



Houston Airport System (HAS) IAH Terminal Redevelopment Program (ITRP) Program Manager Contract Performance Audit



OBJECTIVES

The primary objectives of the audit were:

- Determine if ITRP expenditures comply with key terms and conditions of applicable contracts; and
- Determine the contract deliverables to-date.

BACKGROUND

The IAH Terminal Redevelopment Program (ITRP) is a \$1.23 billion program of new construction, renovation, and demolition projects at the George Bush Intercontinental Airport.

Three (3) consulting firms have been named as program managers for the project which is expected to be substantially complete by 2024.

Of the \$89 million contracted amount, The City had been invoiced for \$83 million as of August 2020.

Chris Brown
City Controller

Courtney Smith
City Auditor

AUDIT RESULTS

1 FINDING

Procedures for the submission of Program Management Support Services contract invoices do not require the inclusion of job title and/or hourly rate details as supporting documentation for personnel changes.

1 RECOMMENDATION

The audit team's conclusions included the following recommendations to HAS management:

The Houston Airport System should consider formalizing the process of utilizing Letter of Authorizations (LOA) and Personnel Authorization Forms (PAF) by incorporating the necessary language in the "Agreement for Management Support Services". HAS should also consider including LOA and PAF documents in payment invoice packets to help alleviate any confusion regarding the authorization of the individual or the rate.