



CITY OF HOUSTON

COOPERATIVE PURCHASING
FOR TECHNOLOGY



Texas Department of Information Resources (DIR)
General Services Administration (GSA)

Purchasing Vehicles: National Association of State Procurement Officials (NASPO) Value Point
OMNIA Partners
The Interlocal Purchasing System (TIPS)

Purpose: To approve annual spending authority for routine technology related purchases up to \$300,000 per purchase order.

Spend Authority: \$24,339,400.00

What is the benefit: Cooperative purchasing leverages volume discounts obtained by state and federal purchasing organizations and streamlines procurement time.

Department Utilization: All City Departments

Term: 1 year

M/WBE Goal: All purchases will comply with current City purchasing guidelines.

SUMMARY OF CONTROLS

- Executive Order 1-59: Technology Related Purchases from Cooperatives
 - All technology purchases through a Cooperative must be processed by Strategic Purchasing Division.
 - All purchases from any Cooperative shall require the “Request to Purchase from Cooperative/Interlocal” justification form signed by Chief Procurement Officer.
 - Any department in need of Staff Augmentation should first seek to utilize existing department or citywide contracts.
 - HITS shall prepare monthly reports on citywide technology related Cooperative purchases between \$50,000 and \$300,000 and post them on the City of Houston intranet no later than the last day of the month following the reporting period.
- All material groups pertaining to technology related items require HITS’ approval in SAP.
- All purchases over \$100,000 are to obtain M/WBE participation or a goal modification.

2/2021 – 12/2021 COOPERATIVE PURCHASING UTILIZATION

Vendor	Original Allocation	Revised Allocation	Utilization	Remaining Allocation
DIR	\$22,171,900.00	\$22,045,454.55	\$16,751,819.79	\$5,293,634.76
GSA	\$804,300.00	\$880,300.00	\$590,366.13	\$289,933.87
NASPO	\$0.00	\$0.00	\$0.00	\$0.00
NIPA/OMNIA	\$1,910,400.00	\$1,960,845.45	\$1,307,232.17	\$653,613.28
TOTAL	\$24,886,600.00	\$24,886,600.00	\$18,649,418.09	\$6,237,181.91

*Data thru 02/16/2022.

UTILIZATION BY DEPARTMENT

Dept.	DIR	GSA	NASPO	NIPA/OMNIA	Total Utilization
ARA	\$192,096.34	\$0.00	\$0.00	\$655.48	\$192,751.82
CTR	\$0.00	\$0.00	\$0.00	\$8,825.20	\$8,825.20
DON	\$23,629.27	\$0.00	\$0.00	\$0.00	\$23,629.27
FIN	\$53,964.92	\$0.00	\$0.00	\$0.00	\$53,964.92
GSD	\$18,307.54	\$0.00	\$0.00	\$0.00	\$18,307.54
HAS	\$2,181,019.63	\$240,731.18	\$0.00	\$51,925.11	\$2,473,675.92
HCD	\$97,569.65	\$4,403.70	\$0.00	\$0.00	\$101,973.35
HEC	\$7,727.80	\$11,639.48	\$0.00	\$0.00	\$19,367.28
HFD	\$410,058.06	\$0.00	\$0.00	\$0.00	\$410,058.06
HHD	\$1,621,299.44	\$0.00	\$0.00	\$28,490.50	\$1,649,789.94
HITS	\$5,466,268.04	\$149,133.26	\$0.00	\$488,073.20	\$6,103,474.50
HPD	\$3,798,584.42	\$21,126.50	\$0.00	\$189,467.57	\$4,009,178.49
HPL	\$460,911.21	\$0.00	\$0.00	\$9,273.88	\$470,185.09
HPW	\$1,989,086.78	\$163,332.01	\$0.00	\$501,950.62	\$2,654,369.41
HR	\$45,776.45	\$0.00	\$0.00	\$0.00	\$45,776.45
LGL	\$80,282.10	\$0.00	\$0.00	\$0.00	\$80,282.10
MCD	\$0.00	\$0.00	\$0.00	\$24,800.00	\$24,800.00
MYR	\$180,105.71	\$0.00	\$0.00	\$0.00	\$180,105.71
OBO	\$108,449.00	\$0.00	\$0.00	\$575.25	\$109,024.25
PD		\$0.00	\$0.00	\$3,195.36	\$3,195.36
PRD	\$13,241.83	\$0.00	\$0.00	\$0.00	\$13,241.83
SWD	\$3,441.60	\$0.00	\$0.00	\$0.00	\$3,441.60
TOTAL	\$16,751,819.79	\$590,366.13	\$0.00	\$1,307,232.17	\$18,649,418.09

PROPOSED ALLOCATION

Dept.	DIR	GSA	NASPO	OMNIA	TIPS	Total Proposed Allocation
ARA	\$299,200.00	\$0.00	\$0.00	\$400.00	\$0.00	\$299,600.00
CNL	\$11,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,800.00
CTR	\$1,100.00	\$0.00	\$0.00	\$12,400.00	\$0.00	\$13,500.00
DON	\$44,700.00	\$0.00	\$0.00	\$7,400.00	\$0.00	\$52,100.00
FIN	\$84,500.00	\$0.00	\$0.00	\$15,800.00	\$0.00	\$100,300.00
FMD	\$15,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,800.00
GSD	\$95,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95,800.00
HAS	\$2,646,600.00	\$294,600.00	\$0.00	\$34,200.00	\$0.00	\$2,975,400.00
HCD	\$235,400.00	\$2,700.00	\$0.00	\$10,100.00	\$0.00	\$248,200.00
HEC	\$25,400.00	\$5,500.00	\$0.00	\$42,700.00	\$0.00	\$73,600.00
HFD	\$577,300.00	\$5,500.00	\$0.00	\$13,800.00	\$0.00	\$596,600.00
HHD	\$1,651,300.00	\$0.00	\$0.00	\$17,400.00	\$0.00	\$1,668,700.00
HITS	\$7,224,200.00	\$164,800.00	\$0.00	\$487,800.00	\$0.00	\$7,876,800.00
HPD	\$3,900,200.00	\$43,300.00	\$0.00	\$234,800.00	\$0.00	\$4,178,300.00
HPL	\$460,900.00	\$100,000.00	\$0.00	\$23,300.00	\$0.00	\$584,200.00
HPW	\$2,448,300.00	\$174,100.00	\$0.00	\$685,200.00	\$0.00	\$3,307,600.00
HR	\$110,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110,200.00
LGL	\$152,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$152,200.00
MCD	\$112,800.00	\$7,400.00	\$0.00	\$43,100.00	\$0.00	\$163,300.00
MYR	\$1,648,700.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$1,651,200.00
OBO	\$101,200.00	\$0.00	\$0.00	\$31,300.00	\$0.00	\$132,500.00
PD	\$36,000.00	\$0.00	\$0.00	\$1,900.00	\$0.00	\$37,900.00
PRD	\$33,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,500.00
SEC	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
SWD	\$10,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,300.00
TOTAL	\$21,937,400.00	\$797,900.00	\$0.00	\$1,664,100.00	\$0.00	\$24,399,400.00

QUESTIONS?