



# FY17 Professional Services Selection

Capital Project and Operations Support

Carol Haddock,

*Interim Deputy Director*



# AGENDA

**1** WHAT ARE PROFESSIONAL SERVICES

---

**2** CITY PROGRAMS

---

**3** FY17 SELECTIONS



# Professional Services are:

- Defined in State law and include
  - Professional Engineers,
  - Land Surveyors, and
  - Real Estate Appraisers



# Qualifications Based Selection:

- Request for Qualifications (RFQ) (published by City)
- Statement of Qualifications (SOQ) (submitted to City)
- Select most highly qualified provider(s)
- Demonstration of competence and qualifications
- CANNOT select on competitive bids
- Award Winning Program – Texas Society of Professional Engineers (2014)



# Statement of Qualifications:

- Technical Capabilities
- Related Experience and Past Performance
- Local Knowledge and Sustainable Approach
- Team Composition and Firm Capacity



# Minority and Women Owned

- Mentor-Protégé Program
- Contracts in Five
- MWSBE goals by Contract – 24%
- PWE attained 58% in FY15



# Small and Disadvantaged

- Annual Revenues less than \$2 million
- Designated RFQs
- Increased to 6 (2 in FY16 selections)



# FY16 Selection Distribution:

- Spread the Wealth concept
  - 1 Contract per firm
  - Historical selections
  - Technical Expertise or Specialty Knowledge





# FY17 RFQ Types:

- Planning and Design
- Geotechnical, Environmental & Materials Testing
- Construction Management
- Program Management
- Technical Advisors for Operational Facilities



# Limits on SOQ Submittals

- Rule of 8
  - Max. number of teams a firm can participate on per RFQ
- Rule of 12
  - Maximum number of prime submittals per firm
- Rule of 72
  - Max. number of total submittals per firm (prime or sub)



# Composition of Selection Panels:

- Technical Duties
  - Operations, Planning, Design & Construction
- Inclusiveness
  - Ethnicity & Gender

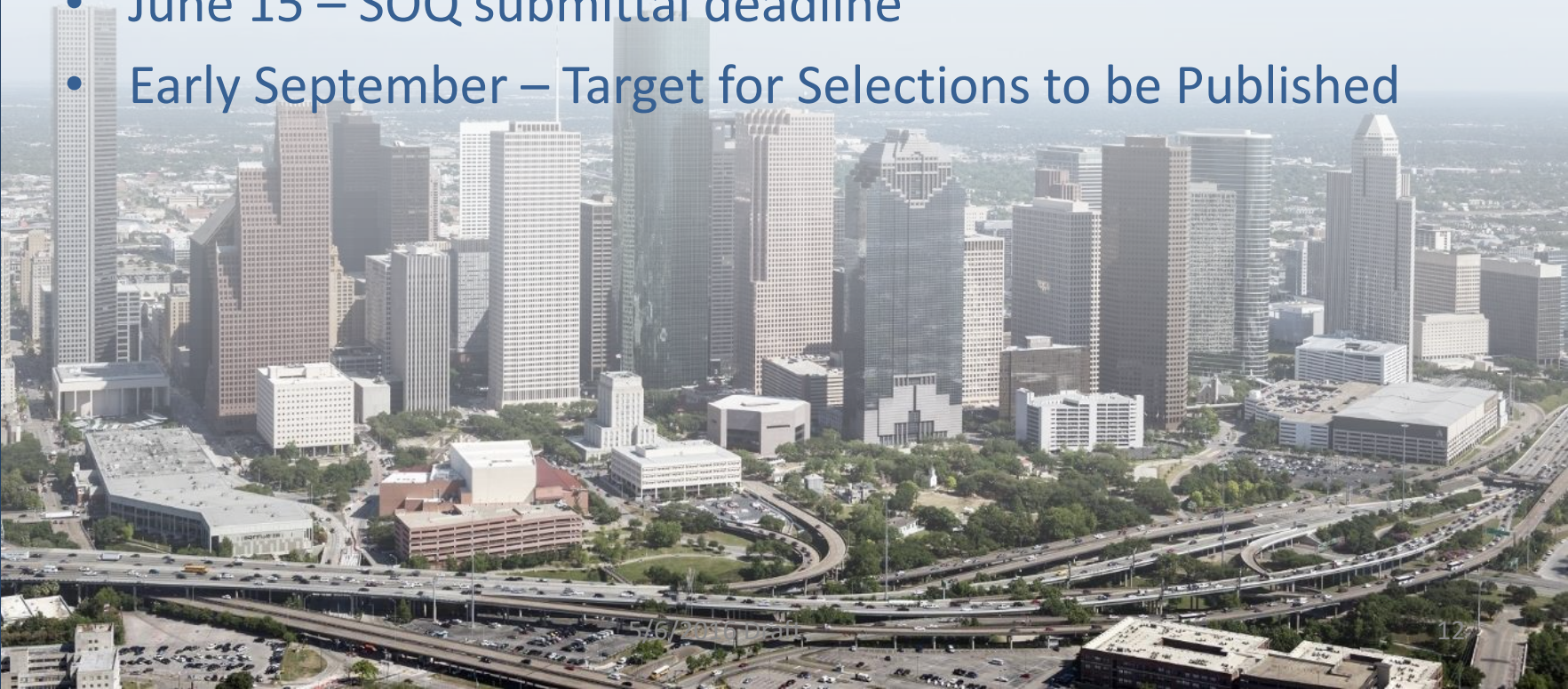


# Tentative Selection Schedule:

- May 5 – Contracts in Five event
- May 20 – RFQs published on City website

## – *QUIET PERIOD BEGINS*

- June 1 – Pre-submission meeting at Hobby Center
- June 15 – SOQ submittal deadline
- Early September – Target for Selections to be Published





# *Questions*

