



ADMINISTRATIVE ADJUDICATON COURT REQUEST FORM

CASE NUMBER: _____

NAME: _____

DATE OF REQUEST: _____

DATE OF HEARING: _____

I HEREBY REQUEST THE FOLLOWING FOR MY ADMINISTRATIVE ADJUDICATION HEARING THAT IS NOTED ABOVE:

() That the Inspector who issued the citation or summons appear at the hearing date. This request is made **at least 15 days** before the hearing date. I understand that if this request is not timely made, I have waived the right to call and examine the inspector. [C.C., Ch.10, Art. XVIII, Sec. 10-703(6)]

() That a record of the hearing/proceeding be made. This request is made **at least 5 days** before the hearing date. I understand that if this request is not timely made, I have waived the right to have a recording of the hearing. [C.C., Ch.10, Art. XVIII, Sec. 10-703(7)]

() That a translator in the language of _____ be ordered and made available for my hearing. This request is made **at least 5 days** before the hearing date. I understand that if this request is not timely made, I have waived the right to have a translator at the hearing. [C.C., Ch.10, Art. XVIII, Sec. 10-703(7)]

Property Owner Name

Property Name

Signature of Property Owner

Attorney Name

Attorney Signature

Municipal Court Clerk

Date Completed