, and bottom of rail

- Fireblocking**
- General**
- R302.11**
In combustible construction, fireblocking shall be provided to cut off all concealed draft openings (both vertical and horizontal) and to form an effective fire barrier between stories, and between a top story and the roof space. Fireblocking shall be provided in wood-frame construction in the following locations:
- In concealed spaces of stud walls and partitions, including furred spaces and parallel rows of studs or staggered studs, as follows:
 - Vertically at the ceiling and floor levels.
 - Horizontally at intervals not exceeding 10 feet (3048 mm).
 - At all interconnections between concealed vertical and horizontal spaces such as occur at soffits, drop ceilings and cove ceilings.
 - In concealed spaces between stair stringers at the top and bottom of the run. Enclosed spaces under stairs shall comply with Section R302.7.
 - At openings around vents, pipes, ducts, cables and wires at ceiling and floor level, with an approved material to resist the free passage of flame and products of combustion. The material filling this annular space shall not be required to meet the ASTM E 136 requirements.
 - For the fireblocking of chimneys and fireplaces, see Section R1003.19.
 - Fireblocking of cornices of a two-family dwelling is required at the line of dwelling unit separation.

- Materials**
- R302.11.1**
Except as provided in Section R302.11, Item 4, fireblocking shall consist of the following materials:
- Two-inch (51 mm) nominal lumber.
 - Two thicknesses of 1-inch (25.4 mm) nominal lumber with broken lap joints.
 - One thickness of 23/32-inch (18.3 mm) wood structural panels with joints backed by 23/32-inch (18.3 mm) wood structural panels.
 - One thickness of 3/4-inch (19.1 mm) particleboard with joints backed by 3/4-inch (19.1 mm) particleboard.
 - One-half-inch (12.7 mm) gypsum board.
 - One-quarter-inch (6.4 mm) cement-based millboard.
 - Batts or blankets of mineral wool or glass fiber or other approved materials installed in such a manner as to be securely retained in place.
 - Cellulose insulation installed as tested for the specific application.

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Site Plan and General Notes

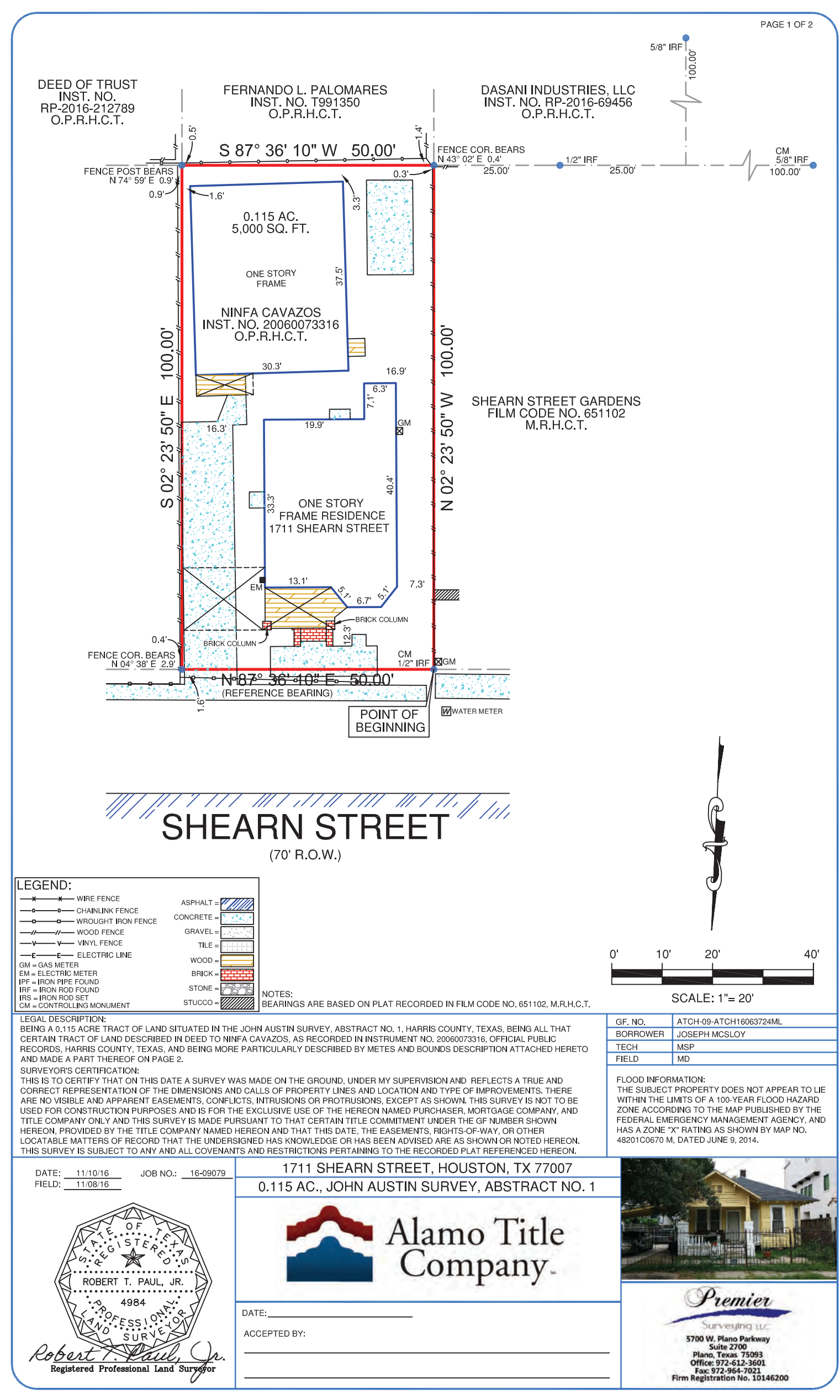
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1804 Fletcher Street
Houston, TX 77009

Chen Family Addition and Remodel

1711 Shearn Street
Houston, TX 77007

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Project information

Description
914 sq. ft. addition to existing 1,073 sq. ft. single family residence 1,987 sq. ft. total building after addition 4 bedrooms, 2 1/2 bathrooms after addition

Occupancy Classification
R-3, Residential single family

Construction Type 5-B
Wood frame on block-and-beam foundation

MEP Permits
Acquired by general contractor and licensed subcontractors

Legal Description

5,000 sq. ft.
Lot 9, Block 299
Baker NSBB
Key Map: 493F

Square Footage Calculation

Category	Area
Existing Building	1,073
First Floor Conditioned	975
First Floor Porch	98
Building after Demolition	1,055
First Floor Conditioned	957
First Floor Porch	98
Proposed Addition	932
First Floor Conditioned	816
First Floor Porch	116
Proposed Building after Addition	1,987
First Floor Conditioned	1,773
First Floor Porch	214

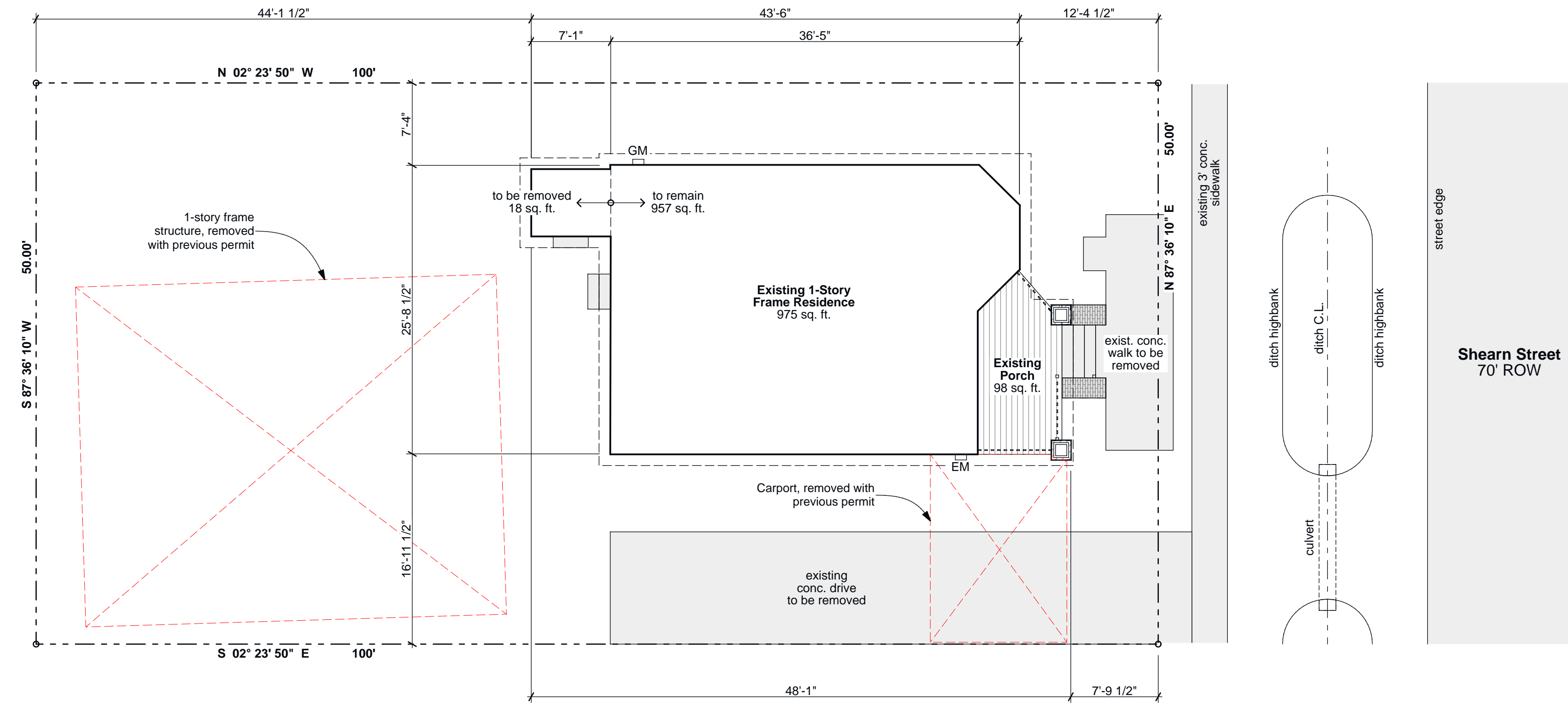
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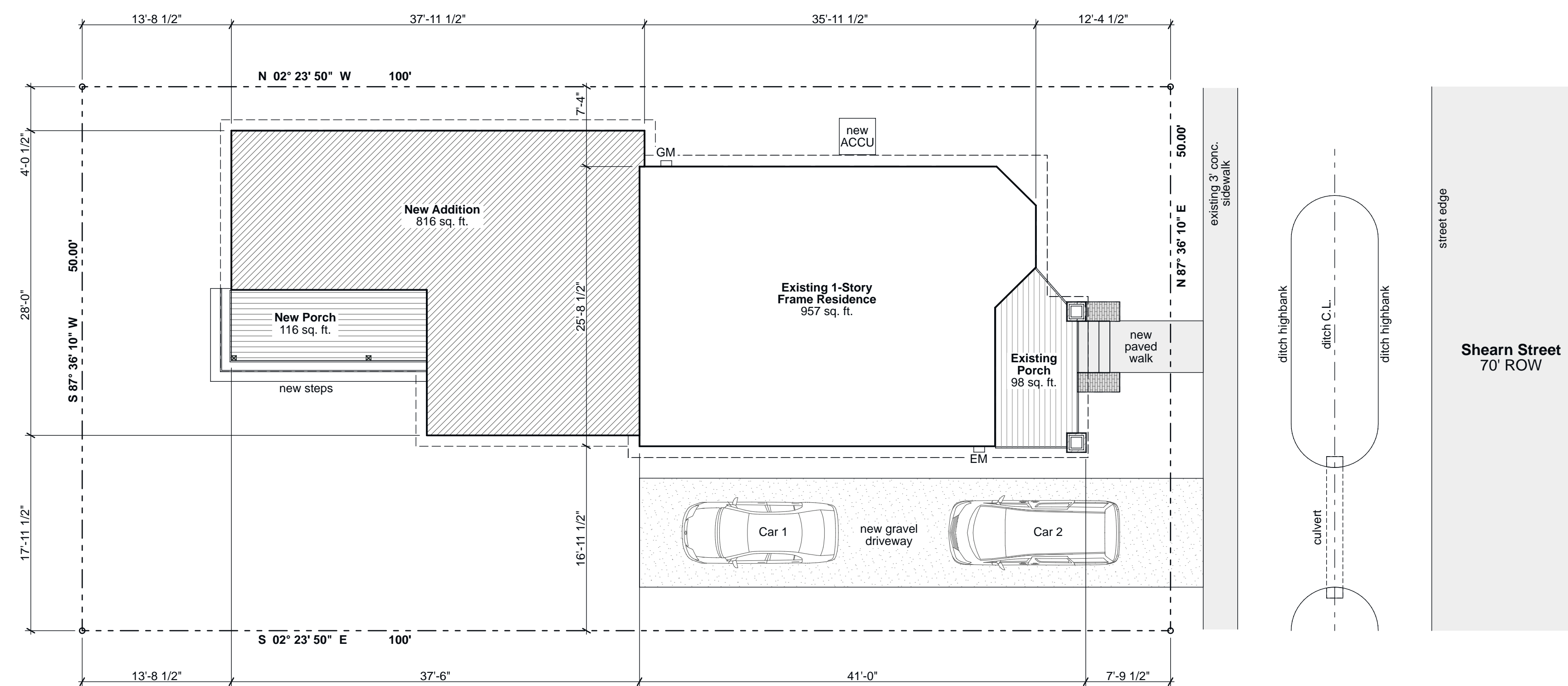
Survey and General Notes

A001

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14 Site Plan - Existing
SCALE: 1/8" = 1'-0"



04 Site Plan - Proposed
SCALE: 1/8" = 1'-0"

Legal Description
5,000 sq. ft. Lot 9, Block 299 Baker NSBB Key Map: 493F

- Site Drainage Notes**
1. Site shall be graded so that no water flows out to adjacent lots.
 2. Surface drainage shall be diverted to a storm sewer conveyance or other approved point of collection that does so as to not create a hazard. Lots shall be graded to drain surface water away from foundation walls. The grade shall fall a minimum of 6 inches within the first 10 feet.
 3. Impervious surfaces within 10'-0" of the building shall be sloped a minimum of 5% away from the building.
 4. Site drains to open ditch and culverts at Shearn Street

- Elevation Notes**
1. The finished floor of the building shall be not less than 12 inches above the nearest sanitary sewer manhole (SSM) rim.
 2. Nearest SSM at the corner of Shearn and Johnson, assumed elevation of rim is 47'-0" (per COH GIMS typography)
 3. Assumed elevation of finish floor of the new residence is 51'-6"

- Right-of-Way Work Notes**
1. No work to be performed in ROW as part of this scope of work
 2. Existing ditches, culverts, sidewalks, and driveway approaches to remain

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Existing and Proposed Site Plans

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20 Existing 4" Wood Siding
NOT TO SCALE



19 Existing Corner Boards
NOT TO SCALE



19 View from Northwest - Existing
NOT TO SCALE



17 View from Southwest - Existing
NOT TO SCALE

- Siding and Trim Restoration Notes**
1. Remove all existing cementitious siding and trim
 2. Remove existing non-original water table
 3. Repair and restore all existing 4" wood lap siding below cementitious siding
 4. Repair and restore all existing wood rafter tails, frieze boards, corner boards, and window/door surrounds
 5. Provide new wood trim at existing house and proposed addition to match existing, original trim at all locations described in note 4



15 Joint at Window Sill and Non-Original Water Table
NOT TO SCALE



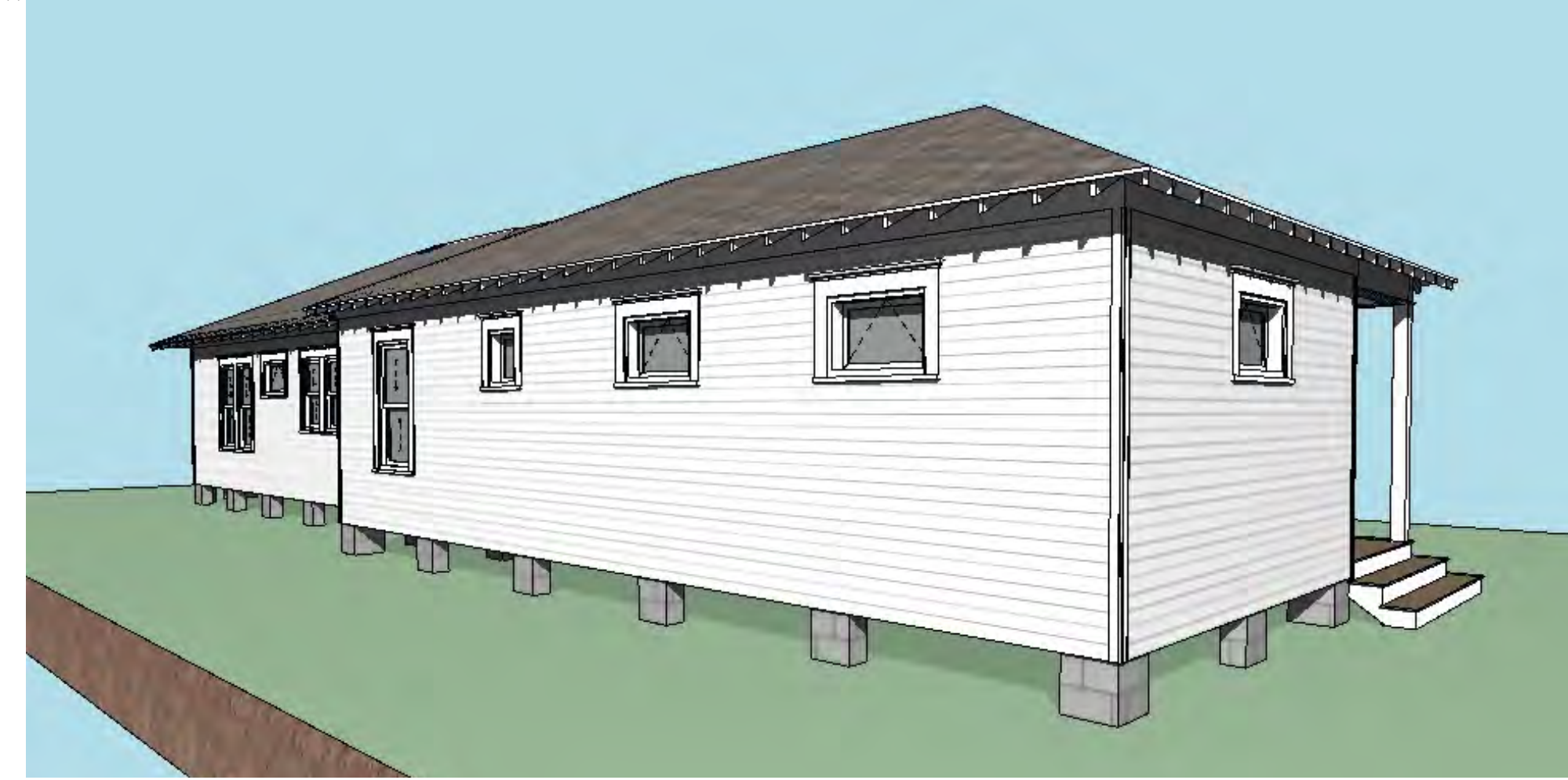
14 View from Southeast - Existing
NOT TO SCALE



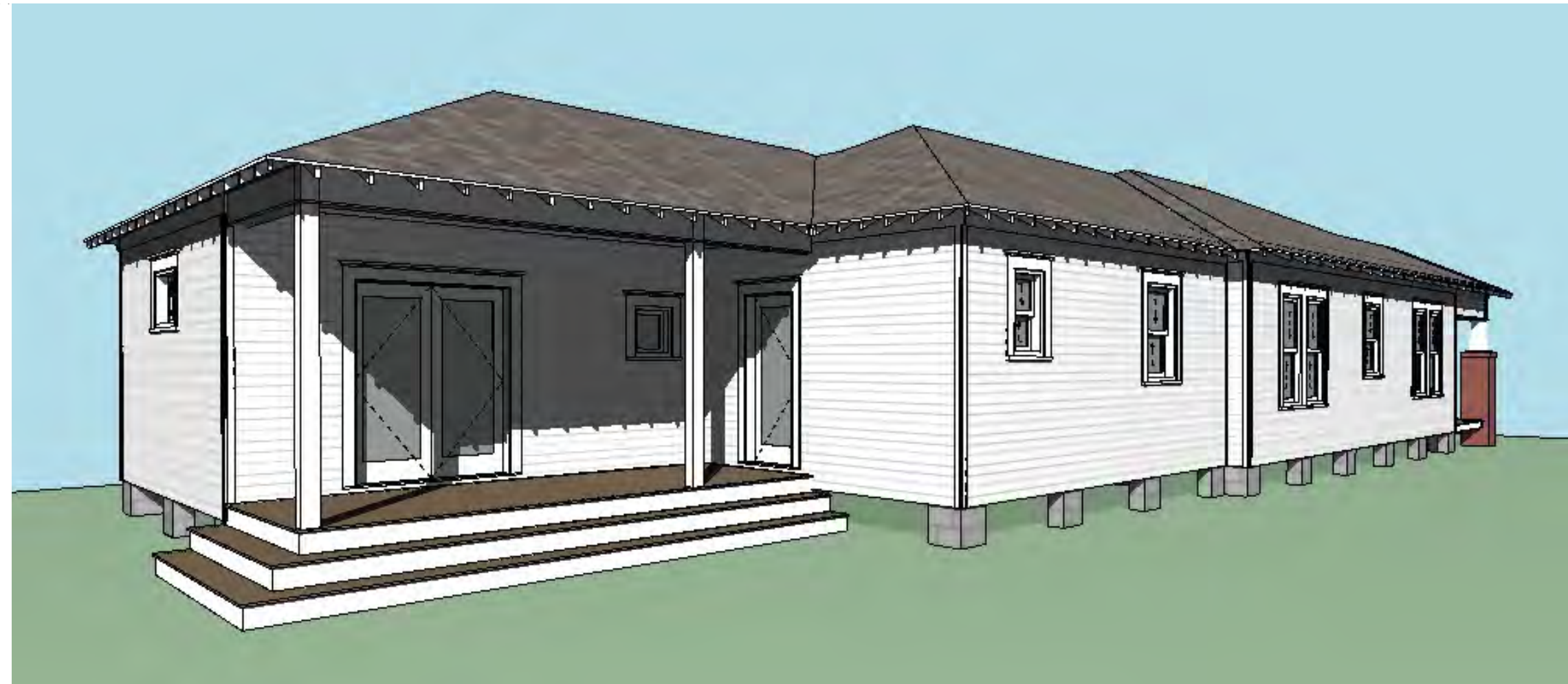
12 View from Northeast - Existing
NOT TO SCALE



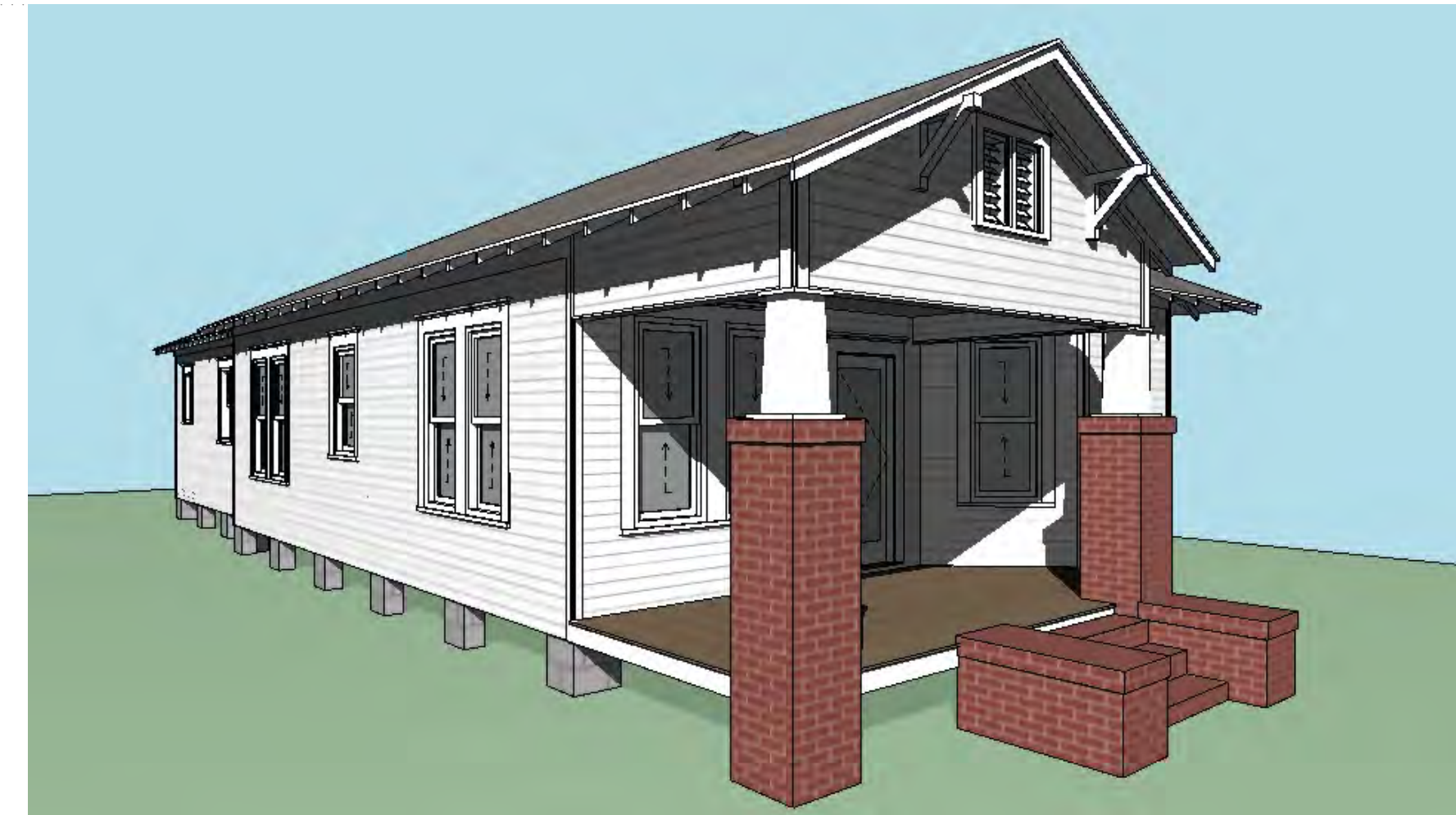
09 View from Northwest - Proposed
NOT TO SCALE



07 View from Southwest - Proposed
NOT TO SCALE



04 View from Southeast - Proposed
NOT TO SCALE



02 View from Northeast - Proposed
NOT TO SCALE



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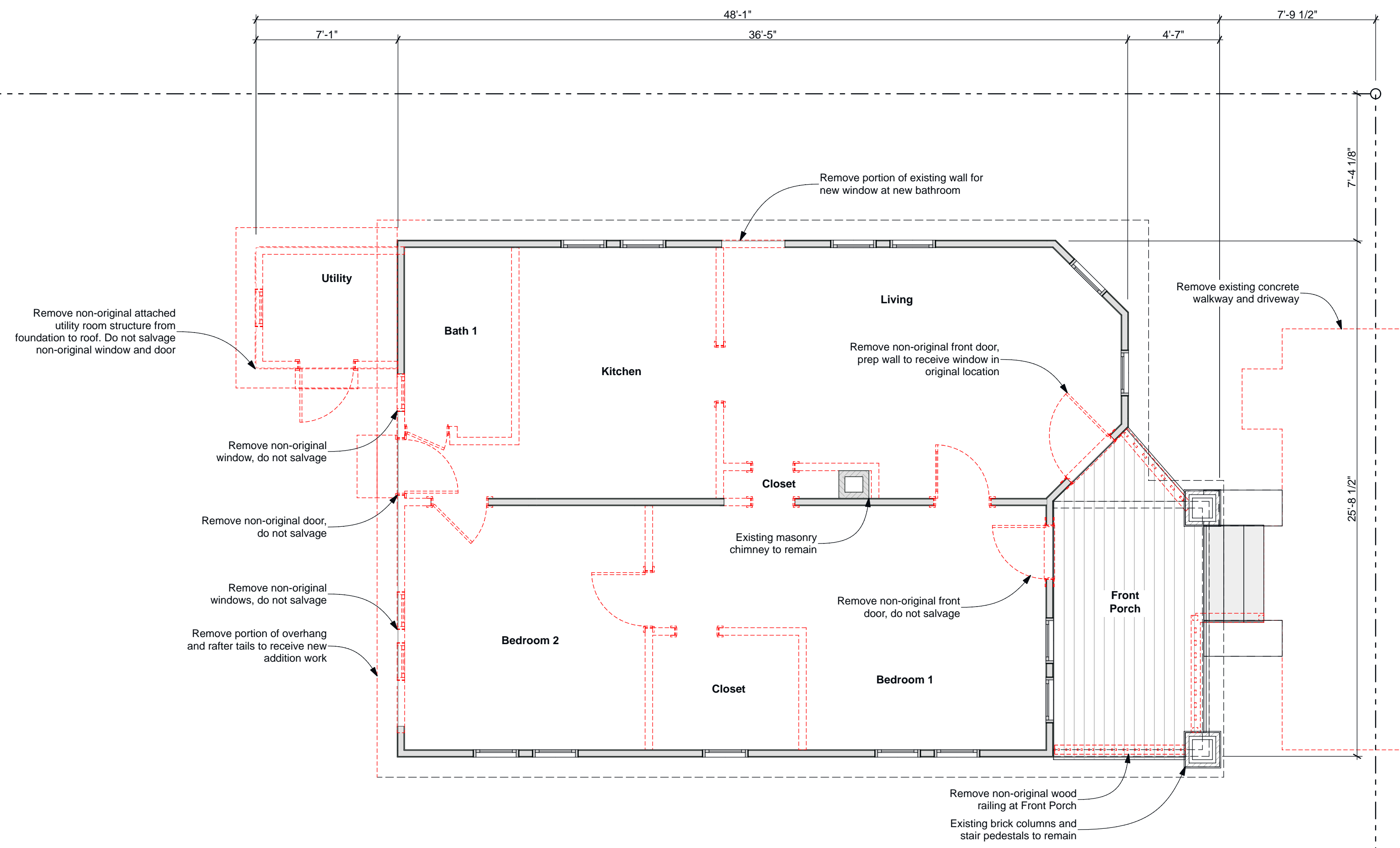
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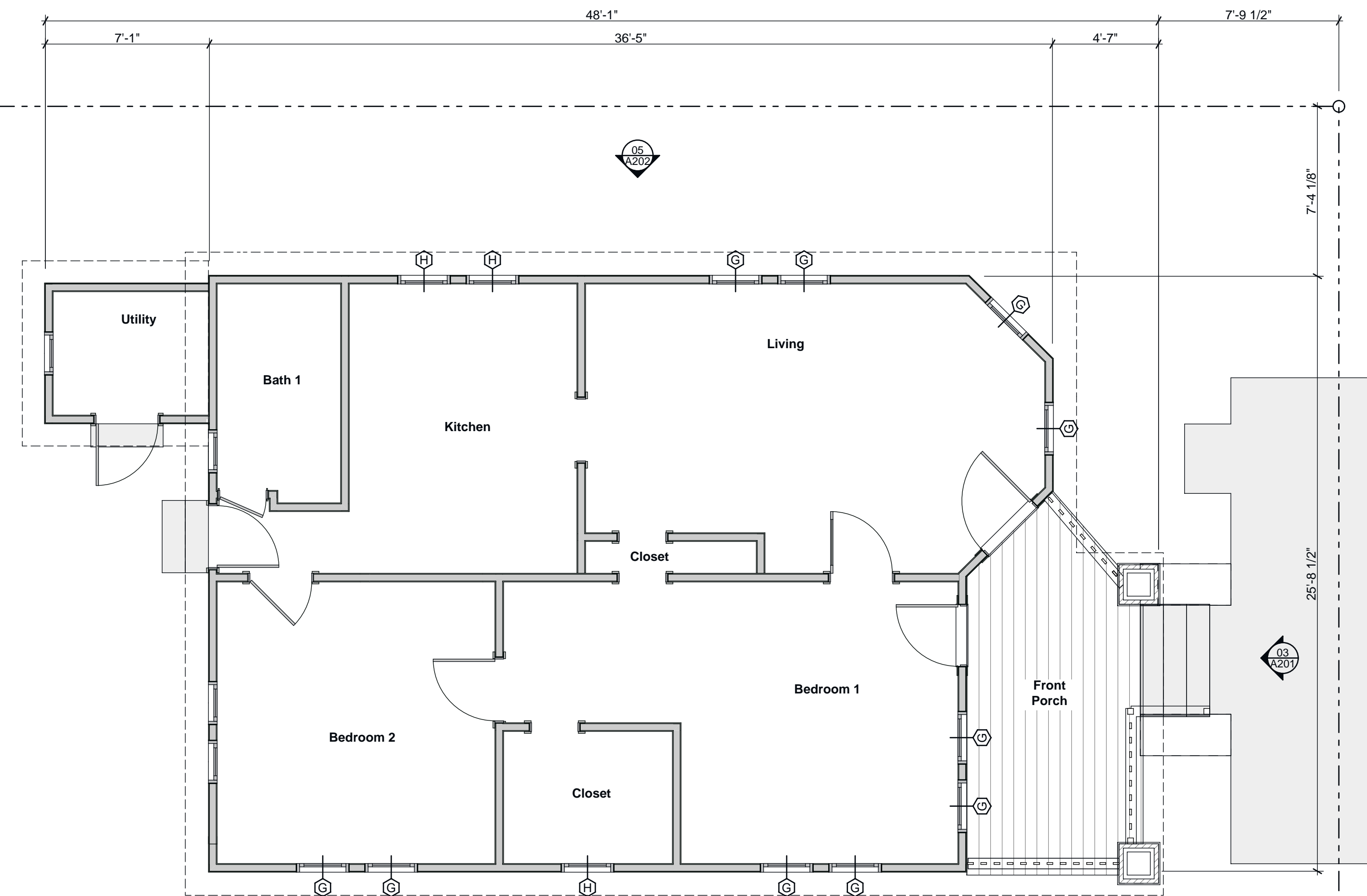
Existing and Proposed
Views

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14 First Floor Plan - Demolition
SCALE: 1/4" = 1'-0"



04 First Floor Plan - Existing
SCALE: 1/4" = 1'-0"

Demolition Plan Legend	
	Framing Dimension
	Finish Dimension
	Existing work to remain
	Existing work to be removed

- Demolition Plan General Notes**
- General Contractor to confirm dimensions on-site. Contact architect if discrepancy is found between plan dimensions and on-site dimensions
 - Clear/Min. specified dimensions must be maintained for code compliance or fixture requirements
 - Do not scale dimensions or finish hatches from drawings
 - Protect existing items and finishes to remain against damage during construction
 - Shore existing structure to remain as required. Contact Architect with any discrepancies between structural plans and on-site framing conditions
 - At existing residence to remain and be levelled, verify extent of existing foundation work to remain

- Window and Door Demolition Notes**
- All windows to remain are original wood. Protect for the duration of construction. Repair and restore to like-new condition
 - All windows to be removed are non-original and will not be salvaged for re-use
 - All exterior doors are non-original and will be removed. A new front door will be installed
 - All original interior doors to be removed and salvaged for re-use in the remodel and addition

- Masonry Restoration Notes**
- Existing Front Porch columns and stair pedestals to remain. Patch and repair brick and mortar as required
 - Existing brick chimney to remain. Patch and repair masonry as required. Provide new sealed cap flashing

- Siding and Trim Restoration Notes**
- Remove all existing cementitious siding and trim
 - Remove existing non-original water table
 - Repair and restore all existing 4" wood lap siding below cementitious siding
 - Repair and restore all existing wood rafter tails, frieze boards, corner boards, and window/door surrounds
 - Provide new wood trim at existing house and proposed addition to match existing, original trim at all locations described in note 4



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Floor Plans - Existing and Demolition

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Door Schedule							
Label	Manufacturer	Width	Height	Operation	Leaf	Finish	Notes
01	Custom wood	2'-8"	6'-8"	Inswing	Custom glazed	Stain	Tempered glass, clear
02	Therma-Tru	2'-8"	6'-8"	Inswing	1-panel glazed	Paint	Tempered glass, clear
03	Therma-Tru	5'-4"	6'-8"	Inswing Double	1-panel glazed	Paint	Tempered glass, clear
10	Masonite	2'-8"	6'-8"	Inswing	2-panel	Paint	-
11	Masonite	4'-0"	6'-8"	Outswing Double	2-panel	Paint	-
12	Masonite	3'-0"	6'-8"	Cased opening	-	-	-
13	Masonite	2'-6"	6'-8"	Inswing	2-panel	Paint	-
14	Masonite	2'-8"	6'-8"	Inswing	2-panel	Paint	-
15	Masonite	4'-0"	6'-8"	Outswing Double	2-panel	Paint	-
16	Masonite	2'-0"	6'-8"	Inswing	2-panel	Paint	-
17	Masonite	2'-8"	6'-8"	Cased opening	-	-	-
18	Masonite	2'-6"	6'-8"	Outswing	2-panel	Paint	-
19	Masonite	2'-8"	6'-8"	Cased opening	-	-	-
20	Masonite	2'-8"	6'-8"	Inswing	2-panel	Paint	-
21	Masonite	2'-0"	6'-8"	Outswing Double	2-panel	Paint	-
22	Masonite	2'-8"	6'-8"	Inswing	2-panel	Paint	-
23	Masonite	2'-6"	6'-8"	Cased opening	-	-	-
24	Masonite	2'-6"	6'-8"	Pocket	2-panel	Paint	Provide heavy-duty hardware with soft-close
25	Masonite	2'-8"	6'-8"	Cased opening	-	-	-

Window Schedule								
Label	Manufacturer	Operation	Width	Height	R.O. Width	R.O. Height	Notes	
A	Salvaged wood	Double-Hung	2'-3"	5'-4"	2'-4"	5'-5"	New location of historic salvaged wood window	
B	Existing wood	Double-Hung	2'-9 3/8"	5'-4"	2'-10 1/8"	5'-4 3/4"	Existing wood window to remain	
C	Jeld-Wen	Double-Hung	2'-5 3/8"	4'-0"	2'-6 1/8"	4'-0 3/4"	-	
D	Jeld-Wen	Double-Hung	1'-9 3/8"	3'-0"	1'-10 1/8"	3'-0 3/4"	-	
E	Jeld-Wen	Awning	3'-1 3/8"	2'-0"	3'-2 1/8"	2'-0 3/4"	-	
F	Jeld-Wen	Fixed	1'-9 3/8"	2'-0"	1'-10 1/8"	2'-0 3/4"	-	
G	Salvaged wood	Double-Hung	2'-3"	5'-4"	-	-	New location of historic salvaged wood window	
G	Existing wood	Double-Hung	2'-3"	5'-4"	-	-	Existing wood window to remain	

Exterior Window Notes

- Contractor to field verify all rough opening dimensions prior to ordering windows
- All new JELD-WEN windows to be 1/1, W-2500 Auralast Pine, primed
- All new windows to have insulated, low-e glazing and recessed, inset mounting fins
- All window sills to be >18" AFF, no tempered glazing required
- All window sills to be <72" above finish grade, no WOCD required. See Elevations
- New windows in showers to have glazing at >60" above adjacent walk surface, no tempered glazing required
- New window head heights to match existing unless noted otherwise on drawings

Egress Window Calculations

Required (First Floor)
 Clear Opening Width ≥ 20"
 Clear Opening Height ≥ 24"
 Minimum Clear Opening ≥ 5.7 sq. ft.
 Maximum Sill Height above floor = 44"

Window B Provided
 Clear Opening Width = 29.813"
 Clear Opening Height = 28.375"
 Clear Opening Area = 5.67 sq. ft.
 Sill Height above floor = 24"

Square Footage Calculation	
Existing Building	
First Floor Conditioned	1,073
First Floor Porch	98
Building after Demolition	
1,055	
First Floor Conditioned	957
First Floor Porch	98
Proposed Addition	
932	
First Floor Conditioned	816
First Floor Porch	116
Proposed Building after Addition	
1,987	
First Floor Conditioned	1,773
First Floor Porch	214

Plan General Notes

- General Contractor to confirm dimensions on-site. Contact architect if discrepancy is found between plan dimensions and on-site dimensions
- Clear/Min. specified dimensions must be maintained for code compliance or fixture requirements
- Do not scale dimensions or finish hatches from drawings
- All new exterior walls to be 2x6 framing unless noted otherwise. All interior walls to be 2x4 framing unless noted otherwise.

Floor Finish Assemblies	
F-1	New wood flooring on 1/2" plywood sheathing on existing wood floor
F-2	New wood flooring on 3/4" plywood decking on wood framing
F-3	New porcelain tile on thinset bed on 1/2" cementitious board on existing wood floor
F-4	New porcelain tile on thinset bed on 1/2" cementitious board on 3/4" plywood decking on wood framing
F-5	New 1x6 composite decking on existing wood framing
F-6	New 1x6 composite decking on wood framing



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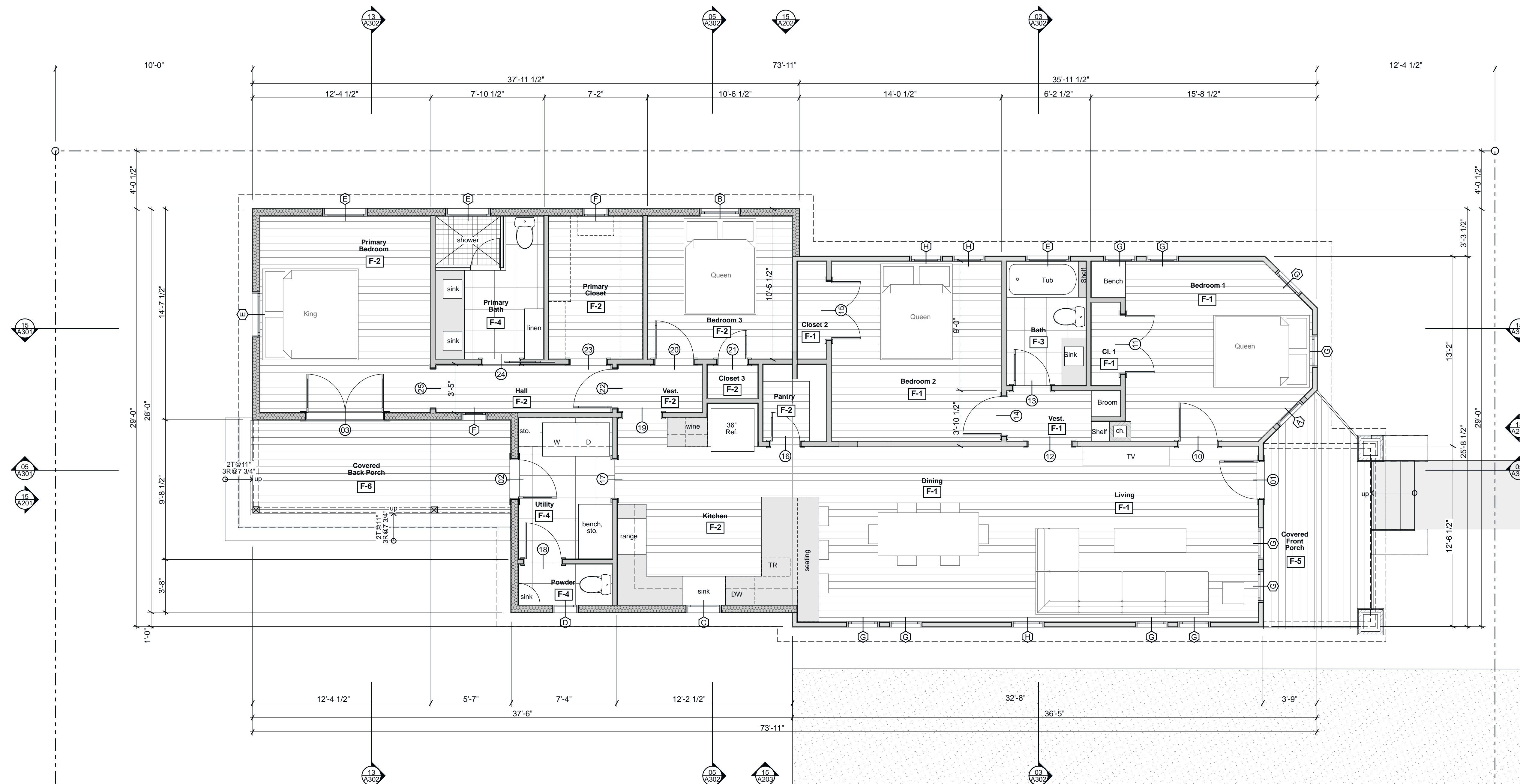
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Floor Plan and Schedules - Proposed

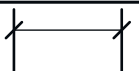
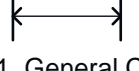
A103

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05 First Floor Plan - Proposed
 SCALE: 1/4" = 1'-0"

Plan General Notes

 Framing Dimension
 Finish Dimension

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Roof Plan General Notes

- Provide flashing, venting, and accessories per manufacturer's specifications.

Roof Finish Assemblies

R-1	New 30-year composition shingles on Tyvek Protec on new 1/2" sheathing on existing wood T&G and furring on existing wood rafters
R-2	New 30-year composition shingles on 1/2" sheathing on wood T&G and furring on wood rafters



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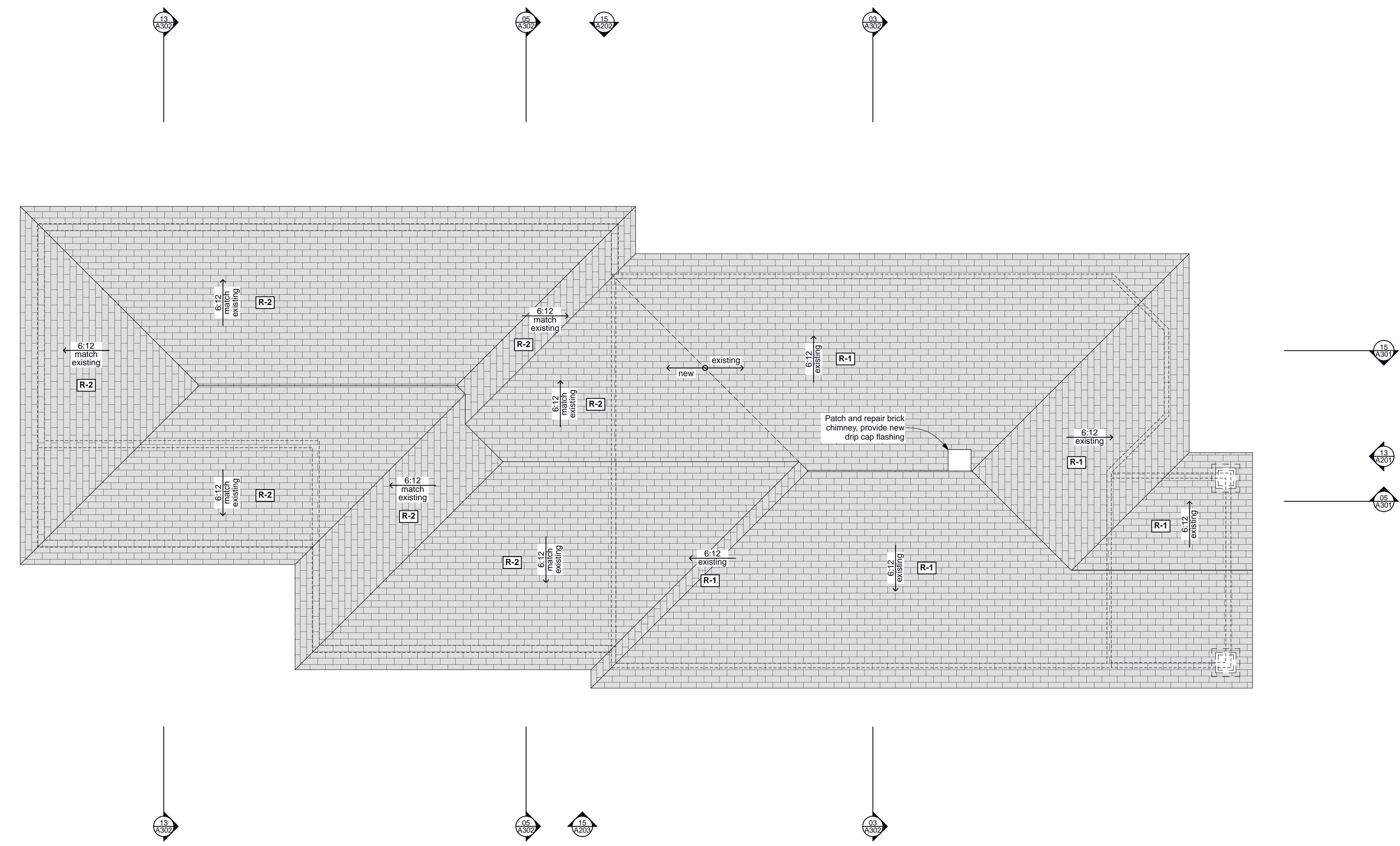
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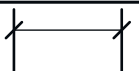
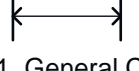
Roof Plan - Proposed

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Plan General Notes

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 Finish Dimension

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Roof Finish Assemblies

R-1	New 30-year composition shingles on Tyvek Protec on new 1/2" sheathing on existing wood T&G and furring on existing wood rafters
R-2	New 30-year composition shingles on 1/2" sheathing on wood T&G and furring on wood rafters



Grayform Architecture
1804 Fletcher Street
Houston, TX 77009

Chen Family Addition and Remodel

1711 Shearn Street
Houston, TX 77007

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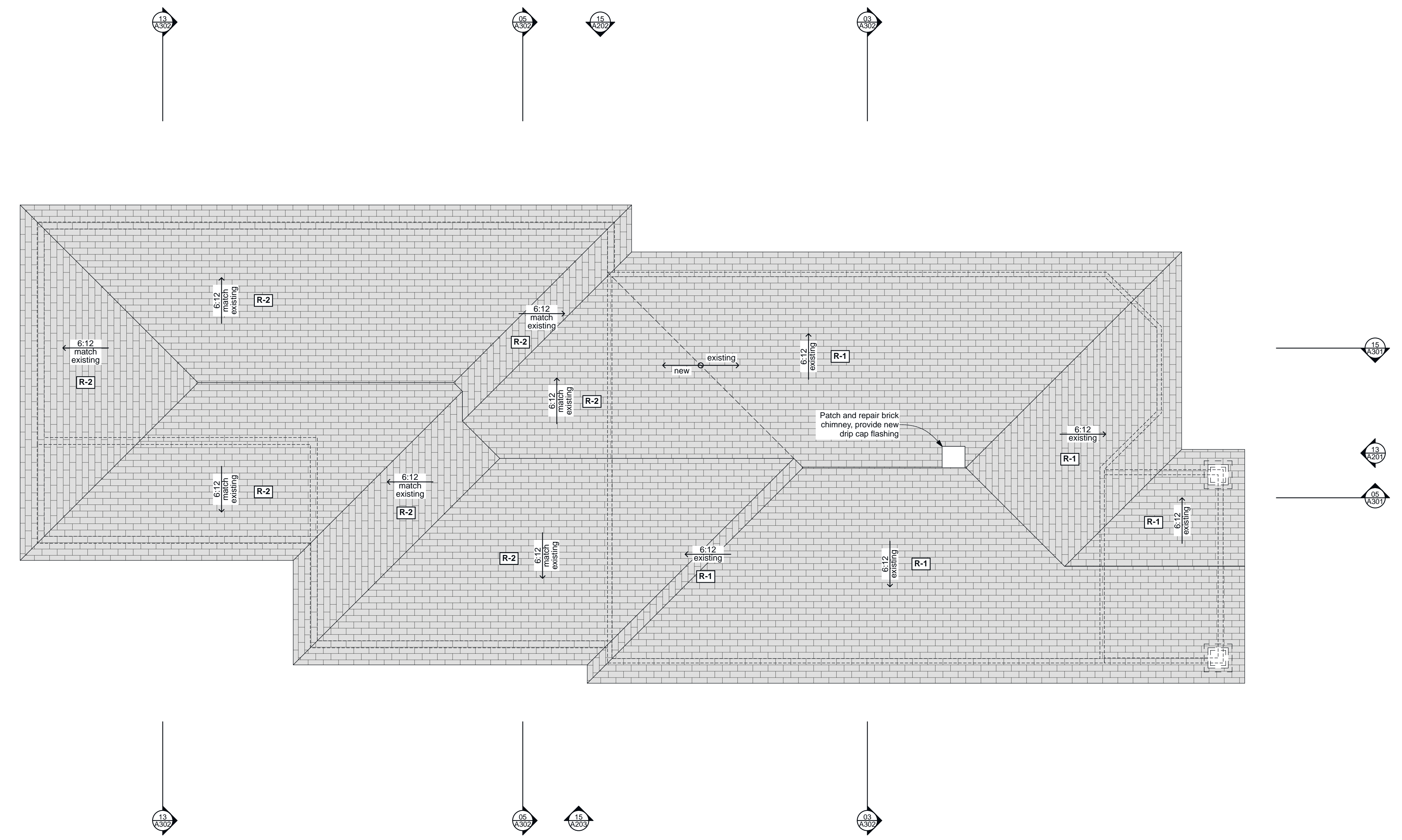
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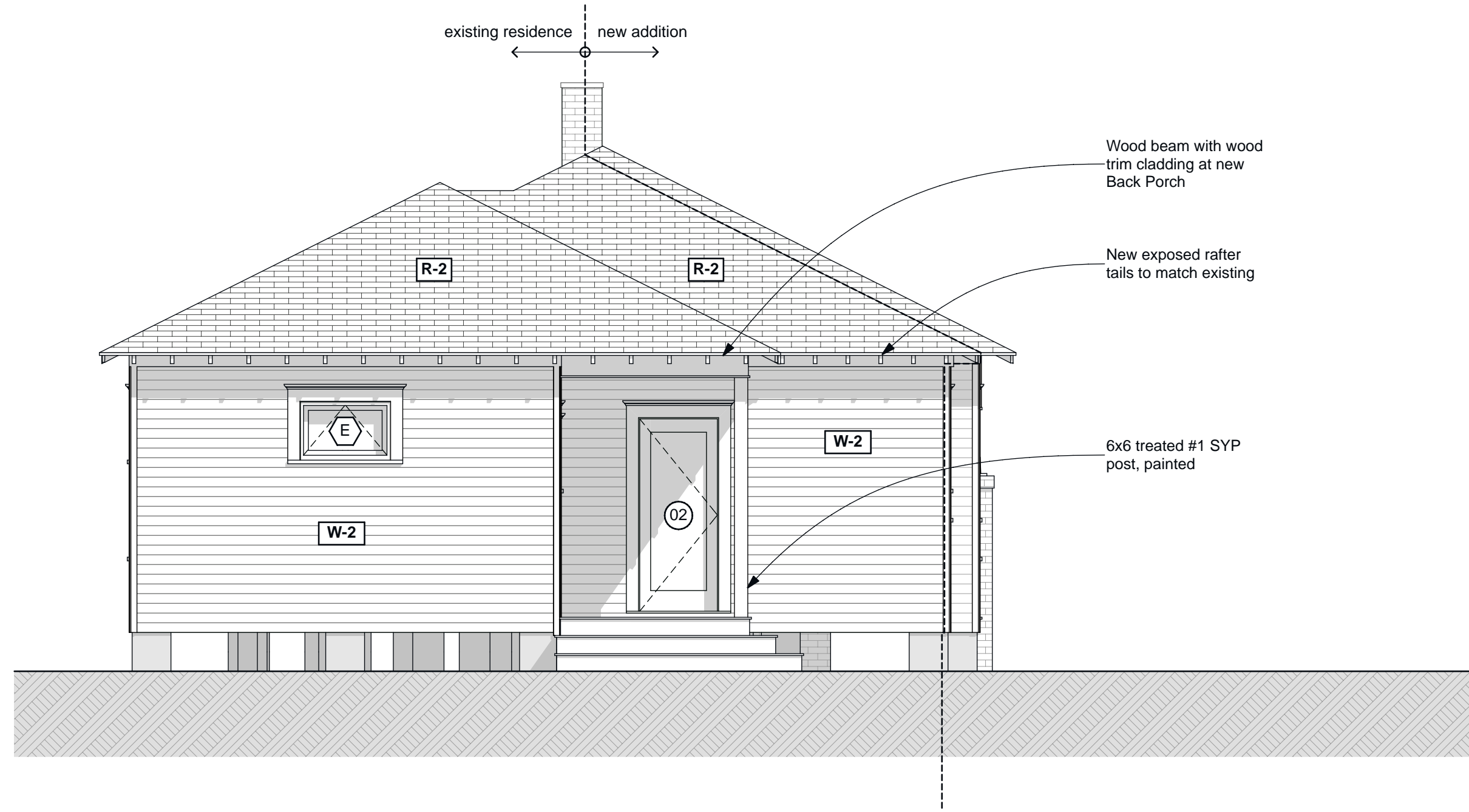
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Roof Plan - Proposed

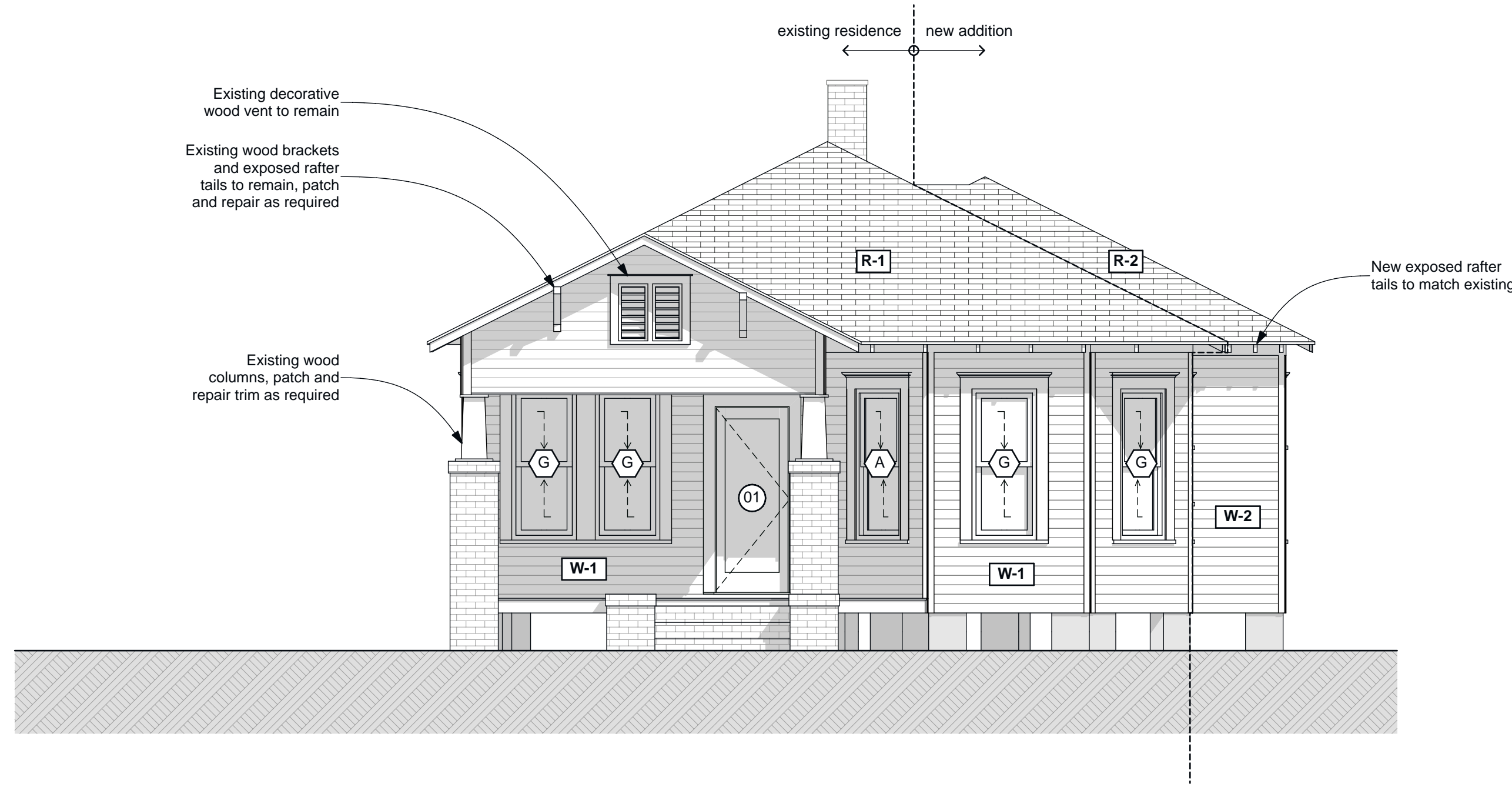
A104

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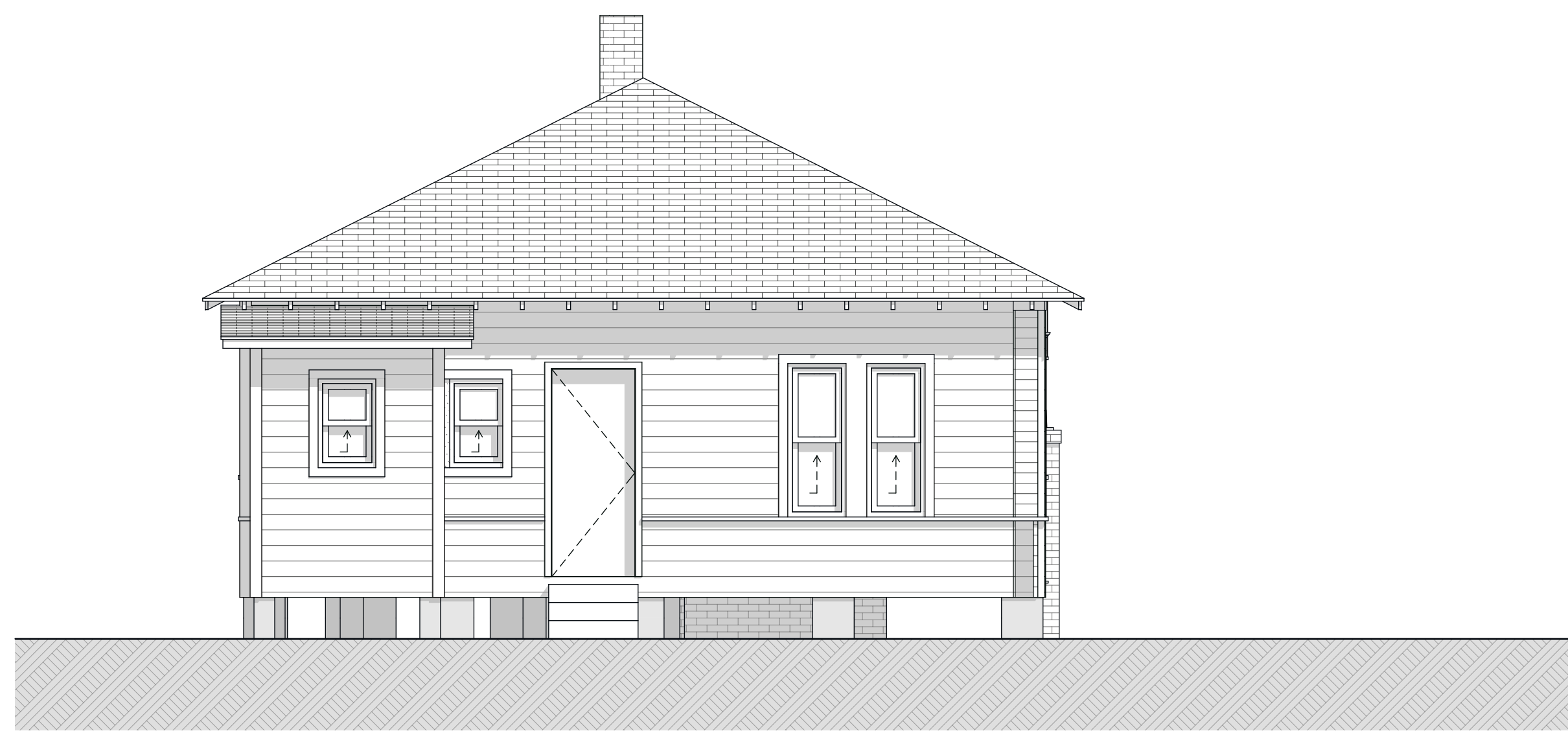




15 South Elevation - New
SCALE: 1/4" = 1'-0"



13 North Elevation - New
SCALE: 1/4" = 1'-0"



05 South Elevation - Existing
SCALE: 1/4" = 1'-0"



03 North Elevation - Existing
SCALE: 1/4" = 1'-0"

Plan General Notes

1. General Contractor to confirm dimensions on-site. Contact architect if discrepancy is found between plan dimensions and on-site dimensions
2. Clear/Min. specified dimensions must be maintained for code compliance or fixture requirements
3. Do not scale dimensions or finish hatches from drawings
4. All new exterior walls to be 2x6 framing unless noted otherwise. All interior walls to be 2x4 framing unless noted otherwise.

Roof Plan General Notes

1. Provide flashing, venting, and accessories per manufacturer's specifications.

Masonry Restoration Notes

1. Existing Front Porch columns and stair pedestals to remain. Patch and repair brick and mortar as required
2. Existing brick chimney to remain. Patch and repair masonry as required. Provide new sealed cap flashing

Siding and Trim Restoration Notes

1. Remove all existing cementitious siding and trim
2. Remove existing non-original water table
3. Repair and restore all existing 4" wood lap siding below cementitious siding
4. Repair and restore all existing wood rafter tails, frieze boards, corner boards, and window/door surrounds
5. Provide new wood trim at existing house and proposed addition to match existing, original trim at all locations described in note 4

Roof Finish Assemblies

R-1 New 30-year composition shingles on Tyvek Protec on new 1/2" sheathing on existing wood T&G and furring on existing wood rafters

R-2 New 30-year composition shingles on Tyvek Protec on 1/2" sheathing on wood T&G and furring on wood rafters

Wall Finish Assemblies

W-1 Existing 4" wood lap siding to remain, patch and repair as required on existing wood framing

W-2 New Hardie siding to match existing exposure on Tyvek Homewrap on 1/2" plywood sheathing on 2x6 framing w/ R-19 batt insulation



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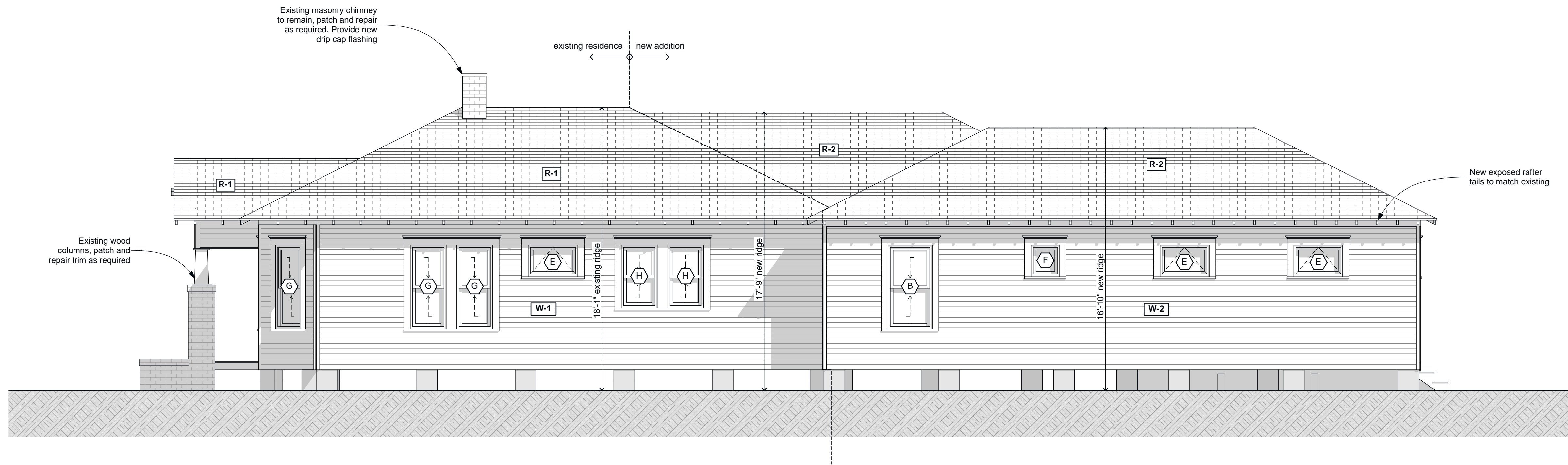
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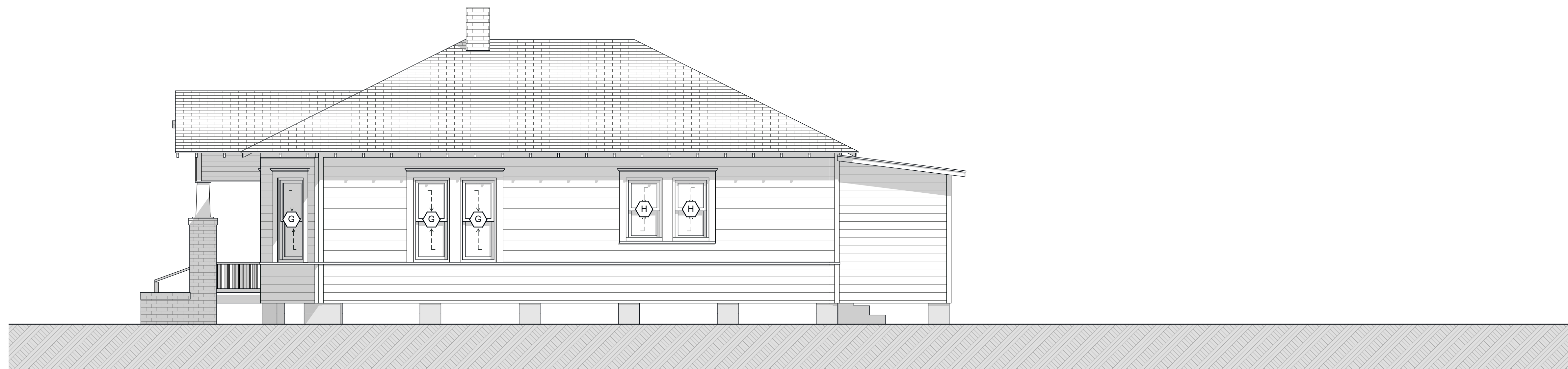
North and South Elevations

A201

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15 West Elevation - New
SCALE: 1/4" = 1'-0"



05 West Elevation - Existing
SCALE: 1/4" = 1'-0"

Plan General Notes

Framing Dimension
Finish Dimension

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4. All new exterior walls to be 2x6 framing unless noted otherwise. All interior walls to be 2x4 framing unless noted otherwise.

Roof Plan General Notes

1. Provide flashing, venting, and accessories per manufacturer's specifications.

Masonry Restoration Notes

1. Existing Front Porch columns and stair pedestals to remain. Patch and repair brick and mortar as required
2. Existing brick chimney to remain. Patch and repair masonry as required. Provide new sealed cap flashing

Siding and Trim Restoration Notes

1. Remove all existing cementitious siding and trim
2. Remove existing non-original water table
3. Repair and restore all existing 4" wood lap siding below cementitious siding
4. Repair and restore all existing wood rafter tails, frieze boards, corner boards, and window/door surrounds
5. Provide new wood trim at existing house and proposed addition to match existing, original trim at all locations described in note 4

Roof Finish Assemblies

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R-2 New 30-year composition shingles on Tyvek Protec on 1/2" sheathing on wood T&G and furring on wood rafters

Wall Finish Assemblies

W-1 Existing 4" wood lap siding to remain, patch and repair as required on existing wood framing

W-2 New Hardie siding to match existing exposure on Tyvek HomeWrap on 1/2" plywood sheathing on 2x6 framing w/ R-19 batt insulation



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West Elevations

A202

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ISSUED:
HAHC Review 8/5/2022

East Elevations

A203

Printed: 8/5/22

Plan General Notes	
	Framing Dimension
	Finish Dimension
1. General Contractor to confirm dimensions on-site. Contact architect if discrepancy is found between plan dimensions and on-site dimensions 2. Clear/Min. specified dimensions must be maintained for code compliance or fixture requirements 3. Do not scale dimensions or finish hatches from drawings 4. All new exterior walls to be 2x6 framing unless noted otherwise. All interior walls to be 2x4 framing unless noted otherwise.	

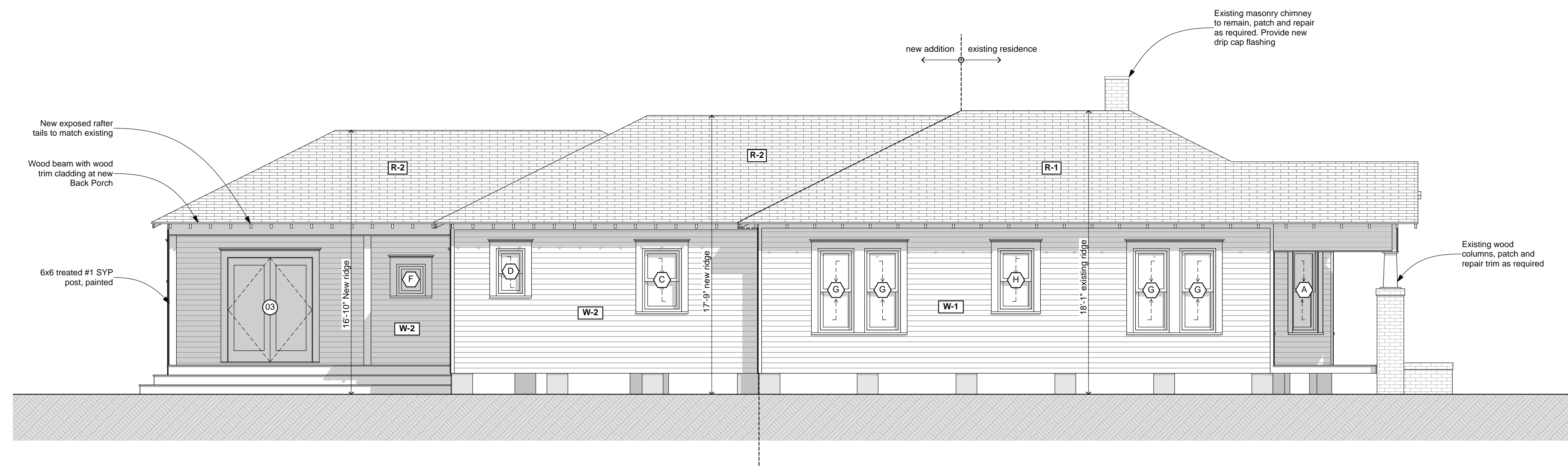
Roof Plan General Notes	
1. Provide flashing, venting, and accessories per manufacturer's specifications.	

Masonry Restoration Notes	
1. Existing Front Porch columns and stair pedestals to remain. Patch and repair brick and mortar as required	
2. Existing brick chimney to remain. Patch and repair masonry as required. Provide new sealed cap flashing	

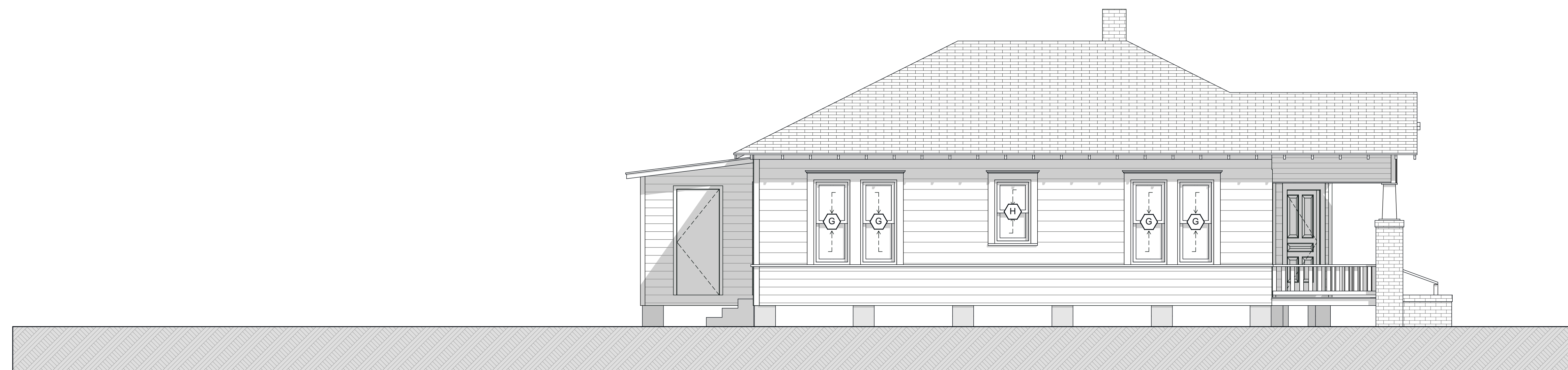
Siding and Trim Restoration Notes	
1. Remove all existing cementitious siding and trim	
2. Remove existing non-original water table	
3. Repair and restore all existing 4" wood lap siding below cementitious siding	
4. Repair and restore all existing wood rafter tails, frieze boards, corner boards, and window/door surrounds	
5. Provide new wood trim at existing house and proposed addition to match existing, original trim at all locations described in note 4	

Roof Finish Assemblies	
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R-2	New 30-year composition shingles on Tyvek Protec on 1/2" sheathing on wood T&G and furring on wood rafters

Wall Finish Assemblies	
W-1	Existing 4" wood lap siding to remain, patch and repair as required on existing wood framing
W-2	New Hardie siding to match existing exposure on Tyvek HomeWrap on 1/2" plywood sheathing on 2x6 framing w/ R-19 batt insulation



15 East Elevation - New
SCALE: 1/4" = 1'-0"



05 East Elevation - Existing
SCALE: 1/4" = 1'-0"

CERTIFICATE OF APPROPRIATENESS WINDOW WORKSHEET



**PLANNING &
DEVELOPMENT
DEPARTMENT**

EXISTING WINDOW SCHEDULE

Window	Material	Lite Pattern	Style	Dimensions	Recessed/Inset	Original/Replacement	Existing to Remain
<i>Ex. A1</i>	<i>Wood</i>	<i>1/1</i>	<i>DH</i>	<i>32 x 66</i>	<i>Recessed</i>	<i>Original</i>	<i>No</i>

DAMAGE TO EXISTING WINDOWS

Window	Describe Damage
<i>Ex. A1</i>	<i>Glass is broke, window is inoperable, rail is rotten, and frame is broken</i>

PROPOSED WINDOW SCHEDULE

Window	Material	Lite Pattern	Style	Dimensions	Recessed/Inset	Brand/Vendor	Other
<i>Ex. A1</i>	<i>Wood</i>	<i>1/1</i>	<i>DH</i>	<i>32 x 66</i>	<i>Recessed</i>	<i>Plygem</i>	

- Must include photos of all windows with labels indicated on this sheet
 - Must include manufacture's specifications and details for all proposed windows
- *** Use additional sheets as necessary