

**ADDENDUM**

Document 00910

**ADDENDUM NO. 3**

Date of Addendum: 3/25/2025

PROJECT NAME: Task Order Contract for Professional Landscape Architectural Services

PROJECT NO: F-000675

SUBMITTAL DATE: March 27, 2025 (There is no change to the Submittal Date)

FROM: City of Houston, General Services Department  
900 Bagby, 2nd Floor, City Hall Annex  
Houston, Texas 77002  
Attn: Jessica Bacorn, Project Manager


TO: Prospective Respondents

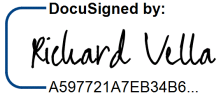
This Addendum forms a part of the RFQ Documents and will be incorporated into the Contract, as applicable. Insofar as the original RFQ published documents are inconsistent, this Addendum governs.

**CLARIFICATIONS**

1. In the SOQ, Section 4.7 Experience of Project Landscape Architect/Designer, the table for Project IV and Project V was updated to include Project Landscape Architect's Name and Project Role.
2. In the SOQ, Section 4.8 Experience of Project Construction Administrator, the table for Project IV and Project V was updated to include Project Construction Administrator's Name and Project Role.

END OF ADDENDUM NO. 3

(LJ: )  
Richard Vella  
Assistant Director  
Real Estate, Design & Construction Division  
General Services Department

DocuSigned by:  
  
A597721A7EB34B6...

DATED: 3/25/2025

RFQ for Task Order Contract for Professional Landscape Architectural Services  
WBS No. F-000675

**4.7 EXPERIENCE OF PROJECT LANDSCAPE ARCHITECT/DESIGNER (continued).** *Respondents should select a new commercial outdoor leisure pool aquatics facility with a minimum construction budget of \$2,000,000. Recent projects completed within ten years or less.*

Project Type:	Outdoor Aquatics Facility with Commercial Leisure Pool	
Project Landscape Architect's Name:		
IV. Project Name:		
Project Location:		
Year Construction Completed (month/year): <b><i>NOTE:</i></b> <i>If the project is not substantially completed at the time of submission, the respondent will be awarded <b>zero</b> points.</i>		Prime (yes or no):
Construction Cost:		Pool Size (Gallons):
Name, Phone Number and Email of Owner's Representatives:		
Project Description:		
Project Role:		
Names of Proposed Key Personnel Listed in Section 4.5 that Worked on this Design Project (if any):		
<i>Attach up to two pages of photographs behind this sheet.</i>		

RFQ for Task Order Contract for Professional Landscape Architectural Services  
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**4.7 EXPERIENCE OF PROJECT LANDSCAPE ARCHITECT/DESIGNER (continued).** Respondents should select a project which emphasizes design of park amenity structures, such as basketball pavilions, picnic pavilions, shade structure, restroom facilities, concession buildings, and/or pool bathhouses. Recent projects completed within ten years or less.

Project Type:	Park Amenity Structures (as described above)		
Project Landscape Architect's Name:			
V. Project Name:			
Project Location:			
Year Construction Completed (month/year): <b><i>NOTE: If the project is not substantially completed at the time of submission, the respondent will be awarded zero points.</i></b>		Prime (yes or no):	Renovation or New:
Construction Cost:		Limit of Work (Sq. Ft.):	
Name, Phone Number and Email of Owner's Representatives:			
Project Description:			
Project Role:			
Names of Proposed Key Personnel Listed in Section 4.5 that Worked on this Design Project (if any):			
Attach up to two pages of photographs behind this sheet.			

RFQ for Task Order Contract for Professional Landscape Architectural Services  
WBS No. F-000675

**4.8 EXPERIENCE OF PROJECT CONSTRUCTION ADMINISTRATOR (continued).** Respondents should select a new commercial outdoor leisure pool aquatics facility with a minimum construction budget of \$2,000,000. Projects completed within ten years or less.

Project Type:	Outdoor Aquatics Facility with Commercial Leisure Pool	
Project Construction Administrator's Name:		
IV. Project Name:		
Project Location:		
Year Construction Completed (month/year): <b><i>NOTE: If the project is not substantially completed at the time of submission, the respondent will be awarded <b>zero</b> points.</i></b>		Prime (yes or no):
Construction Cost:		Pool Size (Gallons):
Name, Phone Number and Email of Owner's Representatives:		
Project Description:		
Project Role:		
Names of Proposed Key Personnel Listed in Section 4.5 that Worked on this Design Project (if any):		
Attach up to two pages of photographs behind this sheet.		

RFQ for Task Order Contract for Professional Landscape Architectural Services  
WBS No. F-000675

**4.8 EXPERIENCE OF PROJECT CONSTRUCTION ADMINISTRATOR (continued).** Respondents should select a project which emphasizes design of park amenity structures, such as basketball pavilions, picnic pavilions, shade structure, restroom facilities, concession buildings, and/or pool bathhouses. Recent projects completed within ten years or less.

Project Type:	Park Amenity Structures (as described above)		
Project Construction Administrator's Name:			
V. Project Name:			
Project Location:			
Year Construction Completed (month/year): <b><i>NOTE: If the project is not substantially completed at the time of submission, the respondent will be awarded zero points.</i></b>		Prime (yes or no):	Renovation or New:
Construction Cost:		Limit of Work (Sq. Ft.):	
Name, Phone Number and Email of Owner's Representatives:			
Project Description:			
Project Role:			
Names of Proposed Key Personnel Listed in Section 4.5 that Worked on this Design Project (if any):			
Attach up to two pages of photographs behind this sheet.			

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Location: Docusign

## Signer Events

Richard Vella

richard.vella@houstontx.gov

Assistant Director

City of Houston

Security Level: Email, Account Authentication (None)

## Signature

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## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

## Certified Delivery Events

## Status

## Timestamp

## Carbon Copy Events

## Status

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Martha Lake

martha.lake@houstontx.gov

Adm Coordinator

City of Houston General Services

Security Level: Email, Account Authentication (None)

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## Envelope Summary Events

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## Timestamps

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Certified Delivered

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Envelope Summary Events	Status	Timestamps
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