

**AGENDA - COUNCIL MEETING - WEDNESDAY - JANUARY 19, 2011 - 9:00 A. M.**  
**COUNCIL CHAMBER - SECOND FLOOR - CITY HALL**  
**901 BAGBY - HOUSTON, TEXAS**

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY THE  
CITY SECRETARY PRIOR TO COMMENCEMENT

**PRAYER AND PLEDGE OF ALLEGIANCE** - Council Member Hoang

**9:00 A. M. - ROLL CALL**

**ADOPT MINUTES OF PREVIOUS MEETING**

**9:30 A. M. - PUBLIC SPEAKERS** - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting of this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office

**MAYOR'S REPORT** - Solid Waste Management Department

**CONSENT AGENDA NUMBERS 1 through 26**

**MISCELLANEOUS** - NUMBERS 1 through 3A

1. CONFIRMATION of the reappointment of **DR. FRANKLIN D. JONES** to Position Four of the **HOUSTON ETHICS COMMISSION**, for a two year term expiring December 31, 2012
2. RECOMMENDATION from Director Department of Public Works & Engineering for approval of the 2011 Operations and Maintenance Budget for the Lake Houston Facility Project operated by the **COASTAL WATER AUTHORITY** - \$2,417,975.00 - Enterprise Fund
3. ORDINANCE appropriating \$580,000.00 out of Water & Sewer System Consolidated Construction Fund for Trinity River Water Conveyance Project Operations, Maintenance and Consolidated Construction Budget operated by the **COASTAL WATER AUTHORITY**
  - a. RECOMMENDATION from Director Department of Public Works & Engineering for approval of the 2010 Operations and Maintenance Budget for the Trinity River Water Conveyance Project operated by the **COASTAL WATER AUTHORITY** - \$21,121,804.00 - Enterprise Fund

## AGENDA - JANUARY 19, 2011 - PAGE 2

### ACCEPT WORK - NUMBERS 4 and 5

4. RECOMMENDATION from the Director Department of Public Works & Engineering for approval of final contract amount of \$463,410.42 and acceptance of work on contract with **HUFF & MITCHELL, INC** for Voss #2 Lift Station Diversion - 7.99% under the original contract amount **DISTRICT G - PENNINGTON**
5. RECOMMENDATION from the Director Department of Public Works & Engineering for approval of final contract amount of \$3,313,489.18 and acceptance of work on contract with **PRIME CONTROLS, L.P.** for Automation and Supervisory Control And Data Acquisition Improvements at Wastewater Treatment Plants 1.25% over the original contract amount

### PROPERTY - NUMBER 6

6. RECOMMENDATION from Director Department of Public Works & Engineering, reviewed and approved by the Joint Referral Committee, to repeal Motion #2006-665, 7/26/06 relating to a prior similar request and approve request from Brian Nawara, Texas Engineering and Mapping, on behalf of Luel Partnership, Ltd., [M.C. Interests, L.C. (C. Fred Meyer, Manager), General Partner], for abandonment and sale of Meyer Park Boulevard, from Meyer Forest Drive west to its terminus, and an adjacent 10-foot-wide sanitary sewer easement, in exchange for the conveyance to the City of a 25-foot-wide sanitary sewer easement, all located in the Meyer Park South Subdivision, out of the James D. Owens Survey, A-612, Parcels SY11-020A, SY11-020B, SY11-020C, SY11-020D and DY11-017 - **DISTRICT C - CLUTTERBUCK**

### PURCHASING AND TABULATION OF BIDS - NUMBERS 7 and 8

7. **TURTLE AND HUGHES, INC** for Electrical Circuit Breakers for the Department of Public Works & Engineering - \$92,500.00 - Enterprise Fund
8. **FINNEGAN CHRYSLER JEEP DODGE L.P.** for Automotive, Chrysler Group OEM Replacement Parts and Repair Services for Various Departments - 5 Years - \$1,025,963.00 - General and Fleet Management Funds

### ORDINANCES - NUMBERS 9 through 26

9. ORDINANCE approving and authorizing contract between the City of Houston and **AIDS FOUNDATION HOUSTON, INC**, providing up to \$2,190,136.00 in Housing Opportunities for Persons With AIDS Funds for the Administration and Operation of two community residences, a Tenant Based Rental Assistance Program, and Short-Term Rent, Mortgage and Utility Assistance Program, along with the provision of other supportive services
10. ORDINANCE approving and authorizing contract between the City of Houston and **GULF COAST WORKFORCE BOARD** for Certification of Qualified Child Care Costs and transfer of funds under Title VI of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996
11. ORDINANCE approving and authorizing contract between the City of Houston and **GULF COAST WORKFORCE BOARD** for Certification of After School Achievement Program Expenditures to obtain further Federal Funding for Child Care Services in the City
12. ORDINANCE amending Ordinance No. 2009-98, as amended, to increase the maximum contract amount for contract between the City of Houston and **DENTON, NAVARRO, ROCHA & BERNAL, P.C.** for Legal Services relating to Cause No. 4:08-CV-2404; Dwight Bazile et al. v. City of Houston; in the United States District Court, Southern District of Texas - \$175,000.00 Property and Casualty Fund

**ORDINANCES** - continued

13. ORDINANCE amending Ordinance No. 2010-446 (Passed by City Council on June 9, 2010) to increase the maximum contract amount; approving and authorizing first amendment to agreement between the City of Houston and **MORRIS & MCDANIEL, INC** for Promotional Testing Services for the Houston Fire Department - \$344,000.00 - General Fund
14. ORDINANCE amending Ordinance No. 2004-0009 (Passed by City Council on January 7, 2004) to increase the maximum contract amount for contract between the City of Houston and the **CYPRESS CREEK VOLUNTEER FIRE DEPARTMENT** for Supplemental Firefighting Services in the Willowbrook Mall Area - \$100,000.00 - General Fund - **DISTRICT A - STARDIG**
15. ORDINANCE approving and authorizing contract between the City of Houston and the **HOUSTON ARTS ALLIANCE** for Professional Civic Art and Conservation Administration Services on behalf of the Houston Airport System; providing a maximum contract amount - 1 Year - \$2,322,200.00 Enterprise Fund - **DISTRICTS B - JOHNSON; E - SULLIVAN and I - RODRIGUEZ**
16. ORDINANCE approving and authorizing contract between the City of Houston and the **HOUSTON ARTS ALLIANCE** for Professional Civic Art and Conservation Administration Services on behalf of the General Services Department; providing a maximum contract amount - 3 Years \$4,200,000.00 - Various Funds
17. ORDINANCE extending the provisions of **SECTION 28-303 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, to all single-family residential properties within **DUMBARTON OAKS SUBDIVISION, SECTION 1 and 2 REPLAT** to prohibit the parking of vehicles in the front or side yards of such residences - **DISTRICT D - ADAMS**
18. ORDINANCE extending the provisions of **SECTION 28-303 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, to all single-family residential properties within **IMPERIAL VALLEY SUBDIVISION, SECTIONS 1, 2, 3 REPLAT, 4 REPLAT and 5** to prohibit the parking of vehicles in the front or side yards of such residences - **DISTRICT B - JOHNSON**
19. ORDINANCE extending the provisions of **SECTION 28-303 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, to all single-family residential properties within **RIDGECREST SUBDIVISION, SECTIONS 1, 2, 4 and 5, GLENVIEW SUBDIVISION, SECTIONS 1 and 2 and SPRINGDALE SUBDIVISION, SECTIONS 1 and 2** to prohibit the parking of vehicles in the front or side yards of such residences - **DISTRICT A - STARDIG**
20. ORDINANCE extending the provisions of **SECTION 28-303 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, to all single-family residential properties within **SHARPSTOWN SUBDIVISION SECTIONS 1, 1A, 2 and 2 REPLAT** to prohibit the parking of vehicles in the front or side yards of such residences - **DISTRICT F - HOANG**
21. ORDINANCE appropriating \$530,000.00 out of Parks Consolidated Construction Fund, \$155,000.00 out of Parks Special Fund and \$200,000.00 out of Woodlands Regional Participation Fund, awarding construction contract to **MILLIS DEVELOPMENT & CONSTRUCTION, INC** for Herman Brown Park; setting a deadline for the proposer's execution of the contract and delivery of all bonds, insurance and other required contract documents to the City; holding the proposer in default if it fails to meet the deadlines; providing funding for engineering and testing services,. construction management, Civic Art Program and contingencies relating to construction of facilities financed by the Parks Consolidated Construction Fund, Texas Parks and Wildlife Department Fund, Woodlands Regional Participation Fund and Parks Special Fund \$1,000,000.00 - Grant Funds - **DISTRICT I - RODRIGUEZ**

**ORDINANCES** - continued

22. ORDINANCE de-appropriating \$620,000.00 out of Street & Bridge Consolidated Construction Fund from Construction Management At-Risk Contract with **J. E. DUNN SOUTH CENTRAL, INC** (Approved by Ordinance 2009-0746) and appropriating \$620,000.00 out of Street & Bridge Consolidated Construction Fund and \$20,000.00 out of General Improvement Consolidated Construction Fund awarding construction contract to **AAR INCORPORATED** for Asbestos Abatement, Demolition and Underground Storage Tanks Removal at 801 Gillette Street; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for project management and construction oversight, and contingencies relating to construction of facilities financed by the Street & Bridge Consolidated Construction Fund and General Improvement Consolidated Construction Fund - **DISTRICT I - RODRIGUEZ**
23. Omitted
24. ORDINANCE appropriating an amount not to exceed \$100,000,000.00 from the Combined Utility System General Purpose Fund (CUS); transferring such amount to the Water & Sewer System Consolidated Construction Fund for Combined Utility System Capital Expenditures; declaring the Combined Utility System's intent to reimburse the CUS General Purpose Fund with bond proceeds
25. ORDINANCE appropriating \$600,000.00 out of Street & Bridge Consolidated Construction Fund and approving and authorizing Professional Engineering Services Contract between the City of Houston and **REYNOLDS, SMITH & HILLS, INC** for Intersection Redesign, Quiet Zone and Street & Railroad Safety Improvements; providing funding for contingencies relating to construction of facilities financed by the Street & Bridge Consolidated Construction Fund
26. ORDINANCE No. 2011-11, passed second reading January 12, 2011  
ORDINANCE granting to **GENERAL SITE SERVICES, LLC, A Texas Limited Liability Corporation**, the right, privilege and franchise to collect, haul and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions; and making certain findings related thereto - **THIRD AND FINAL READING**

**END OF CONSENT AGENDA**

**CONSIDERATION OF MATTERS REMOVED FROM THE CONSENT AGENDA**

**AGENDA - JANUARY 19, 2011 - PAGE 5**

**NON CONSENT AGENDA** - NUMBERS 27 and 28

**MISCELLANEOUS**

27. MOTION to set a date not less than seven days from January 19, 2011, to receive nominations for Positions One, Two and Two Alternate At-Large Positions of the **HOUSTON-GALVESTON AREA COUNCIL BOARD OF DIRECTORS**, for one year terms to expire December 31, 2011
28. MOTION to set a date not less than seven days from January 19, 2011, to receive nominations for appointments or reappointments to Positions 18, 20 and 21 on the **HOUSTON READ COMMISSION**, for three-year staggered terms

**MATTERS HELD** - NUMBERS 29 and 30

29. RESOLUTION authorizing loan application to the Texas Water Development Board  
**TAGGED BY COUNCIL MEMBER JONES**  
This was Item 10 on Agenda of January 12, 2011
30. ORDINANCE appropriating \$600,000.00 out of Equipment Acquisition Consolidated Fund for conversion of data from the Municipal Court's Integrated Case Management System to it's Court System Management and Resource Technology System pursuant to contract, (Approved by Ordinance No. 2008-806); providing funding for contingencies related to the project and for services under contract with **HOV SERVICES, LTD.**  
**TAGGED BY COUNCIL MEMBER JOHNSON**  
This was Item 28 on Agenda of January 12, 2011

**MATTERS TO BE PRESENTED BY COUNCIL MEMBERS** - Council Member Jones first

**ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER**

**NOTE** - WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSTED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE 4 (HOUSTON CITY CODE §2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING

**CITY COUNCIL CHAMBER - CITY HALL 2<sup>nd</sup> FLOOR - WEDNESDAY  
JANUARY 19, 2011 9:00AM**

**AGENDA**

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3MIN 3MIN 3MIN

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**NON-AGENDA**

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2MIN 2MIN 2MIN

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MS. MARGARET CHAVEZ – 28858 Llano River Loop – Spring – TX – 936-581-1164 – Texas Correctional Industry

MR. RICARDO RIVERA – 7206 Valeview Dr. – 77072 – 832-518-7685 – Education

MS. LETICIA VALLEJO – 11807 Chessington - 77031 – 281-879-5513 – Education

MR. MARK WAGNER – 407 Fargo – 77006 – 713-927-9896 – City parking meter reimbursement proposal

MS. MARGARET HANSEN – 6655 Rockbridge Ln. – 77023 – 832-622-5452 – Public Art/Civic Art

MR. IAN ROSENBERG – 1505 Isabella – 77004 – 713-443-2333 – Civic Art

MS. LOIS MYERS – 9701 Westview Dr. – 77055 – 713-461-7447 – MCDDC (Memorial City District Drainage Coalition) - Flooding concerns – TIRZ 17

MR. PATRICK LANCTON – 6202 Birdwood – 77074 – 281-513-1995 – Water bill

MR. JOHN JOHNSON – 7102 Windemere – 77088 – 832-453-1900 – HPD tried to arrest me upon picking up police report

MR. WILLIAM BEAL – 5814 Overdale – 77033 – no phone – Superman Returns

**PREVIOUS**

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1MIN 1MIN 1MIN

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PRESIDENT JOSEPH CHARLES - Post Office Box 524373, Ste. 227 - 77052-4373 – 713-928-2871 – Assassination Conspiracy's, Privacy Act C/Corruptions W/Police Brutality – Hate Crime – ER Protection

JAN 19 2011

MOTION NO. 2011 0033

MOTION by Council Member Jones that the nominations for Position Four of the Ethics Committee, for a two year term expiring December 31, 2012, be closed.

Seconded by Council Member Adams and carried.

Mayor Parker, Council Members Stardig, Johnson,  
Clutterbuck, Adams, Sullivan, Pennington, Gonzalez,  
Rodriguez, Costello, Lovell, Noriega and Jones voting aye  
Nays none

Council Member Hoang absent on City business

Council Member Bradford out of the City

PASSED AND ADOPTED this 12th day of January, 2011.

Pursuant to Article VI, Section 6 of the City Charter, the effective date of the foregoing motion is January 18, 2011.

City Secretary

Council Member Johnson nominated Dr. Franklin D. Jones for reappointment.

NOTE: The Ethics Committee was renamed the Ethics Commission by Ordinance No. 2011-0047 adopted January 12, 2011

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

**SUBJECT:**

Approval of the 2011 Operations and Maintenance Budget for the Lake Houston Facility project operated by the Coastal Water Authority.

Category #

Page 1 of 2

Agenda Item #

2

**FROM (Department or other point of origin):**

Department of Public Works and Engineering

**Origination Date**

1/13/11

**Agenda Date**

JAN 19 2011

**DIRECTOR'S SIGNATURE**

MS

Daniel W. Krueger, P.E., Director

**Council District affected:**

All

**For additional information contact:** Yvonne Forrest  
Sr. Assistant Director  
Phone:832/395-2847

**Date and identification of prior authorizing Council action:** C.M. #2010-0006 – Passed January 6, 2010

**RECOMMENDATION: (Summary)**

Approve by Council Motion the 2011 Lake Houston Facilities Operations and Maintenance Budget.

**Amount of Funding: \$2,417,975**

\$1,208,987 Allocation - FY11

\$1,208,988 Allocation - FY12

(CWA FY 2011: January 1, 2011 – December 31, 2011)

**Finance Department**

**SOURCE OF FUNDING:**

General Fund

Grant Fund

Enterprise Fund

Other (Specify)

Water and Sewer System Operating Fund #8300

**SPECIFIC EXPLANATION:**

The Coastal Water Authority (CWA) operates the raw water transportation system for the City and provides conveyance for certain governmental and industrial users. CWA plays an essential role in the City's program of increased surface water use.

City Council approved Ordinance #95-1141 on October 25, 1995 contracting with CWA to operate and maintain the Lake Houston canal and pump station and to perform grounds maintenance along and below the dam. A first amendment to this contract was approved by City Ordinance #2003-1137 on November 25, 2003 which allowed the Director to add Lake Houston, Lake Houston Dam and the assignment of certain activities associated with these facilities which include increased security of the dam and area below the dam, aquatic weed control on Lake Houston, and operation and maintenance of the Lake Houston Dam and appurtenances. This five year contract is automatically renewed for an additional five years unless terminated by either party.

The City of Houston shall continue to own these facilities and will have control over all facility decisions except those of a routine operation and maintenance nature.

**REQUIRED AUTHORIZATION**

20PUD14

**Finance Department:**

**Other Authorization:**

**Other Authorization:**

Jun Chang, P.E., D. WRE, Deputy Director  
Public Utilities Division



R

Date:

Subject: Approval of the 2011 Operations and Maintenance Budget for the Lake Houston Facilities operated by Coastal Water Authority

Originator's Initials

Page 2 of 2

Operations & Maintenance	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>Variance</u>
	\$2,561,174	\$2,417,975	(\$143,199)

The proposed 2011 budget is \$2,417,975. The budget reflects a funding decrease of \$143,199, as compared to the 2010 Budget.

The 2011 budget supports CWA's expected delivery of 20.5 billion gallons of surface water for COH's water system and its customers. This is an increase of 21.3% in water volume demand over 2010. The increase in water demand directly impacts the amount of electricity needed to operate the pumping station. Accordingly, the electricity budget will increase by approximately \$52,000 to accommodate the increase in water demand. Fortunately, other reductions in operating costs offset the electricity increase.

Payments made to the Coastal Water Authority for the Lake Houston facility are based on actual monthly O&M expenditures.

The proposed 2011 Operations & Maintenance Budget for the Lake Houston Facility operated by the Coastal Water Authority was reviewed by the Council Water Resources Management Committee on January 6, 2011. No action was taken.

cc: Marty Stein  
Legal  
Yvonne Forrest  
Susan Bandy  
Naomi Hines

20PUD14

20



## COASTAL WATER AUTHORITY

One Allen, Suite 2800  
500 Dallas Street

Phone: 713-658-9020

Fax: 713-658-9429

Houston, Texas 77002-4708

November 17, 2010

The Honorable Annise D. Parker, Mayor  
Members of the City Council  
City of Houston  
P. O. Box 1562  
Houston, Texas 77251-1562

Re: **2011 ANNUAL BUDGET**  
**LAKE HOUSTON FACILITIES PROJECT**

Mayor Parker and Members of the City Council:

In compliance with provisions of the current contract relating to the Coastal Water Authority (CWA), the Board of Directors respectfully submits the 2011 calendar year budget for the Lake Houston Facilities Project for your consideration and approval.

The CWA 2011 proposed budget is \$2,417,975. This is a decrease of about \$143,000 from the 2010 budget. This budget incorporates the activities and assignments requested by the City's Public Works & Engineering Department and authorized in the Authority's contract with the City as amended by the Mayor and City Council on November 25, 2003. At the direction of the City, CWA will provide maintenance and operational activities to include Lake Houston, the Lake Houston Dam and certain structures and property downstream of the Dam. CWA will also continue to provide the maintenance and operation of the Lake Houston Pump Station and the West Canal Facilities as it has since the original contract was executed in 1995. CWA expects to deliver 20.5 billion gallons of surface water as requested by the City in an operationally cost-effective environment. This is an increase in the water demand of about 21.3% over the budgeted amount in 2010. The water demand increase directly impacts the amount of electricity needed to operate the pumping station. The electricity budget will increase about \$52,000 to accommodate this increased water pumpage.

The decrease in expenditures is a result of meetings between representatives of the Public Works & Engineering Department and the Authority's operations and management staff members.

CWA's staffing for electrical and equipment maintenance will be on a job order basis and will be charged to the Lake Houston Facilities Project as they are incurred. Personnel for the mowing season will be provided by CWA from our existing work force and with available mowing equipment. Costs for the mowing operations will also be charged to the Lake Houston Facilities Project as they are incurred.

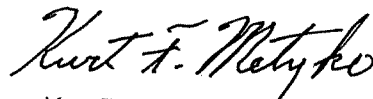
The Honorable Annise D. Parker, Mayor  
Members of the City Council  
2011 Annual Budget, Lake Houston  
November 17, 2010  
Page 2

The proposed budget is reflective of the City of Houston's desire to maintain acceptable normal service levels while remaining in a position to respond favorably to requests for increases in water volume demands during peak periods. CWA will strive to continue to provide optimum service to our customers and keep maintenance and operating costs within the budget amounts.

It must be pointed out that there are minimal contingencies provided within the budget. In the event of unanticipated occurrences such as water deliveries in excess of 20.5 billion gallons, the failure of high-cost equipment or severe weather conditions that damage the system, a supplemental funding request may be necessary during the 2011 budget year. In the event of an additional funding request, it will be documented as to need and coordinated with the Department of Public Works and Engineering.

The members of the Board of Directors wish to express their appreciation to everyone involved in this Project, especially those City employees of the Department of Public Works & Engineering and the Legal Department for their cooperation and assistance in furthering the Lake Houston Facilities Project as a major contributory resource for the Houston Combined Utility System. We look forward to continued efforts in planning and providing for the further growth of the City of Houston's water requirements.

Sincerely,



Kurt F. Metyko, P.E.  
President, Board of Directors

KFM:plk  
Attachment

**COASTAL WATER AUTHORITY**  
**LAKE HOUSTON FACILITIES PROJECT**  
**2011 ANNUAL BUDGET**

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
TABLE OF CONTENTS  
2011 ANNUAL BUDGET

	<u>PAGE</u>
President's Letter	C - 1
Budget Summary - Comparative	C - 2
Facts and Assumptions	C - 2 - 1
Reconciliation of 2010 Budget to 2011 Budget	C - 2 - 2
Statement of Revenues and Expenditures	C - 3
Reconciliation of Fund Activity	C - 3 - 1
Revenues and Billing Rates	C - 4
Investment and Other Income	C - 5
Summary of General and Administrative Expenditures	C - 6
Administrative Expenses	C - 7
Office Salary Allocation	C - 7 - 1
General Operating Expenses	C - 8
Engineering, Legal and Professional Expenses	C - 9
Summary of Field Expenditures	C - 10
Field Expenditures by Location	C - 10 - 1
Summary of Field Salaries by Location	C - 11
Analysis of Base Field Salaries by Function and Location	C - 11 - 1
Analysis of Materials and Supplies by Location	C - 12
Analysis of Contract Labor and Equipment by Location	C - 13
Analysis of Utilities by Location	C - 14
Capital Outlays	C - 15

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
BUDGET SUMMARY  
2011 ANNUAL BUDGET

APPLICATION OF FUNDS	2010 BUDGET	2010 PROJECTED	2011 BUDGET
Expenditures (1)			
Capital Outlay	\$2,561,174	\$2,425,000	\$2,417,975
Debt Service	0	80,000	651,915
	0	0	0
Comparative Subtotal	<u>2,561,174</u>	<u>2,505,000</u>	<u>3,069,890</u>
Non-Comparative Increases	0	0	0
Total Expenditures	<u>2,561,174</u>	<u>2,505,000</u>	<u>3,069,890</u>
Ending Fund Balances (2)	<u>640,294</u>	<u>640,294</u>	<u>604,494</u>
Total Applications	<u><u>3,201,468</u></u>	<u><u>3,145,294</u></u>	<u><u>3,674,384</u></u>
SOURCE OF FUNDS			
Beginning Fund Balances (2)	549,859	549,859	640,294
Investment Income	11,350	7,500	5,675
Other Income	0	0	0
Subtotal Sources	<u>561,209</u>	<u>557,359</u>	<u>645,969</u>
Capital Funding - Construction	0	80,000	651,372
Subtotal	<u>561,209</u>	<u>637,359</u>	<u>1,297,341</u>
System Revenue - Project	<u>\$2,640,259</u>	<u>\$2,507,935</u>	<u>\$2,377,043</u>
Total Sources	<u><u>3,201,468</u></u>	<u><u>3,145,294</u></u>	<u><u>3,674,384</u></u>

(1) Includes assets purchased  
(2) Operating Fund only.

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES  
FACTS AND ASSUMPTIONS  
2011 ANNUAL BUDGET

FACTS

1. The 2011 budget is prepared on a cash basis.
2. Lake Houston Facilities books and records consist of three funds, which are the Operating Fund, the Construction Fund and the Contingency Fund.
3. The required fund balances have been reflected at the minimum balances per the operating contract.
4. Lake Houston Facilities is charged with direct salary and costs as well as an allocation of certain general items based upon an overall payroll allocation of 13%.

ASSUMPTIONS

1. Salaries anticipates funding the employee benefits of one field retiree.
2. The 2011 budget staffing level supports ongoing activity levels as requested in the operating and maintenance contract.

COASTAL WATER AUTHORITY  
 LAKE HOUSTON FACILITIES PROJECT  
 RECONCILIATION OF 2010  
 BUDGET TO 2011 BUDGET

	2010 Budget to 2011 Budget
2010 Budget	<u>\$2,561,174</u>
Field Salaries Allocation	9,669
Materials and Supplies - (Diesel & Gasoline Fuel Cost)	3,300
Contract Labor and Equipment (Equipment Purchase)	(227,800)
Electricity (Increase in Water Volume)	51,825
Administrative Expense (Pension, Social Security Costs)	1,716
General Operating Expenses (Insurance)	11,501
Engineering, Legal and Professional	<u>6,590</u>
Subtotal	<u>(143,199)</u>
2011 Budget	<u><u>\$2,417,975</u></u>



COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
STATEMENT OF REVENUES AND EXPENDITURES  
2011 ANNUAL BUDGET

	<u>2010 BUDGET</u>	<u>2010 PROJECTED</u>	<u>2011 BUDGET</u>
<b>REVENUES</b>			
Funds provided by City of Houston	\$2,640,259	\$2,507,935	\$2,377,043
Interest on Investments	11,350	7,500	5,675
Service Revenues	0	0	0
Other	0	0	0
Total Revenue	<u>2,651,609</u>	<u>2,515,435</u>	<u>2,382,718</u>
Construction Project Funding From COH	0	731,372	651,372
<b>EXPENDITURES</b>			
Field Salaries	879,299	849,000	888,968
Materials & Supplies	169,000	190,000	172,300
Contract Labor & Equipment (1)	652,200	500,000	424,400
Utilities	155,892	164,000	207,717
Administrative Expenses	344,516	342,000	346,232
General Operating Expenses	264,027	260,000	275,528
Engineering, Legal & Professional	96,240	120,000	102,830
Subtotal	<u>2,561,174</u>	<u>2,425,000</u>	<u>2,417,975</u>
Bond Interest Expense	0	0	0
Bond Principal Retirement	0	0	0
Paying Agent Fees	0	0	0
Debt Service	<u>0</u>	<u>0</u>	<u>0</u>
Capitalized Costs	0	0	0
Construction Program	0	80,000	651,915
Capital Outlay	<u>0</u>	<u>80,000</u>	<u>651,915</u>
Total Expenditures	<u>2,561,174</u>	<u>2,505,000</u>	<u>3,069,890</u>
Net Increase (Decrease) in	(2)	(3)	(3)
Operating/Construction Fund Balances	<u>\$90,435</u>	<u>\$741,807</u>	<u>(\$35,800)</u>

(1) Includes assets purchased.

(2) Net of \$90,435 increase in required operating reserve.

(3) Net of \$35,800 decrease in required operating reserve.

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
RECONCILIATION OF FUND ACTIVITY  
2011 ANNUAL BUDGET

	OPERATING FUND	CONSTRUCTION FUND	CONTINGENCY FUND	TOTAL LAKE HOUSTON FACILITIES PROJECT FUND
Beginning Balance	\$640,294	\$651,372	\$2,000,000	\$3,291,666
Service Revenue	2,377,043	0	0	2,377,043
Interest Earnings	132	543	5,000	5,675
Transfer - Service	0	0	0	0
Transfer - Interest	5,000	0	(5,000)	0
Expenses	(2,417,975)	0	0	(2,417,975)
Debt Service	0	0	0	0
Capital Outlay	0	(651,915)	0	(651,915)
Net Activity	(35,800)	(651,372)	0	(687,172)
Ending Balance	\$604,494	\$0	\$2,000,000	\$2,604,494

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
2011 ANNUAL BUDGET

	<u>2010 BUDGET</u>	<u>2010 PROJECTED</u>	<u>2011 BUDGET</u>
Gallons (in thousands)	<u>16,891,900</u>	<u>16,475,200</u>	<u>20,545,900</u>

Rate/1000 gallons

Project Revenue	\$0.156	\$0.152	\$0.116
Construction Funding	0.000	0.000	0.000
Total City Funds	<u>\$0.156</u>	<u>\$0.152</u>	<u>\$0.116</u>

Revenue

Project Revenue	\$2,640,259	\$2,507,935	\$2,377,043
Construction Funding	0	0	0
Total City Funds	<u>\$2,640,259</u>	<u>\$2,507,935</u>	<u>\$2,377,043</u>

NOTE: This Schedule presented for information purposes only.

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
INVESTMENT AND OTHER INCOME  
2011 ANNUAL BUDGET

<u>INVESTMENT INCOME</u>	<u>INCOME</u>
Average Cash and Investments	\$2,270,000
Average Effective Interest Rate	0.25%
Total	<u>\$ 5,675</u>

OTHER INCOME

Lake Houston Facilities does not anticipate any miscellaneous income.

COASTAL WATER AUTHORITY  
 LAKE HOUSTON FACILITIES PROJECT  
 SUMMARY OF GENERAL AND ADMINISTRATIVE EXPENDITURES  
 2011 ANNUAL BUDGET

<u>GENERAL AND ADMINISTRATIVE EXPENDITURES</u>	<u>2010 BUDGET</u>	<u>2010 PROJECTED</u>	<u>2011 BUDGET</u>
ADMINISTRATIVE	\$344,516	\$342,000	\$346,232
GENERAL OPERATING (Insurance)	264,027	260,000	275,528
ENGINEERING, LEGAL & PROFESSIONAL	<u>96,240</u>	<u>120,000</u>	<u>102,830</u>
Total	<u>\$704,783</u>	<u>\$722,000</u>	<u>\$724,590</u>

COASTAL WATER AUTHORITY  
 LAKE HOUSTON FACILITIES PROJECT  
 ADMINISTRATIVE EXPENSES  
 2011 ANNUAL BUDGET

	<u>AMOUNT</u>
Administrative Salaries	\$109,408 (1)
Pension Plan Contribution (11.8% of total compensation)	117,808
Payroll Taxes (7.65% of total compensation)	76,376
Furniture and Equipment: Maintenance	260 (2)
Office Lease and Utilities	31,200 (2)
Office Supplies	1,820 (2)
Travel, Meetings and Parking	1,040 (2)
Directors Compensation	1,950 (2)
Printing and Reproduction	390 (2)
Telephone	2,600 (2)
Vehicle: Gas & Maintenance	780 (2)
Miscellaneous	2,600 (2) (3)
	<u>\$346,232</u>

- (1) Allocated based upon payroll estimate of 13%.
- (2) Allocation based upon total payroll estimate of 13%.
- (3) Includes payroll and courier services.

COASTAL WATER AUTHORITY  
 LAKE HOUSTON FACILITIES PROJECT  
 OFFICE SALARY ALLOCATION  
 2011 ANNUAL BUDGET

	<u>AMOUNT</u>
Executive Director	
Chief Financial Officer	
Accountant	
Accountant	
Accountant	
Accountant	
Accountant	
Secretary	
Base Office Salaries	<u>841,600</u>
Total Office Salaries	<u>841,600</u>
Office Allocation Factor (1)	13%
Lake Houston Office Salaries	<u><u>\$109,408</u></u>

(1) Based upon 2010 cost records.

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
GENERAL OPERATING EXPENSES  
2011 ANNUAL BUDGET

<u>INSURANCE PREMIUM DESCRIPTION</u>	<u>AMOUNT</u>
Property Insurance	\$0 (1) (5)
Property - Primary Flood	- (2) (5)
Texas Commercial Policy (General Liability)	23,433 (3) (5) (7)
Watercraft Policy	- (2) (4)
Public Official & Employees Liability	7,872 (3) (4) (7)
Notary Public Omissions	- (2) (4)
Public Employee Fidelity Bond	- (2) (4)
Pension - Fidelity Bond	22 (3) (4)
Pension - Fiduciary Responsibility	533 (3) (4)
Medical Insurance	193,609 (3) (6) (7)
Contract Equipment/Difference in Conditions	3,417 (3) (5)
Public Official Position (Director Fidelity)	150 (3) (4)
Automobile Insurance	7,876 (3) (5)
Workers Compensation	15,728 (3) (5) (7)
Dental Insurance	9,304 (3) (5) (7)
Short Term Disability	3,368 (3) (5) (7)
Long Term Disability	7,360 (3) (5) (7)
Group Life Insurance	2,856 (3) (5) (7)
	<u>\$275,528</u>

- (1) Allocated based upon total insurable value of 0%.
- (2) Coverage 100% specific for Trinity River.
- (3) Allocated based upon total payroll estimate of 13%.
- (4) Assumes no rate increase.
- (5) Assumes 3% annualized rate increase.
- (6) Assumes 10% annualized rate increase.
- (7) Assumes full employment.



COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
ENGINEERING, LEGAL AND PROFESSIONAL EXPENSES  
2011 ANNUAL BUDGET

	<u>AMOUNT</u>
Engineering Services	\$40,000 (1)
Legal Services	36,000 (1)
Accounting & Auditing	8,580 (2)
U.S. Geological Survey	0 (1)
Computer Maintenance	11,050 (2)
Miscellaneous Bank Fees	7,200 (1)
	<u>\$102,830</u>

(1) Based upon specific services.

(2) Allocated based upon total payroll estimate of 13%.

COASTAL WATER AUTHORITY  
 LAKE HOUSTON FACILITIES PROJECT  
 SUMMARY OF FIELD EXPENDITURES  
 2011 ANNUAL BUDGET

<u>FIELD EXPENDITURES</u>	<u>2010 BUDGET</u>	<u>2010 PROJECTED</u>	<u>2011 BUDGET</u>
SALARIES	\$879,299	\$849,000	\$888,968
MATERIALS & SUPPLIES	169,000	190,000	172,300
CONTRACT LABOR AND EQUIPMENT			
Contracted	\$423,200	421,000	424,400
Purchased	\$229,000	79,000	0
Subtotal	<u>652,200</u>	<u>500,000</u>	<u>424,400</u>
UTILITIES	155,892	164,000	207,717
Total	<u><u>\$1,856,391</u></u>	<u><u>\$1,703,000</u></u>	<u><u>\$1,693,385</u></u>

COASTAL WATER AUTHORITY  
 LAKE HOUSTON FACILITIES PROJECT  
 FIELD EXPENDITURES BY LOCATION  
 2011 ANNUAL BUDGET

LOCATIONS	FIELD SALARIES	MATERIALS AND SUPPLIES	CONTRACT LABOR AND EQUIPMENT	UTILITIES	LOCATION TOTAL
Lake Houston & Pump Station	\$400,292	\$25,400	\$144,100	\$207,717	\$777,509
West Canal	125,293	68,600	55,000	0	248,893
Dam & Downstream	363,383	78,300	225,300	0	666,983
	<u>\$888,968</u>	<u>\$172,300</u>	<u>\$424,400</u>	<u>\$207,717</u>	<u>\$1,693,385</u>

COASTAL WATER AUTHORITY  
 LAKE HOUSTON FACILITIES PROJECT  
 SUMMARY OF FIELD SALARIES BY LOCATION  
 2011 ANNUAL BUDGET

<u>LOCATION</u>	<u>BASE COMPENSATION</u>	<u>RETIREE PAY (1)</u>	<u>3% OVERTIME (2)</u>	<u>TOTAL</u>
Lake Houston & Pump Station	\$359,507	\$30,000	\$10,785	\$400,292
West Canal	121,644	0	3,649	125,293
Dam & Downstream	352,799	0	10,584	363,383
	<u>\$833,950</u>	<u>\$30,000</u>	<u>\$25,018</u>	<u>\$888,968</u>

- (1) Allows for termination payment to retirees.  
 (2) Provides for minimum overtime.

COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
ANALYSIS OF BASE FIELD SALARIES BY FUNCTION AND LOCATION  
2011 ANNUAL BUDGET

<u>LOCATION AND FUNCTION</u>	<u># OF EMPLOYEES</u>	<u>MAN HOURS (4)</u>	<u>AVG. RATE PER HOUR</u>	<u>BASE SALARIES</u>
<u>MANAGEMENT (1)</u>				
Lake Houston Pump Station	0.10	208	\$65.65	\$13,655
West Canal	0.05	104	65.65	6,828
Dam & Downstream	0.10	208	65.65	13,655
Subtotal	<u>0.25</u>	<u>520</u>	<u>65.65</u>	<u>34,138</u>
<u>SUPERVISORY PERSONNEL (2)</u>				
Lake Houston Pump Station	0.35	728	48.90	35,599
West Canal	0.40	832	48.90	40,685
Dam & Downstream	0.50	1,040	48.90	50,856
Subtotal	<u>1.25</u>	<u>2,600</u>	<u>48.90</u>	<u>127,140</u>
<u>ALL OTHER PERSONNEL (3)</u>				
Lake Houston Pump Station	5.65	11,752	26.40	310,253
West Canal	1.35	2,808	26.40	74,131
Dam & Downstream	5.25	10,920	26.40	288,288
Subtotal	<u>12.25</u>	<u>25,480</u>	<u>26.40</u>	<u>672,672</u>
Total Base Salaries	<u>13.75</u>	<u>28,600</u>	<u>\$29.16</u>	<u>\$833,950</u>

- (1) Includes Manager of Operations and Production, as well as Manager of Security.
- (2) Includes Superintendents, Master Electrician, Administrator OPM, and Purchasing Agent.
- (3) Includes Foremen, Electricians and Operators for construction, electrical, maintenance, and all routine operating functions.
- (4) Estimated number of employees at 2,080 hours per year.

COASTAL WATER AUTHORITY  
 LAKE HOUSTON FACILITIES PROJECT  
 ANALYSIS OF MATERIALS AND SUPPLIES BY LOCATION  
 2011 ANNUAL BUDGET

LOCATION AND DESCRIPTION

LAKE HOUSTON AND PUMP STATION

Air Conditioning Repair Parts	\$1,500
Building / Grounds Maintenance	4,000
Electrical / Instrument	5,000
Herbicides / Insecticides	3,000
Miscellaneous Supplies	6,000
Office / Administrative	1,300
Oils and Lubricants	3,600
Power Tools, Hand Tools & Equip.	1,000
	<u>25,400</u>

WEST CANAL

Air Conditioning Repair Parts	800
Automotive / Equipment Repair Parts	9,000
Diesel Fuel (\$3.00/gallon)	26,000
Electrical / Instrument	3,000
Gasoline (\$2.75/gallon)	9,300
Herbicides / Insecticides	10,000
Mechanical, Plumbing, Valves, etc	1,000
Power Tools, Hand Tools & Equip.	2,000
Road Base, Sand, Rock, Rip Rap, etc.	2,000
Security, Fencing, Signs, etc.	3,000
Tires & Batteries	2,500
	<u>68,600</u>

DAM & DOWNSTREAM

Air Conditioning Repair Parts	400
Building / Grounds Maintenance	2,000
Electrical / Instrument	5,000
Herbicides / Insecticides	10,000
Miscellaneous Supplies	1,000
Office / Administrative	1,900
Oils and Lubricants	1,000
Power Tools, Hand Tools & Equip.	3,000
Road Base, Sand, Rock, Rip Rap, etc.	50,000
Security, Fencing, Signs, etc.	3,000
Welding Equipment & Supplies	1,000
	<u>78,300</u>

Total	<u><u>\$172,300</u></u>
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COASTAL WATER AUTHORITY  
 LAKE HOUSTON FACILITIES PROJECT  
 ANALYSIS OF CONTRACT LABOR AND EQUIPMENT BY LOCATION  
 2011 ANNUAL BUDGET

LOCATION AND DESCRIPTION

<b>LAKE HOUSTON AND PUMP STATION</b>	
Contract Labor (Welders, Divers, Tech Spt, etc)	\$300
Security: Contract Guards	135,000
Annual Service Contracts:	
-- Crane Test/Certification	500
-- Pest Control Service	600
-- Substation, Relay Testing	3,500
-- Uniform Service	3,000
-- Generator Load Testing	1,200
	<u>144,100</u>
 <b>WEST CANAL</b>	
Equipment Rental Services	5,000
Security: Fencing - Repair Existing Chain Link	50,000
	<u>55,000</u>
 <b>DAM &amp; DOWNSTREAM</b>	
Aquatic Vegetation Control (Per PBS&J Contract)	90,000
Buoy Maintenance/Replacement	10,000
Contract Labor (Welders, Divers, Tech Spt, etc)	5,000
Dam: Debris Removal	100,000
Equipment Rental Services	10,000
Training: Plant Safety, RMP, Hazwop, AirPk, etc	1,000
Training: Dam Safety USACE	9,000
Crane Test Certification	300
	<u>225,300</u>
Total	<u><u>\$424,400</u></u>

COASTAL WATER AUTHORITY  
 LAKE HOUSTON FACILITIES PROJECT  
 ANALYSIS OF UTILITIES BY LOCATION  
 2011 ANNUAL BUDGET

<u>ELECTRICITY</u>					
<u>LOCATION</u>	<u>KW HOURS</u>	<u>AVG. RATE PER HOUR (1)</u>	<u>AMOUNT</u>	<u>ALL OTHER (2)</u>	<u>TOTAL</u>
Lake Houston & Pump Station	2,116,000	\$0.0967	\$204,617	\$3,100	\$207,717
West Canal	0	0.000	0	0	0
Downstream	0	0.000	0	0	0
	<u>2,116,000</u>	<u>\$0.0967</u>	<u>\$204,617</u>	<u>\$3,100</u>	<u>\$207,717</u>

- (1) Reflects rate reduction accomplished through contract for energy through June, 2012.  
 (2) Includes telephone, water and waste disposal services.



COASTAL WATER AUTHORITY  
LAKE HOUSTON FACILITIES PROJECT  
CAPITAL OUTLAYS  
2010 ANNUAL BUDGET

	<u>AMOUNT</u>
Lake Houston Construction Project	\$651,915 (1)
Total Capital Outlays	<u><u>\$651,915</u></u>

(1) Funds Received from City of Houston - Combined Utility System for Pump Station  
Moisture Intrusion Project.


TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

<b>SUBJECT:</b> Approval of the 2011 Operations, Maintenance and Consolidated Construction Budgets for the Trinity River Water Conveyance Project operated by the Coastal Water Authority. WBS# S-000019-0070-4	<b>Category #</b>	<b>Page</b> 1 of 2	<b>Agenda Item #</b>  303A
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<b>FROM (Department or other point of origin):</b>  Department of Public Works and Engineering	<b>Origination Date</b>  11/30/10	<b>Agenda Date</b>  JAN 19 2011
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145

<b>DIRECTOR'S SIGNATURE</b>  Daniel W. Krueger, P.E., Director	<b>Council District affected:</b>  All
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<b>For additional information contact:</b> Yvonne Forrest Sr. Assistant Director Phone: 832/395-2847	<b>Date and identification of prior authorizing Council action:</b> C.M. #2010-0007 – Passed January 6, 2010
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**RECOMMENDATION: (Summary)**

Approve an Ordinance appropriating funds and approve a council motion for the 2011 Trinity River Water Conveyance Project Operations & Maintenance Budget operated by the Coastal Water Authority.

<b>Amount of Funding:</b> \$21,121,804 \$10,449,002 Allocation FY11 (January 2011 – June 2011) \$10,672,802 Allocation FY12 (July 2011 – December 2011) (Coastal Water Authority FY 2011: January 1, 2011 – December 31, 2011)	<b>Finance Department:</b>  1/5/11
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**SOURCE OF FUNDING:**       General Fund       Grant Fund       Enterprise Fund

\$20,541,804 Water and Sewer System Operating Fund #8300  
\$580,000 Water and Sewer System Consolidated Construction Fund #8500

**SPECIFIC EXPLANATION:**

The Coastal Water Authority (CWA) operates the raw water transportation system for the City and provides conveyance for certain governmental and industrial users. CWA plays an essential role in the City's program of increased surface water use. CWA owns, operates and maintains 36 miles of canals as part of the CWA raw water conveyance system. CWA also owns, operates and maintains the Trinity River intake pumping facility, the Lynchburg pumping facility and the Bayport booster pumping facility. Under terms of a contract dated May 2, 1968 (amended, restated, and superseded in its entirety by City Ordinance #95-676) the City agreed to fund the operation, maintenance and capital improvement budgets of the Trinity River Conveyance Project. The provisions of the contract shall remain in effect until the earlier of June 26, 2042 or the termination of both the initial contract and the project contract.

145

<b>File No. WA11025</b>	<b>REQUIRED AUTHORIZATION</b>	<b>20PUD15</b>
<b>Finance Department:</b>	<b>Other Authorization:</b> 	<b>Other Authorization:</b>  Jun Chang, P.E., D. WRE, Deputy Director Public Utilities Division

<b>Date:</b>	<b>Subject:</b> Approval of the 2011 Operations, Maintenance and Consolidated Construction Budgets for the Trinity River Conveyance Project operated by Coastal Water Authority	<b>Originator's Initials</b>	<b>Page</b> 2 of 2
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	<u>2010 Budget</u>	<u>2011 Budget</u>	<u>Variance</u>
Operations & Maintenance	\$18,589,661	\$20,541,804	\$1,952,143
NRG Capital Expenditures	<u>0</u>	<u>\$580,000</u>	<u>\$580,000</u>
<b>Total</b>	<b>\$18,589,661</b>	<b>\$21,121,804</b>	<b>\$2,532,143</b>

The proposed 2011 budget is \$21,121,804. The budget reflects a funding increase of \$2,532,143, divided between \$1,952,143 in O&M costs and \$580,000 in capital expenditures, as compared to the 2010 budget.

The 2011 budget supports CWA's expected delivery of 194 billion gallons of water for COH's water system and its customers. This is an increase in water demand of approximately 1.8 percent. A significant percentage of the budget increase is to fund CWA's requirements of contracting with NRG for emergency backup power in compliance with SB 361. A total of \$1,818,200 O&M is included in the budget along with \$580,000 Capital for the NRG service contract to begin June 1, 2011

**NRG O&M Contract Related Costs:**

Diesel fuel initial loading for emergency backup generators (46 units)	\$ 288,700
Monthly service fees (7 months) to comply with SB 361 (23 MW)	<u>\$1,529,500</u>
	<b>\$1,818,200</b>

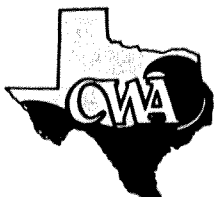
**Other:**

Electricity increase to support increased water volume demand	\$160,645
Miscellaneous reductions and savings	(\$26,702)
One-Time NRG capital build-out costs to house Lynchburg generators	<u>\$580,000</u>
	<b>\$713,943</b>

The proposed 2011 Operations and Maintenance Budget for the Trinity River Conveyance Project operated by the Coastal Water Authority was reviewed by the Council Water Resources Management Committee on January 6, 2011. No action was taken.

cc: Marty Stein  
Augustus Campbell  
Yvonne Forrest  
Susan Bandy  
Naomi Hines

**20PUD15**



## COASTAL WATER AUTHORITY

One Allen, Suite 2800 Phone: 713-658-9020  
500 Dallas Street Fax: 713-658-9429  
Houston, Texas 77002-4708

November 17, 2010

The Honorable Annise D. Parker, Mayor  
Members of the City Council  
City of Houston  
P. O. Box 1562  
Houston, Texas 77251-1562

Re: **2011 ANNUAL BUDGET**  
**TRINITY RIVER WATER CONVEYANCE PROJECT**

Mayor Parker and Members of the City Council:

In compliance with provisions of the State Law and the Statutes relating to the Coastal Water Authority (CWA), the Board of Directors respectfully submits the 2011 calendar year budget for the Trinity River Water Conveyance Project for your consideration and approval.

The CWA 2011 proposed budget is \$20,541,804, an increase of about \$1,952,100 from the 2010 budget. The 2011 budget supports CWA's expected delivery of 194.0 billion gallons of water for the City's water system and its customers. This is an increase in water demand of about 1.8%. A significant portion of the budget increase is to fund the requirements of contracting with NRG for Utility-Grade Backup Electric Power for emergency situations to comply with Senate Bill 361. A total of \$1,818,200 is incorporated in the 2011 budget for the implementation of this service contract to begin June 1, 2011. Another increase in 2011 is in the electricity usage expenditures of about 1.8% (\$160,645) to support the additional water volume demand forecasts provided by officials of the Department of Public Works & Engineering

The proposed budget is reflective of the City of Houston's desire to have CWA continue its role as the City's conveyor of surface water which makes up over 70% of the city's overall water demands.

The proposed 2011 budget is the result of several meetings and discussions between representatives of the City's Department of Public Works and Engineering and the Authority's operational and management staff members. The group worked closely to identify cost areas that could be reduced or held at the existing levels.

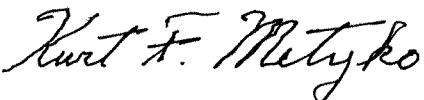
Some cost savings were accomplished in the areas of utilization rates and prices for the various chemicals used in the pre-treatment of the water delivered to the City's water purification plants. This pre-treatment process allows the City's Water Utility to save time and expenses in their purification process.

The Honorable Annise D. Parker, Mayor  
Members of the City Council  
2011 Annual Budget, Trinity River  
November 17, 2010  
Page 2

The proposed budget provides minimal contingencies in the event of unanticipated occurrences. The failure of high-cost equipment or severe weather conditions that damage the system may result in a supplemental funding request. In such an event, the request would be documented as to need and coordinated with the Department of Public Works and Engineering.

The members of the Board of Directors wish to express their appreciation to everyone involved in this Project, especially those City employees of the Department of Public Works & Engineering and the Legal Department for their cooperation and assistance in furthering the CWA Project as a major contributory resource for the Houston Combined Utility System. We look forward to continued efforts in planning and providing for the further growth of the City of Houston's water requirements.

Sincerely,

A handwritten signature in cursive script that reads "Kurt F. Metyko".

Kurt F. Metyko, P.E.  
President, Board of Directors

KFM:plk  
Attachment

**COASTAL WATER AUTHORITY**  
**TRINITY RIVER WATER CONVEYANCE PROJECT**  
**2011 ANNUAL BUDGET**

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 TABLE OF CONTENTS  
 2011 ANNUAL BUDGET

	PAGE
President's Letter	B - 1
Budget Summary - Comparative	B - 2
Facts and Assumptions	B - 2 - 1
Reconciliation of 2010 Budget to 2011 Budget	B - 2 - 2
Statement of Revenues and Expenditures	B - 3
Reconciliation of Fund Activity	B - 3 - 1
	B - 3 - 2
Revenues and Billing Rates	B - 4
Investment and Other Income	B - 5
Summary of General and Administrative Expenditures	B - 6
Administrative Expenses	B - 7
Office Salary Allocation	B - 7 - 1
General Operating Expenses	B - 8
Engineering, Legal and Professional Expenses	B - 9
Summary of Field Expenditures	B - 10
Field Expenditures by Location	B - 10 - 1
Summary of Field Salaries by Location	B - 11
Analysis of Base Field Salaries by Function and Location	B - 11 - 1
Analysis of Materials and Supplies by Location	B - 12
	B - 12 - 1
Analysis of Contract Labor and Equipment by Location	B - 13
	B - 13 - 1
Analysis of Utilities by Location	B - 14
Debt Service	B - 15
Capital Outlays	B - 16

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 BUDGET SUMMARY  
 2011 ANNUAL BUDGET

<u>APPLICATION OF FUNDS</u>	<u>2010 BUDGET</u>	<u>2010 PROJECTED</u>	<u>2011 BUDGET</u>
Field Expenditures (1)	\$18,589,661	\$17,687,000	\$20,541,804
Capital Outlay	1,100,000	700,000	400,000
Debt Service	5,337,049	5,337,049	5,168,714
Total Expenditures	<u>25,026,710</u>	<u>23,724,049</u>	<u>26,110,518</u>
Ending Fund Balances (2)	<u>4,647,415</u>	<u>4,647,415</u>	<u>5,135,451</u>
Total Applications	<u>29,674,125</u>	<u>28,371,464</u>	<u>31,245,969</u>
 <u>SOURCE OF FUNDS</u>			
Beginning Fund Balances (2)	4,596,593	4,596,593	4,647,415
Investment Income - Operations	8,300	5,000	5,900
Other Income	120,000	122,800	130,000
Subtotal Sources	<u>4,724,893</u>	<u>4,724,393</u>	<u>4,783,315</u>
Capital Funding - Construction	1,100,000	700,000	400,000
Debt Service Revenue - City	5,337,049	5,337,049	5,168,714
Subtotal	<u>11,161,942</u>	<u>10,761,442</u>	<u>10,352,029</u>
System Revenue - Project	<u>\$18,512,183</u>	<u>\$17,610,022</u>	<u>\$20,893,940</u>

(1) Includes assets purchased

(2) Project Fund only.



COASTAL WATER AUTHORITY  
TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
FACTS AND ASSUMPTIONS  
2011 ANNUAL BUDGET

FACTS

1. The 2011 budget is prepared on a cash basis.
2. Trinity River books and records consist of four funds, which are the Conveyance System Development Fund, the Special Contingency Fund, the Debt Service Fund, and the Project Fund.
3. The required fund balances have been reflected at the minimum balances per the various bond resolutions and applicable contract terms.
4. Trinity River is charged with direct salary and costs as well as an allocation of certain general items based upon an overall budgeted payroll allocation of 61%.
5. The 2011 budget reflects the impact of complying with SB361 as it relates to emergency electrical reliability at the two pump stations.

ASSUMPTIONS

1. Salaries anticipates funding the employee benefits of two field retirees.
2. The 2011 budget anticipates staffing to support continuation of previous activities along with the additional requirements requested in the contract amendments.
3. Utility expense anticipates increased electrical costs compared to the 2010 budget due to higher water volumes.
4. Capital Outlay for 2011 includes contingency for emergency pump and/or motor repair.

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 RECONCILIATION OF 2010 BUDGET TO 2011 BUDGET

2010 Budget  
to  
2011 Budget

2010 Budget

\$18,589,661

Field Salaries		50,770
Electricity Contract (Increased Water Volume)		160,645
Materials & Supplies (Reliability Service Contract - Fuel)		278,695
Contract Labor & Equipment (Reliability Service Contract)		1,479,200
Administrative Expense		9,108
General Operating Expenses (Property & Employee Insurance)		(22,255)
Engineering, Legal & Professional		<u>(4,020)</u>
	Subtotal	<u>1,952,143</u>

2011 Budget

\$20,541,804

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 STATEMENT OF REVENUES AND EXPENDITURES  
 2011 ANNUAL BUDGET

	2010 BUDGET	2010 PROJECTED	2011 BUDGET
<b>REVENUES</b>			
Funds provided by City of Houston	\$23,849,232	\$22,947,071	\$26,062,654
Interest on Investments	11,800	5,000	5,900
Service Revenues(SJRA)	100,000	100,000	110,000
Other	20,000	22,800	20,000
Total Revenue	23,981,032	23,074,871	26,198,554
<b>EXPENDITURES</b>			
Field Salaries	2,892,736	2,910,000	2,943,506
Materials & Supplies	1,849,600	1,790,000	2,128,295
Contract Labor & Equipment (1)	1,383,500	1,130,000	2,862,700
Utilities	8,703,481	8,200,000	8,864,126
Administrative Expenses	1,376,711	1,370,000	1,385,819
General Operating Expenses	1,768,353	1,672,000	1,746,098
Engineering, Legal & Professional	615,280	615,000	611,260
Subtotal	18,589,661	17,687,000	20,541,804
Bond Interest Expense	3,867,049	3,867,049	3,638,714
Bond Principal Retirement	1,470,000	1,470,000	1,530,000
Debt Service	5,337,049	5,337,049	5,168,714
Capitalized Costs	0	0	0
Construction Program	1,100,000	700,000	400,000
Capital Outlay	1,100,000	700,000	400,000
Total Expenditures	25,026,710	23,724,049	26,110,518
Net Increase (Decrease) in Operating Fund Balances	(2) (\$1,045,678)	(\$649,178)	(3) \$88,036

- (1) Includes assets purchased.
- (2) Net of \$1,096,500 equity in fixed assets and \$47,322 increased equity in fund balances.
- (3) Net of \$400,000 equity in fixed assets and \$488,036 increased equity in fund balances.

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 RECONCILIATION OF FUND ACTIVITY  
 2011 ANNUAL BUDGET

	CONVEYANCE SYSTEM DEVELOPMENT FUND	* SPECIAL CONTINGENCY FUND
Beginning Balance	\$400,000	\$3,000,000
Service Revenue	0	0
Interest Earnings	750	0
Transfer - Funds	0	0
Transfer - Interest	(750)	0
Other Revenue	0	0
Expenses	0	0
Debt Service	0	0
Capital Outlay	(400,000)	0
Repair Costs	0	0
Net Activity	<u>(400,000)</u>	<u>0</u>
Ending Balance	<u>\$0</u>	<u>\$3,000,000</u>

\* Interest Earnings are transferred to Special Projects Equity Fund per Contract requirements.

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 RECONCILIATION OF FUND ACTIVITY  
 2011 ANNUAL BUDGET

	<u>DEBT SERVICE</u>	<u>PROJECT FUND</u>	<u>TOTAL TRINITY RIVER CONVEYANCE PROJECT FUND</u>
Beginning Balance	\$0	\$4,647,415	\$8,047,415
Service Revenue	5,168,714	20,893,940	26,062,654
Interest Earnings	0	5,150	5,900
Transfer - Funds	0	0	0
Transfer - Interest	0	750	0
Other Revenue	0	130,000	130,000
Expenses	0	(20,541,804)	(20,541,804)
Debt Service	(5,168,714)	0	(5,168,714)
Capital Outlay	0	0	(400,000)
Repair Costs	0	0	0
Net Activity	<u>0</u>	<u>488,036</u>	<u>88,036</u>
Ending Balance	<u>\$0</u>	<u>\$5,135,451</u>	<u>\$8,135,451</u>

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 REVENUES AND BILLING RATES  
 2011 ANNUAL BUDGET

	<u>2010 BUDGET</u>	<u>2010 PROJECTED</u>	<u>2011 BUDGET</u>
Gallons (in thousands)	<u>190,522,800</u>	<u>190,001,400</u>	<u>194,020,800</u>

Rate/1000 gallons

Project Revenue	\$0.097	\$0.093	\$0.108
Debt Service	0.028	0.028	0.027
Total City Funds	<u>\$0.125</u>	<u>\$0.121</u>	<u>\$0.135</u>

Revenue

Project Revenue	\$18,512,183	\$17,610,022	\$20,893,940
Debt Service	5,337,049	5,337,049	5,168,714
Total City Funds	<u>\$23,849,232</u>	<u>\$22,947,071</u>	<u>\$26,062,654</u>

NOTE: This Schedule presented for information purposes only.

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 INVESTMENT AND OTHER INCOME  
 2011 ANNUAL BUDGET

<u>INVESTMENT INCOME</u>	<u>INCOME</u>
Average Cash and Investments	\$2,350,000
Average Effective Interest Rate	0.25%
Total	\$5,900

<u>OTHER INCOME</u>	
Project Fund - Other	20,000
Total	\$20,000

<u>Service Revenue (SJRA)</u>	
Other-San Jacinto River Authority	110,000
Total	\$110,000

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 SUMMARY OF GENERAL AND ADMINISTRATIVE EXPENDITURES  
 2011 ANNUAL BUDGET

<u>GENERAL AND ADMINISTRATIVE EXPENDITURES</u>	<u>2010 BUDGET</u>	<u>2010 PROJECTED</u>	<u>2011 BUDGET</u>
ADMINISTRATIVE	\$1,376,711	\$1,370,000	\$1,385,819
GENERAL OPERATING (Insurance)	1,768,353	1,672,000	1,746,098
ENGINEERING, LEGAL & PROFESSIONAL	<u>615,280</u>	<u>615,000</u>	<u>611,260</u>
Total	<u>\$3,760,344</u>	<u>\$3,657,000</u>	<u>\$3,743,177</u>



COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 ADMINISTRATIVE EXPENSES  
 2011 ANNUAL BUDGET

	<u>AMOUNT</u>
Administrative Salaries	\$513,376 (1)
Pension Plan Contribution (11.8% of total compensation)	407,912
Payroll Taxes (7.65% of total compensation)	264,451
Furniture and Equipment: Maintenance	1,220 (2)
Office Lease and Utilities	146,400 (2)
Office Supplies	8,540 (2)
Travel, Meetings and Parking	4,880 (2)
Directors Compensation	9,150 (2)
Printing and Reproduction	1,830 (2)
Telephone	12,200 (2)
Vehicle: Gas & Maintenance	3,660 (2)
Miscellaneous	12,200 (2) (3)
	<u>\$1,385,819</u>

- (1) Allocated based upon office payroll estimate of 61%.
- (2) Allocation based upon total payroll estimate of 61%.
- (3) Includes payroll and courier services.

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 OFFICE SALARY ALLOCATION  
 2011 ANNUAL BUDGET

	<u>AMOUNT</u>
Executive Director	
Chief Financial Officer	
Accountant	
Accountant	
Accountant	
Accountant	
Accountant	
Secretary	
Base Office Salaries	<u>\$841,600</u>
Total Office Salaries	<u>841,600</u>
Office Allocation Factor (1)	61%
Trinity River Office Salaries	<u><u>\$513,376</u></u>

(1) Based upon 2010 cost records.

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 GENERAL OPERATING EXPENSES  
 2011 ANNUAL BUDGET

<u>INSURANCE PREMIUM DESCRIPTION</u>	<u>AMOUNT</u>
Property Insurance	\$428,962 (1) (5)
Property - Primary Flood	6,261 (2) (5)
Texas Commercial Policy (General Liability)	109,953 (3) (5) (7)
Watercraft Policy	17,590 (2) (4)
Public Official & Employees Liability	36,938 (3) (4) (7)
Notary Public Omissions	104 (2) (4)
Public Employee Fidelity Bond	319 (2) (4)
Pension - Fidelity Bond	100 (3) (4)
Pension - Fiduciary Responsibility	2,501 (3) (4)
Medical Insurance	908,473 (3) (6) (7)
Contract Equipment/Difference in Conditions	16,036 (3) (5)
Public Official Position (Director Fidelity)	702 (3) (4)
Automobile Insurance	36,960 (3) (5)
Workers Compensation	73,802 (3) (5) (7)
Dental Insurance	43,659 (3) (5) (7)
Short Term Disability	15,802 (3) (5) (7)
Long Term Disability	34,538 (3) (5) (7)
Group Life Insurance	13,398 (3) (5) (7)
	<u>\$1,746,098</u>

- (1) Allocated based upon total insurable value of 89%.
- (2) Coverage 100% specific for Trinity River.
- (3) Allocated based upon total payroll estimate of 61%.
- (4) Assumes no rate increase.
- (5) Assumes 3% annualized rate increase.
- (6) Assumes 10% annualized rate increase.
- (7) Assumes full employment.

COASTAL WATER AUTHORITY  
TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
ENGINEERING, LEGAL AND PROFESSIONAL EXPENSES  
2011 ANNUAL BUDGET

	<u>AMOUNT</u>
Engineering Services	\$300,000 (1)
Legal Services	200,000 (1)
Accounting & Auditing	40,260 (2)
U.S. Geological Survey	15,550 (1)
Computer Maintenance	51,850 (2)
Miscellaneous Bank Fees	3,600 (1)
	<u><u>\$611,260</u></u>

(1) Based upon specific services

(2) Allocated based upon total payroll estimate of 61%.

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 SUMMARY OF FIELD EXPENDITURES  
 2011 ANNUAL BUDGET

<u>FIELD EXPENDITURES</u>	<u>2010 BUDGET</u>	<u>2010 PROJECTED</u>	<u>2011 BUDGET</u>
SALARIES	\$2,892,736	\$2,910,000	\$2,943,506
MATERIALS & SUPPLIES	1,849,600	1,790,000	2,128,295
CONTRACT LABOR AND EQUIPMENT			
Contracted	1,288,000	1,034,500	2,862,700
Purchased	95,500	95,500	0
Subtotal	<u>1,383,500</u>	<u>1,130,000</u>	<u>2,862,700</u>
UTILITIES	8,703,481	8,200,000	8,864,126
Total	<u><u>\$14,829,317</u></u>	<u><u>\$14,030,000</u></u>	<u><u>\$16,798,627</u></u>

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 FIELD EXPENDITURES BY LOCATION  
 2011 ANNUAL BUDGET

LOCATIONS	FIELD SALARIES	MATERIALS AND SUPPLIES	CONTRACT LABOR AND EQUIPMENT	UTILITIES	LOCATION TOTAL
Trinity River Pump Station	\$595,081	\$154,700	\$869,400	\$3,074,520	\$4,693,701
Maintenance Station	197,048	290,940	25,100	28,700	541,788
Main Canal	386,767	26,000	0	0	412,767
Cedar Point Lateral	309,453	26,500	0	1,750	337,703
Lynchburg Reservoir	79,724	12,000	0	0	91,724
Lynchburg Pump Station	1,026,360	1,588,855	1,768,000	5,751,956	10,135,171
Distribution System	321,210	27,800	200,200	7,200	556,410
Bayport Reservoir	27,863	1,500	0	0	29,363
	<u>\$2,943,506</u>	<u>\$2,128,295</u>	<u>\$2,862,700</u>	<u>\$8,864,126</u>	<u>\$16,798,627</u>

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 SUMMARY OF FIELD SALARIES BY LOCATION  
 2011 ANNUAL BUDGET

LOCATION	BASE COMPENSATION	RETIREE PAY (1)	3% OVERTIME (2)	TOTAL
Trinity River Pump Station	\$509,787	\$70,000	\$15,294	\$595,081
Maintenance Station	191,309	0	5,739	197,048
Main Canal	375,502	0	11,265	386,767
Cedar Point Lateral	300,440	0	9,013	309,453
Lynchburg Reservoir	77,402	0	2,322	79,724
Lynchburg Pump Station	996,466	0	29,894	1,026,360
Distribution System	311,854	0	9,356	321,210
Bayport Reservoir	27,051	0	812	27,863
	<u>\$2,789,811</u>	<u>\$70,000</u>	<u>\$83,695</u>	<u>\$2,943,506</u>

(1) Allows for employee benefit payments to retirees.

(2) Provides for minimum overtime.

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 ANALYSIS OF BASE FIELD SALARIES BY FUNCTION AND LOCATION  
 2011 ANNUAL BUDGET

LOCATION AND FUNCTION	# OF EMPLOYEES	MAN HOURS (4)	AVG. RATE PER HOUR	BASE SALARIES
<b>MANAGEMENT (1)</b>				
Trinity River Pump Station	0.20	416	\$65.65	\$27,310
Maintenance Station	0.15	312	65.65	20,483
Main Canal	0.20	416	65.65	27,310
Cedar Point Lateral	0.15	312	65.65	20,483
Lynchburg Reservoir	0.05	104	65.65	6,828
Lynchburg Pump Station	0.30	624	65.65	40,966
Distribution System	0.20	416	65.65	27,310
Bayport Reservoir	0.00	0	65.65	0
Subtotal	<u>1.25</u>	<u>2,600</u>	<u>65.65</u>	<u>170,690</u>
<b>SUPERVISORY PERSONNEL (2)</b>				
Trinity River Pump Station	0.60	1,248	48.90	61,027
Maintenance Station	0.40	832	48.90	40,685
Main Canal	0.40	832	48.90	40,685
Cedar Point Lateral	0.35	728	48.90	35,599
Lynchburg Reservoir	0.10	208	48.90	10,171
Lynchburg Pump Station	1.35	2,808	48.90	137,311
Distribution System	0.80	1,664	48.90	81,370
Bayport Reservoir	0.05	104	48.90	5,086
Subtotal	<u>4.05</u>	<u>8,424</u>	<u>48.90</u>	<u>411,934</u>
<b>ALL OTHER PERSONNEL (3)</b>				
Trinity River Pump Station	7.68	15,964	26.40	421,450
Maintenance Station	2.37	4,930	26.40	130,141
Main Canal	5.60	11,648	26.40	307,507
Cedar Point Lateral	4.45	9,256	26.40	244,358
Lynchburg Reservoir	1.10	2,288	26.40	60,403
Lynchburg Pump Station	14.90	30,992	26.40	818,189
Distribution System	3.70	7,696	26.40	203,174
Bayport Reservoir	0.40	832	26.40	21,965
Subtotal	<u>40.20</u>	<u>83,606</u>	<u>26.40</u>	<u>2,207,187</u>
Total Base Salaries	<u>45.50</u>	<u>94,630</u>	<u>\$29.48</u>	<u>\$2,789,811</u>

- (1) Includes Manager of Operations and Production, as well as Manager of Security.
- (2) Includes Superintendents, Master Electrician, Administrator OPM, and Purchasing Agent.
- (3) Includes Foremen, Electricians and Operators for construction, electrical, maintenance, and all routine operating functions.
- (4) Estimated number of employees at 2,080 hours per year.



COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 ANALYSIS OF MATERIALS AND SUPPLIES BY LOCATION  
 2011 ANNUAL BUDGET

LOCATION AND DESCRIPTION

TRINITY RIVER PUMP STATION

Reliability Contract (NRG) Fuel	\$100,400
Air Conditioning Repair Parts	1,000
Building / Grounds Maintenance	2,000
Electrical / Instrument	8,000
Herbicides / Insecticides	3,000
Mechanical, Plumbing, Valves, etc.	7,000
Miscellaneous Supplies	2,000
Office / Administrative	1,300
Oils and Lubricants	4,000
Power Tools, Hand Tools & Equip.	1,000
Security, Fencing, Signs, etc.	1,000
Replace Flap Gates	24,000
	<u>154,700</u>

MAINTENANCE STATION

Air Conditioning Repair Parts	1,000
Automotive / Equipment Repair Parts	90,000
Building / Grounds Maintenance	2,000
Diesel Fuel (\$3.00/gallon )	104,640
Electrical / Instrument	6,000
Gasoline (\$2.75/gallon)	39,200
Herbicides / Insecticides	3,000
Mechanical, Plumbing, Valves, etc.	1,000
Miscellaneous Supplies	4,700
Office / Administrative	2,400
Oils and Lubricants	5,000
Power Tools, Hand Tools & Equip.	5,000
Tires & Batteries	15,000
Welding Equipment & Supplies	12,000
	<u>290,940</u>

MAIN CANAL

Canal Check & Gate Maint.	2,000
Electrical / Instrument	1,000
Herbicides / Insecticides	12,000
Power Tools, Hand Tools & Equip.	3,000
Road Base, Sand, Rock, Rip Rap, etc.	5,000
Security, Fencing, Signs, etc.	3,000
	<u>26,000</u>

CEDAR POINT LATERAL

Electrical / Instrument	500
Herbicides / Insecticides	15,000
Miscellaneous Supplies	2,000
Power Tools, Hand Tools & Equip.	2,000
Road Base, Sand, Rock, Rip Rap, etc.	5,000
Security, Fencing, Signs, etc.	2,000
	<u>26,500</u>

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 ANALYSIS OF MATERIALS AND SUPPLIES BY LOCATION  
 2011 ANNUAL BUDGET

LOCATION AND DESCRIPTION

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LYNCHBURG RESERVOIR	
Building / Grounds Maintenance	2,000
Herbicides / Insecticides	5,000
Road Base, Sand, Rock, Rip Rap, etc.	5,000
	<u>12,000</u>
LYNCHBURG PUMP STATION	
Reliability Contract (NRG) Fuel	188,300
Air Conditioning Repair Parts	12,000
Building / Grounds Maintenance	8,000
CHEMICALS:       **	
-- Chlorine (Contract Rate) \$464/ton	747,000
-- Aqua Ammonia (Monthly Pricing) \$140/ton	294,000
-- Quantity Variance	104,100
-- Associated Costs - Pigtails, Adapters, etc	14,255
Sub-total - Chemicals:	<u>1,159,355</u>
Diesel Fuel (\$3.00/gallon)	13,000
Electrical / Instrument	16,000
Gasoline (\$2.75/gallon)	45,000
Herbicides / Insecticides	3,000
Lab Test Equip & Supplies	2,000
Mechanical, Plumbing, Valves, etc.	10,000
Miscellaneous Supplies	29,200
Office / Administrative	24,000
Oils and Lubricants	8,000
Power Tools, Hand Tools & Equip.	18,000
Variable Frequency Drive Repair Parts	50,000
Welding Equip & Supplies	3,000
	<u>1,588,855</u>
DISTRIBUTION SYSTEM	
Air Conditioning Repair Parts	1,000
Channel Light System	3,000
Electrical / Instrument	2,000
Herbicides / Insecticides	10,000
Mechanical, Plumbing, Valves, etc.	3,000
Miscellaneous Supplies	1,000
Oils and Lubricants	800
Power Tools, Hand Tools & Equip.	4,000
Road Base, Sand, Rock, Rip Rap, etc.	2,000
Security, Fencing, Signs, etc.	1,000
	<u>27,800</u>
BAYPORT RESERVOIR	
Electrical / Instrument	500
Herbicides / Insecticides	1,000
	<u>1,500</u>
Total	<u><u>\$2,128,295</u></u>

\*\* Increase due to City requested increased dosage rate plus price increase to serve the direct connect to the City's East Water Purification Plant

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 ANALYSIS OF CONTRACT LABOR AND EQUIPMENT BY LOCATION  
 2011 ANNUAL BUDGET

LOCATION AND DESCRIPTION

TRINITY RIVER PUMP STATION

Reliability Contract (NRG - 7 Months) Monthly Service Fee	\$ 532,000
Contract Labor (Welders, Divers, Tech Spt, etc)	500
Major Motor Repair, 1 each	80,000
Major Pump Repair, 1 each	250,000
Annual Service Contracts:	
-- Crane Test/Certification	200
-- Pest Control Service	400
-- Substation, Relay Testing	3,500
-- Uniform Service	2,200
-- Generator load testing	600
	869,400

MAINTENANCE STATION

Contract Labor (Welders, Divers, Tech Spt, etc)	10,000
Equipment Rental Services	5,000
Annual Service Contracts:	
-- Janitorial Service	3,200
-- Pest Control Service	400
-- Uniform Service	5,500
-- Generator load testing	1,000
	25,100

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 ANALYSIS OF CONTRACT LABOR AND EQUIPMENT BY LOCATION  
 2011 ANNUAL BUDGET

LOCATION AND DESCRIPTION

**LYNCHBURG PUMP STATION**

Reliability Contract (NRG - 7 Months) Monthly Service Fee	997,500
Contract Labor (Welders, Divers, Tech Spt, etc)	1,000
Major Motor Repair, 1 each	80,000
Major Pump Repair, 1 each	190,000
Security: (Contract Guards)	135,000
Training: Safety, RMP, Hazwop, AirPk, etc	15,000
Training: Dam Safety, USACE	6,000
VFD A/C Controller A-2	15,000
Replace Intake Screens P210, 211 & 212	90,000
Annual Service Contracts:	
-- Crane Test/Certification	1,000
-- Control System Maintenance	88,000
-- SCADA: HSQ Svc/Tech Support	6,000
-- Janitorial Service	8,400
-- MaintStar Service Agreement	2,000
-- Pager Service	2,000
-- Pest Control Service	1,100
-- Security System	1,000
-- Substation, Relay Testing (Centerpoint Requirement)	26,000
-- Uniform Service	10,000
-- VFD A-C Service/Maint Contract	2,000
-- VFD Component Repair	40,000
-- VFD Elec maint Contract	50,000
-- Generator load testing	1,000
	1,768,000

**DISTRIBUTION SYSTEM**

Annual Service Contracts:	
-- Cathodic Protection Survey Contract	200,000
-- Crane Test/Certification	200
	200,200

Total	\$2,862,700
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COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 ANALYSIS OF UTILITIES BY LOCATION  
 2011 ANNUAL BUDGET

ELECTRICITY					
LOCATION	KW HOURS	AVG. RATE HOUR (1)	AMOUNT	ALL OTHER (2)	TOTAL
Trinity River Pump Station	34,148,000	\$0.0900	\$3,073,320	\$1,200	\$3,074,520
Maintenance Station	250,000	0.0828	20,700	8,000	28,700
Main Canal	0	0.000	-	0	0
Cedar Point Lateral	5,000	0.1500 (3)	750	1,000	1,750
Lynchburg Reservoir	0	0.000	-	0	0
Lynchburg Pump Station	73,102,000	0.0780	5,701,956	50,000	5,751,956
Distribution System	60,000	0.1200 (3)	7,200	0	7,200
Bayport Reservoir	0	0.000	-	0	0
	<u>107,565,000</u>	<u>\$0.0818</u>	<u>\$8,803,926</u>	<u>\$60,200</u>	<u>\$8,864,126</u>

(1) Includes deregulated contract rates in all facilities except Entergy service area at Trinity River Pump Station.

(2) Includes telephone, water and waste disposal services.

(3) Includes the effect of minimum charges.

COASTAL WATER AUTHORITY  
 TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
 DEBT SERVICE  
 2011 ANNUAL BUDGET

	<u>(1)</u>	<u>(2)</u>	<u>(3)</u>	<u>TOTAL</u>
Bond Interest Expense	\$1,743,179	\$1,839,060	\$56,475	\$3,638,714
Bond Principal Retirement	0	275,000	1,255,000	1,530,000
Total Debt Service	<u>\$1,743,179</u>	<u>\$2,114,060</u>	<u>\$1,311,475</u>	<u>\$5,168,714</u>

- (1) In 2010, CWA issued \$38,900,000 of Contract Revenue Refunding Bonds, Series 2010.
- (2) In October 2004, CWA issued \$40,385,000 of Contract Revenue Bonds, Series 2004. This will finance the expansion of the Trinity River Pump Station and the Lynchburg Pump Station to enable CWA to deliver the additional surface water the City of Houston has
- (3) In 1999, CWA issued \$48,240,000 of Contract Revenue Refunding Bonds, Series 1999. Most of the 1999 Bonds were refunded by the 2010 transaction, this is the debt service on that portion of Bonds not refunded. These remaining Bonds will be paid off during 2011.

COASTAL WATER AUTHORITY  
TRINITY RIVER WATER CONVEYANCE PROJECT FUNDS  
CAPITAL OUTLAYS  
2011 ANNUAL BUDGET

	CONVEYANCE SYSTEM DEVELOPMENT FUND (1)
Construction Program - Direct	\$ 400,000
Total Capital Outlays	<u>\$400,000</u>

(1) Contingency for Major Pump and Motor Repair

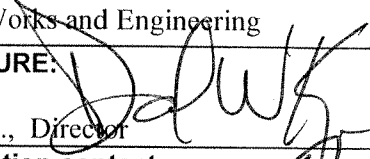
**O: Mayor via City Secretary      REQUEST FOR COUNCIL ACTION**

**SUBJECT:** Accept Work for Voss #2 Lift Station Diversion.  
WBS No. R-000267-00D7-4.

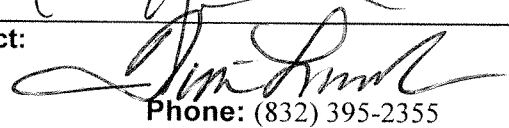
Page 1 of 1      Agenda Item # 4

**FROM (Department or other point of origin):**  
Department of Public Works and Engineering

**Origination Date:** 1/13/11      **Agenda Date:** JAN 19 2011

**DIRECTOR'S SIGNATURE:**   
Daniel W. Krueger, P.E., Director

**Council Districts affected:**  
G

**For additional information contact:**   
J. Timothy Lincoln, P.E.  
Senior Assistant Director      **Phone:** (832) 395-2355

**Date and Identification of prior authorizing Council Action:**  
Ord. #2009-1072 dated 11/04/2009

**RECOMMENDATION: (Summary)** Pass a motion to approve the final Contract Amount of \$463,410.42, which is 7.99% under the original Contract Amount, accept the Work and authorize the final payment.

**Amount and Source of Funding:** No additional appropriation required.  
(Original appropriation of \$735,100.00 from Water and Sewer System Consolidated Construction Fund No. 8500.)

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the City's ongoing program to upgrade its wastewater facilities.


**DESCRIPTION/SCOPE:** The project consisted of demolition of existing Voss No. 2 lift station and the installation of a 15-inch gravity sewer. Arcadis G & M, Inc. designed the project with 180 calendar days allowed for construction. The project was awarded to Huff & Mitchell, Inc. with an original Contract Amount of \$503,630.00.

**LOCATION:** The project is located at 2234 South Voss Road. The project is located in Key Map Grid 490-V.

**CONTRACT COMPLETION AND COST:** The Contractor, Huff & Mitchell, Inc. has completed the Work under subject Contract. The project was completed within the contract time. The final cost of the project, including overrun and underrun of estimated bid quantities, previously approved Change Order No. 1 is \$463,410.42, a decrease of \$40,219.58 or 7.99% under the original Contract Amount.


The cost underrun is due to Change Order No. 1 and the differences between planned and measured quantities of Base Unit Price Items and Extra Unit Price Items.

**M/WBE PARTICIPATION:** There was no M/WBE goal set for this project.

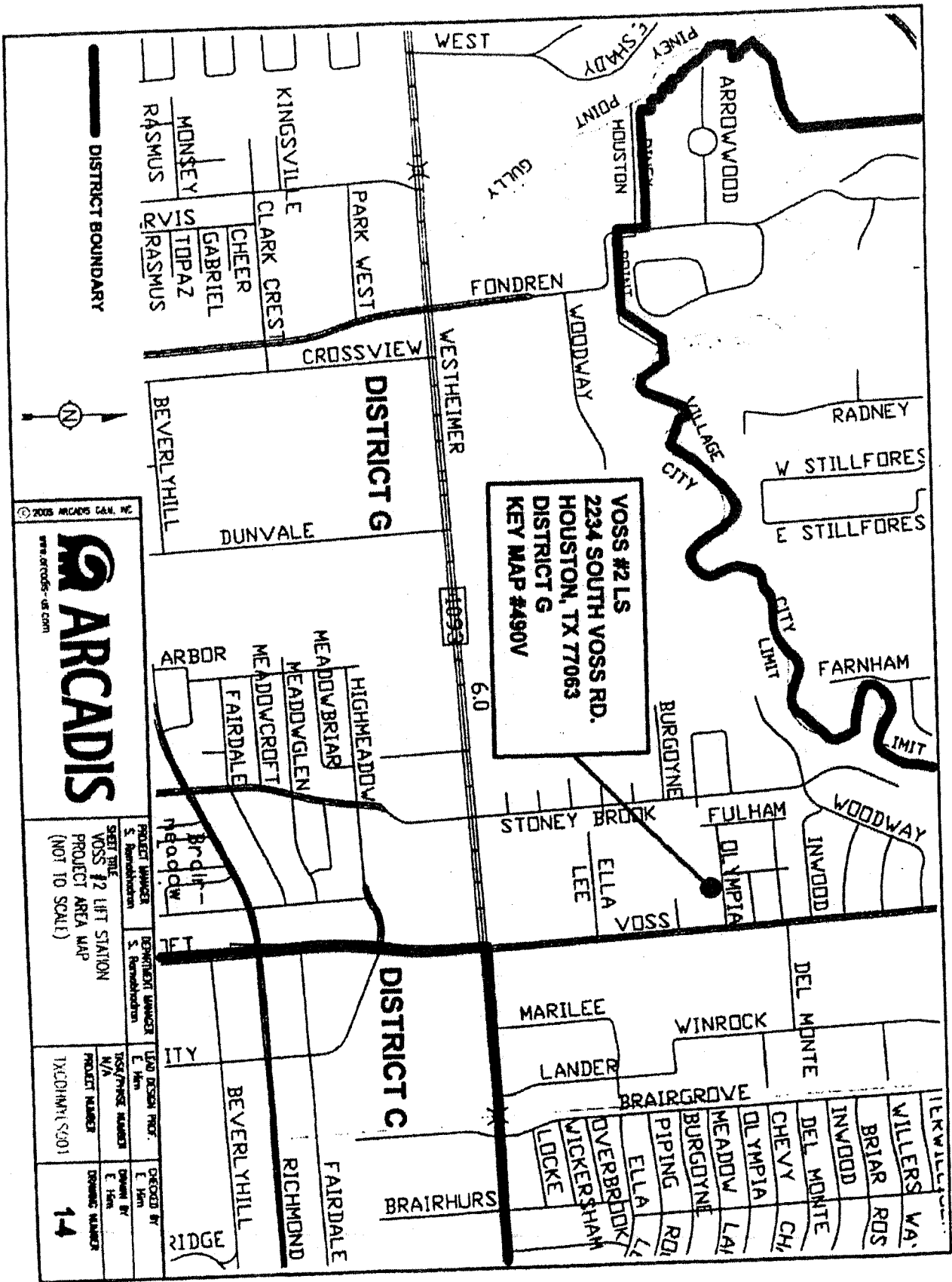
  
DWK:DRM:JTL:SKF:JW:mq  
Z:\E&C Construction\Facilities\Projects\R-000267-00D7-4 Voss No. 2 Lift Station Diversion\Closeout\RCA\RCA.DOC

File No. R-000267-00D7-4 - Closeout

**REQUIRED AUTHORIZATION**      **CUIC ID# 20MZQ193** NOT

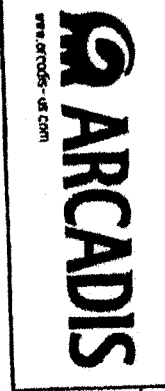
<b>Finance Department:</b>	<b>Other Authorization:</b>	<b>Other Authorization:</b>   Daniel R. Menendez, P.E., Deputy Director Engineering and Construction Division
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**VOSS #2 LS**  
**2234 SOUTH VOSS RD.**  
**HOUSTON, TX 77063**  
**DISTRICT G**  
**KEY MAP #480V**

© 2005 ARCADIS CAN. INC.



**SHEET TITLE**  
 VOSS #2 LIFT STATION  
**PROJECT AREA MAP**  
 (NOT TO SCALE)

PROJECT MANAGER S. Ramakrishnan	DESIGNER S. Ramakrishnan	LEAD DESIGN PROF. E. Han	CHECKED BY E. Han
TASK/PHASE NUMBER N/A	PROJECT NUMBER TXCD11001/SC01	DRAWN BY E. Han	DESIGNED NUMBER 14

**O: Mayor via City Secretary REQUEST FOR COUNCIL ACTION**

**SUBJECT:** Accept Work for Automation and SCADA Improvements at Wastewater Treatment Plants. WBS No. R-000512-0012-4.

Page 1 of 1

Agenda Item #

5

**FROM (Department or other point of origin):**

Department of Public Works and Engineering

**Origination Date**  
1/13/11

**Agenda Date**  
JAN 19 2011

**DIRECTOR'S SIGNATURE:**

Daniel W. Krueger, P.E., Director

**Council Districts affected:**  
All

**For additional information contact:**

J. Timothy Lincoln, P.E.  
Senior Assistant Director

**Phone:** (832) 395-2355

**Date and Identification of prior authorizing Council Action:**  
Ord. #2007-0688 dated 06/13/2007

**RECOMMENDATION: (Summary)** Pass a motion to approve the final Contract Amount of \$3,313,489.18, which is 1.25% over the original Contract Amount, accept the Work and authorize the final payment.

**Amount and Source of Funding:** No additional appropriation required.  
(Original appropriation of \$4,975,000.00 from Water and Sewer System Consolidated Construction Fund No. 8500.)

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the Wastewater Supervisory Control and Data Acquisition (SCADA) System improvements and was needed for 31 wastewater treatment plants and lift stations site. This was required to control operation and maintenance to ensure regulatory compliance.

**DESCRIPTION/SCOPE:** The project consisted of automation and upgrades to existing City of Houston Wastewater SCADA improvements, including hardware, software and communication interfaces at various wastewater plants. CH2M Hill, Inc. designed the project with 540 calendar days allowed for construction. The project was awarded to Prime Controls, L.P. with an original Contract Amount of \$3,272,500.00.

**LOCATION:** The project area is located throughout the City of Houston.

**CONTRACT COMPLETION AND COST:** The Contractor, Prime Controls, L.P. has completed the Work under subject Contract. The project was completed with an additional 225 days allowed by Change Order Nos. 1 and 3. The final cost of the project, including overrun and underrun of estimated bid quantities, and previously approved Change Order Nos. 1 through 4 is \$3,313,489.18, an increase of \$40,989.18 or 1.25% over the original Contract Amount.

The cost overrun is primarily due to Change Order No. 1.

**M/WBE PARTICIPATION:** The M/W/SBE goal set for this project was 20.00%. According to Affirmative Action and Contract Compliance Division, the actual participation was 19.94%. The Contractor was awarded a "Satisfactory" rating for M/W/SBE compliance.

DWK:DRM:JTL:SKF:NI:mq  
Z:\E&C Construction\Facilities\Projects\R-0512-12-4 Automation and SCADA\Closeout\RCA\RCA.DOC

c: File No. R-000512-0012-4 - Closeout

**REQUIRED AUTHORIZATION**


CUIC ID# 20MZQ199

NOT

**Finance Department:**

**Other Authorization:**

**Other Authorization:**

  
Daniel R. Menendez, P.E., Deputy Director  
Engineering and Construction Division

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

**SUBJECT:** Request for the abandonment and sale of Meyer Park Boulevard, from Meyer Forest Drive west to its terminus, and an adjacent 10-foot-wide sanitary sewer easement, in exchange for the conveyance to the City of a 25-foot-wide sanitary sewer easement, all located in the Meyer Park South Subdivision, out of the James D. Owens Survey, A-612 and the repeal of Motion No. 2006-0665. **Parcels SY11-020A, SY11-020B, SY11-020C, SY11-020D, and DY11-017**

Page  
1 of 2

Agenda Item #

6

**FROM (Department or other point of origin):**

Origination Date

Agenda Date

Department of Public Works and Engineering

1/13/11

JAN 19 2011

**DIRECTOR'S SIGNATURE:**

Council District affected: C

Daniel W. Krueger, P.E., Director

Key Map: 531V

DO for BAM

**For additional information contact:**

**Date and identification of prior authorizing Council Action:**

Nancy P. Collins Phone: (713) 837-0881  
Senior Assistant Director-Real Estate

Motion No. 2006-0665 (7/26/06)

**RECOMMENDATION: (Summary)** It is recommended City Council approve a Motion authorizing the abandonment and sale of Meyer Park Boulevard, from Meyer Forest Drive west to its terminus, and an adjacent 10-foot-wide sanitary sewer easement, in exchange for the conveyance to the City of a 25-foot-wide sanitary sewer easement, all located in the Meyer Park South Subdivision, out of the James D. Owens Survey, A-612 and the repeal of Motion No. 2006-0665. **Parcels SY11-020A, SY11-020B, SY11-020C, SY11-020D, and DY11-017**

**Amount and**

**Source of Funding:** Not Applicable

**SPECIFIC EXPLANATION:**

Brian Nawara, Texas Engineering and Mapping, 12810 Century Drive, Stafford, Texas, 77477, on behalf of Luel Partnership, Ltd., [M.C. Interests, L.C. (C. Fred Meyer, Manager), General Partner], requested the abandonment and sale of Meyer Park Boulevard, from Meyer Forest Drive west to its terminus, and an adjacent 10-foot-wide sanitary sewer easement, in exchange for the conveyance to the City of a 25-foot-wide sanitary sewer easement, all located in the Meyer Park South Subdivision, out of the James D. Owens Survey, A-612. On February 17, 1999 Ordinance No. 99-150 was passed that abandoned and sold the western portion of Meyer Park Drive to this applicant and created the cul-de-sac. On July 26, 2006 Motion No. 2006-0665 was passed to authorize a request by this applicant that was similar to the current request. The applicant was not prepared to move forward at that time, and the transaction was cancelled. Therefore, Motion 2006-0665 should be repealed. Signs notifying the public of the pending street abandonment application were posted for at least thirty days. Luel Partnership, Ltd., the abutting property owner, plans commercial development in the location of the subject street and easement.

This is Part One of a two-step process in which the applicant will first receive a City Council authorized Motion acknowledging the concept of the subject request. Upon the applicant satisfactorily completing all transaction requirements including those enumerated below, the Department of Public Works and Engineering will forward a subsequent recommendation to City Council requesting passage of an Ordinance effecting the sale. The Joint Referral Committee reviewed and approved this request. Therefore, it is recommended:

s:\bam\sy11-020.rc1.doc

CUIC #20BAM9167

REQUIRED AUTHORIZATION

**Finance Department:**

**Other Authorization:**

**Other Authorization:**

Mark L. Loethen

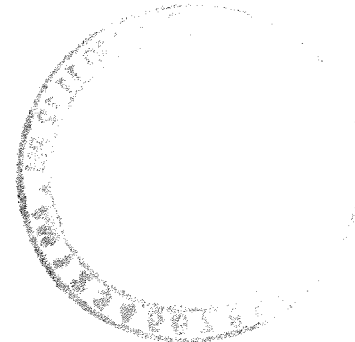
Mark L. Loethen, P.E., CFM, PTOE  
Acting Deputy Director  
Planning and Development Services Division

<b>Date:</b>	<b>Subject:</b> Request for the abandonment and sale of Meyer Park Boulevard, from Meyer Forest Drive west to its terminus, and an adjacent 10-foot-wide sanitary sewer easement, in exchange for the conveyance to the City of a 25-foot-wide sanitary sewer easement, all located in the Meyer Park South Subdivision, out of the James D. Owens Survey, A-612 and the repeal of Motion No. 2006-0665. <b>Parcels SY11-020A, SY11-020B, SY11-020C, SY11-020D, and DY11-017</b>	<b>Originator's Initials</b>  <i>De Kai Bam</i>	<b>Page</b> <u>2</u> of <u>2</u>
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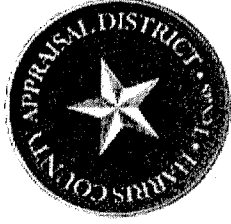
1. The City abandon and sell Meyer Park Boulevard, from Meyer Forest Drive west to its terminus, and an adjacent 10-foot-wide sanitary sewer easement, in exchange for the conveyance to the City of a 25-foot-wide sanitary sewer easement, all located in the Meyer Park South Subdivision, out of the James D. Owens Survey, A-612 and repeal Motion No. 2006-0665;
2. The applicant be required to furnish the Department of Public Works and Engineering with a durable, reproducible (Mylar) survey plat and field notes of the affected property;
3. The applicant be required to: (a) Cut, plug, and abandon the 8-inch water line in Meyer Park Boulevard from the 12-inch water line in Meyer Forest Drive west to its terminus, (b) relocate any existing service connections to the 8-inch water line in Meyer Forest Drive or South Post Oak Road, (c) cut, plug, and abandon the 12-inch sanitary sewer line in Meyer Park Boulevard from the 10-inch sanitary sewer line in Meyer Forest Drive west to its terminus, (d) relocate the sanitary sewer line to the proposed 25-foot-wide sanitary sewer easement, (e) cut, plug, and abandon the 30-inch storm sewer line in Meyer Park Boulevard from the 30-inch storm sewer line in Meyer Forest Drive west to its terminus, (f) pay the depreciated value amount for the water line, hydrants, sanitary sewer line, and manholes to be abandoned and sold, and (g) complete all of the foregoing items at no cost to the City under the proper permits;
4. The applicant be required to prepare drawings that show all public utilities (water, sanitary sewer, and storm sewer) that are to be abandoned, relocated, and/or constructed as part of this project and submit drawings to the Office of the City Engineer for plan review and approval. A copy of the Motion shall be attached to the plan set when it is submitted for plan review;
5. The applicant be required to: (a) Eliminate the public street appearance of Meyer Forest Drive Boulevard on the west side of Meyer Forest Drive by extending the curb and sidewalk across Meyer Park Boulevard along Meyer Forest Drive, (b) remove and return the traffic control signs and poles to the City of Houston Traffic and Transportation Division, at 2200 Patterson Street, Houston, Texas, and (c) complete all of the foregoing items at no cost to the City under the proper permits;
6. The applicant be required to obtain a letter of no objection from each of the privately owned utility companies for the street being abandoned and sold;
7. The Legal Department be authorized to prepare the necessary transaction documents; and
8. Inasmuch as the value of the City's property interest is not expected to exceed \$1,000,000.00, that the value be established by Ulysses S. Dotson, an independent appraiser appointed by the Director of Public Works and Engineering.

MSM:NPC:dob

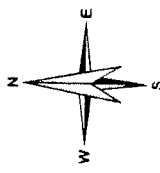
- c: Jun Chang, P.E.  
David Feldman  
Marlene Gafrick  
Terry A. Garrison  
Marty Stein  
Jeffery Weatherford, P.E., PTOE



# Harris County Appraisal District



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PUBLICATION DATE:  
1/15/2010



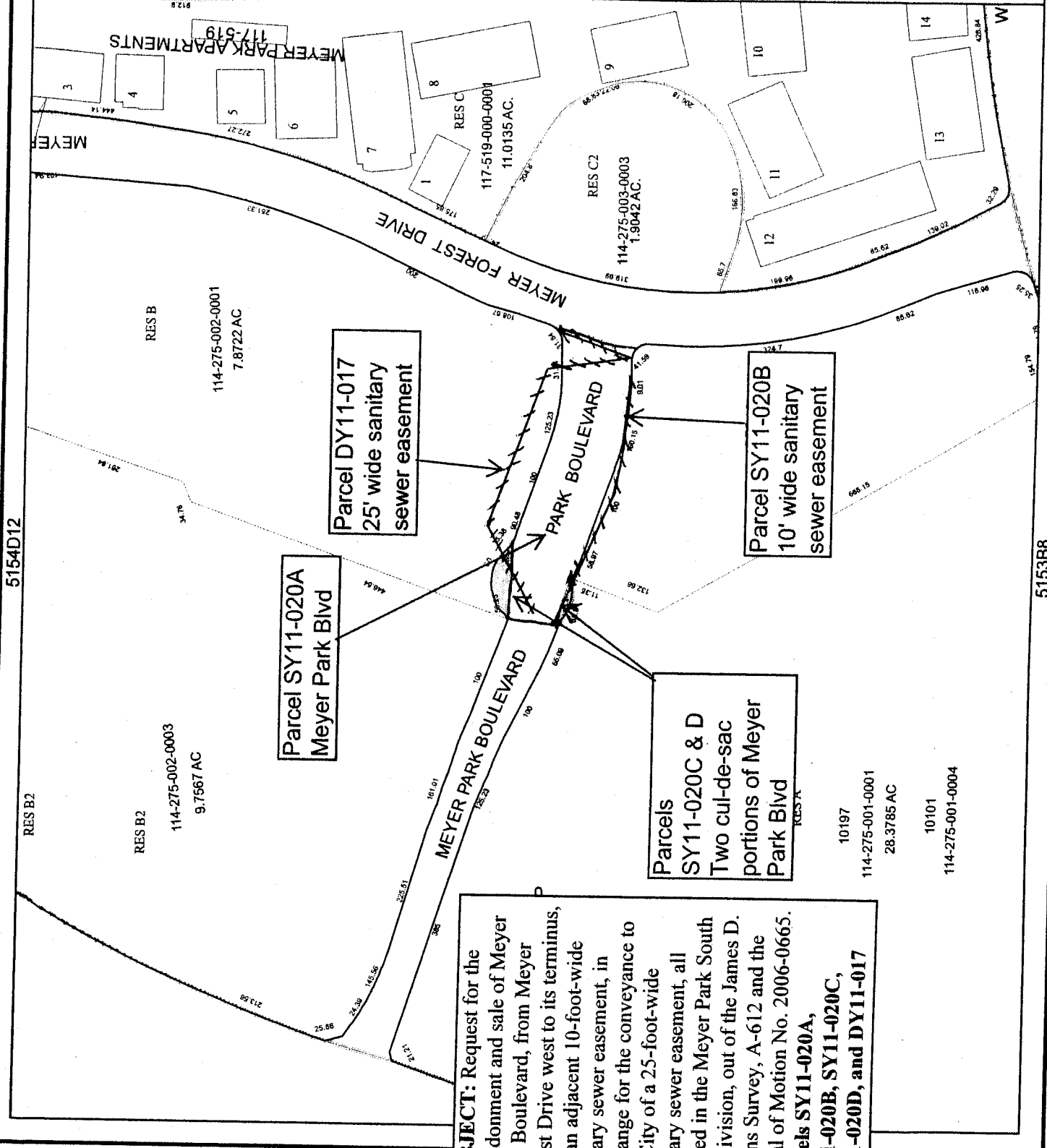
MAP LOCATION



## FACET 5153B

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5253A1



**SUBJECT:** Request for the abandonment and sale of Meyer Park Boulevard, from Meyer Forest Drive west to its terminus, and an adjacent 10-foot-wide sanitary sewer easement, in exchange for the conveyance to the City of a 25-foot-wide sanitary sewer easement, all located in the Meyer Park South Subdivision, out of the James D. Owens Survey, A-612 and the repeal of Motion No. 2006-0665. Parcels SY11-020A, SY11-020B, SY11-020C, SY11-020D, and DY11-017

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114-275-001-0001  
28.3785 AC

10101  
114-275-001-0004

**REQUEST FOR COUNCIL ACTION**

**TO:** Mayor via City Secretary

**RCA# 8913**

**Subject:** Formal Bids Recieved for the Purchase of Electrical Circuit Breakers for the Public Works and Engineering Department S50-N23772

Category #  
4

Page 1 of 1

Agenda Item

7

**FROM (Department or other point of origin):**

Calvin D. Wells  
City Purchasing Agent  
Administration & Regulatory Affairs Department

**Origination Date**

January 07, 2011

**Agenda Date**

JAN 19 2011

**DIRECTOR'S SIGNATURE**

*Calvin D. Wells*

**Council District(s) affected**

1

**For additional information contact:**

David Guernsey Phone: (832) 395-3640  
Ray DuRousseau Phone: (832) 393-8726

**Date and Identification of prior authorizing Council Action:**

**RECOMMENDATION: (Summary)**

Approve an award to Turtle and Hughes, Inc. on its low bid in the amount of \$92,500.00 for electrical circuit breakers for the Public Works and Engineering Department.

Awarded Amount: \$92,500.00

**Finance Budget**

\$92,500.00 - Combined Utility System General Purchasing Fund (8305)

**SPECIFIC EXPLANATION:**

The City Purchasing Agent recommends that City Council approve an award to Turtle and Hughes, Inc. on its low bid in the amount of \$92,500.00 for electrical circuit breakers for the Public Works and Engineering Department, and that authorization be given to issue a purchase order. These circuit breakers will be used to reduce the down time of equipment from several weeks to a few hours and provide over-current protection to power distribution centers, located at the Clinton Drive Lift Station.

This bid was advertised in accordance with the requirements of the State of Texas bid laws. Six prospective bidders downloaded this solicitation document from SPD's e-bidding website and two bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Turtle and Hughes, Inc.	\$ 92,500.00
2. Graybar Electric Company	\$136,200.00

This purchase consists of four 1200 AMP and two 4000 AMP electrical circuit breakers. The new circuit breakers will come with a full one-year warranty and the life expectancy is 10 to 15 years. These circuit breakers will replace 14 year-old units that have exceeded their life expectancy. The old units will be striped of usable parts and placed in inventory to repair existing units. The unusable parts will be sent to the Property Disposal Management Office for disposition.

Buyer: Arturo Lopez

**REQUIRED AUTHORIZATION**

Finance Department:

Other Authorization:

Other Authorization:

NOT

**REQUEST FOR COUNCIL ACTION**

**TO:** Mayor via City Secretary

RCA# 8847

**Subject:** Formal Bids Received for Automotive, Chrysler Group OEM Replacement Parts and Repair Services for Various Departments S49-S23590

Category #  
4

Page 1 of 2

Agenda Item

8

**FROM (Department or other point of origin):**

Calvin D. Wells  
City Purchasing Agent  
Administration & Regulatory Affairs Department

**Origination Date**

December 09, 2010

**Agenda Date**

JAN 19 2011

**DIRECTOR'S SIGNATURE**

*Calvin D. Wells*

**Council District(s) affected**  
All

**For additional information contact:**

Joseph Fenninger *JMF 12/16/10* Phone: (713) 308-1708  
Desiree Heath Phone: (832) 393-8742

**Date and Identification of prior authorizing Council Action:**

**RECOMMENDATION: (Summary)**

Approve an award to Finnegan Chrysler Jeep Dodge L.P. on its low bid in an amount not to exceed \$1,025,963.00 for Chrysler Group original equipment manufacturer (OEM) replacement parts and repair services for various departments.

Estimated Spending Authority: \$1,025,963.00

**Finance Budget**

\$ 618,875.00 General Fund (1000)  
\$ 407,088.00 Fleet Management Fund (1005)  
\$1,025,963.00 Total

**SPECIFIC EXPLANATION:**

The City Purchasing Agent recommends that City Council approve an award to Finnegan Chrysler Jeep Dodge L.P. on its low bid in an amount not to exceed \$1,025,963.00 for Chrysler Group OEM replacement parts and repair services for various departments. It is further requested that authorization be given to make purchases, as needed, for a 60-month period. This award consists of a price list for various Chrysler replacement parts which includes; but is not limited to, fuel tanks, gaskets, filters, rims, bolts and racks to be used to repair City vehicles within the Police, Public Works & Engineering, Fire, and Parks and Recreation Departments. This award also includes a \$338,245.00 labor component for the repair of equipment that cannot be performed by City personnel.

This is a price list award. The best discount which determines the low bid for a price list is the best bid received for quantities of high-use items selected as sample-pricing items based on the current needs of the Department. The bid total for sample pricing items does not represent the total amount to be purchased; rather, this award recommendation is for the total estimated expenditures projected over the 60-month period based on the low bid submitted for the representative samples.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Six prospective bidders downloaded the solicitation from SPD's e-bidding website and two bids were received as outlined below:

**COMPANY**

**SAMPLE PRICING & LABOR TOTAL**

- |   |            |
|---|------------|
| 1. Finnegan Chrysler Jeep Dodge L.P.          | \$2,137.30 |
| 2. Houston Mac Haik Dodge Chrysler Jeep, Ltd. | \$2,378.56 |

**REQUIRED AUTHORIZATION**

Finance Department:

Other Authorization:

Other Authorization:

*[Signature]*  
12/16/10

*NA*

Date:  
12/9/2010

Subject: Formal Bids Received for Automotive, Chrysler Group OEM  
Replacement Parts and Repair Services for Various Departments  
S49-S23590

Originator's  
Initials  
NA

Page 2 of 2

**M/WBE Subcontractor:**

This bid was issued with a 4% goal for M/WBE participation. **Finnegan Chrysler Jeep Dodge L.P.** has designated the below-named company as its certified M/WBE subcontractor.

<b><u>NAME</u></b>	<b><u>TYPE OF WORK</u></b>	<b><u>DOLLAR AMOUNT</u></b>
Progressive Resources Unlimited	Provide Automotive Supplies	\$41,038.52

The Affirmative Action Division will monitor this award.

Buyer: Norbert Aguilar

**ESTIMATED SPENDING AUTHORITY**

<b>DEPARTMENT</b>	<b>FY2011</b>	<b>OUT YEARS</b>	<b>TOTAL</b>
Police	\$ 56,000.00	\$504,000.00	\$ 560,000.00
PWE	\$ 47,493.00	\$359,595.00	\$ 407,088.00
Fire	\$ 3,415.00	\$ 37,560.00	\$ 40,975.00
Parks	\$ 1,400.00	\$ 16,500.00	\$ 17,900.00
<b>GRAND TOTAL</b>	<b>\$108,308.00</b>	<b>\$917,655.00</b>	<b>\$1,025,963.00</b>





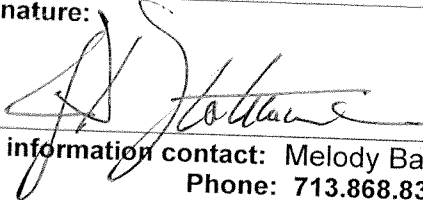
HCD 11-02

To: Mayor Via City Secretary

REQUEST FOR COUNCIL ACTION 10-AFH

<b>Subject:</b> An Ordinance authorizing the execution of a contract between the City of Houston and AIDS Foundation Houston, Inc. for the administration and operation of a HOPWA Grant.	<b>Category</b>	<b>Page 1 of 2</b>	<b>Agenda Item #</b> 9
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<b>From (Department or other point of origin):</b> James D. Noteware, Director Housing and Community Development Department	<b>Origination Date</b> 11/2/10	<b>Agenda Date</b> JAN 19 2011
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<b>Director's Signature:</b> 	<b>Council District affected:</b> District B
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<b>For additional information contact:</b> Melody Barr Phone: 713.868.8329	<b>Date and Identification of prior authorizing Council action:</b> NA
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**Recommendation: (Summary)**  
Approval of an ordinance authorizing the execution of a contract between the City of Houston and AIDS Foundation Houston, Inc. providing up to \$2,190,136.00 for a one (1) year contract for the administration and operation of community residences, tenant based rental assistance, short term rent mortgage and utility assistance, housing information services, along with providing supportive services under the Housing Opportunities for Persons with AIDS ("HOPWA") Act.

<b>Amount of Funding</b> \$2,190,136.00	<b>Finance Budget:</b>
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<b>Source of Funding</b> <input type="checkbox"/> General Fund <input checked="" type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund
--

Other (Specify) **HOPWA Grant Fund (5000)**

**Specific Explanation:**

The Housing and Community Development Department ("HCDD") recommends approval of a contract between the City of Houston and AIDS Foundation Houston, Inc. ("AFH") for the administration and operation of a Housing Opportunities for Persons with AIDS ("HOPWA") – funded community residence, short-term rent, mortgage and utility assistance program, tenant based rental assistance, housing information services, along with supportive services.

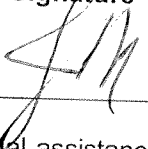
AFH is a Texas 501(c)(3) non-profit corporation. The organization has been in operation for twenty-four years, serving the HIV/AIDS community. AFH will provide safe, decent affordable housing at Project A Friendly Haven and Help House Apartments and help families remain in their homes through the AFH tenant based rental assistance and short-term rent mortgage and utility assistance, which includes housing and information services.

This funding will allow AFH to provide housing, housing assistance payments, and supportive services. AFH will provide housing assistance through their housing programs to 440 clients and 383 family members. The Housing Information Services program which maintains a housing database to help 2,000 HIV positive individuals find affordable, accessible housing.

Required Authorization

<b>Finance Director</b>	<b>Other Authorization</b>	<b>Other Authorization</b>

MCA

<b>Date</b> 11/2/2010	<b>Subject:</b> An Ordinance authorizing the execution of a contract between the City of Houston and AIDS Foundation Houston, Inc. for the administration and operation of a HOPWA Grant.	<b>Originator's Signature</b> 	<b>Page 2 of 2</b>
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AFH is requesting \$2,190,136.00 for one (1) year, to provide housing, financial assistance and homeless prevention to a minimum of two thousand four hundred and forty (2440) unduplicated, low-income HIV/AIDS individuals and their family members. The term of this contract will include Pre-contract for the period from July 9, 2010 to January 8, 2011, with the time of performance being January 9, 2011 to July 8, 2011.

Total Funds and Sources:	<b>\$2,190,136.00</b>
Number of Persons to be Served:	2440
Category of Persons:	HIV/AIDS/Low-income

The Contract will provide funding for:

Administration	\$ 153,308.00	7.0%
Support Services	\$200,836.00	9.17%
Operating	\$ 272,846.00	12.4%
Tenant Based Rental Assistance	\$851,573.00	39.0%
Short-term Rent Mortgage Utility	\$691,573.00	31.6%
Housing Information	\$20,000.00	0.91%
<b>Total</b>	<b>\$2,190,136.00</b>	<b>100.00%</b>

This request for funding was presented to and approved by the Housing Committee on August 23, 2010. The RCA is recommended for Council Action. Therefore, the HCDD is requesting approval of a contract up to \$2,190,136.00.

JN:RB:MB:mr

cc: City Secretary  
 Mayor's Office  
 Legal Department  
 Finance Department

HCD11-03

TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

10-11-TWC

<b>SUBJECT:</b> An Ordinance authorizing the Mayor to execute a Child Care Program Local Match Certification Agreement between the City of Houston and the Gulf Coast Workforce Development Board.	<b>Category #</b> 1	<b>Page</b> 1 of 2	<b>Agenda Item #</b> 10
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<b>FROM (Department or other point of origin):</b> James D. Noteware, Director Housing and Community Development	<b>Origination Date</b> 10/06/10	<b>Agenda Date</b> JAN 19 2011
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<b>DIRECTOR'S SIGNATURE:</b> 	<b>Council District affected:</b> ALL
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<b>For additional information contact:</b> Melody Barr Phone: 713-868-8329	<b>Date and identification of prior authorizing Council action:</b> N/A
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**RECOMMENDATION: (Summary)**  
Approval of an Ordinance authorizing the Mayor to execute a Child Care Program Local Match Certification Agreement between the City of Houston and the Gulf Coast Workforce Development Board.

<b>Amount of Funding:</b> N/A	<b>Finance Budget:</b>
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**SOURCE OF FUNDING**       General Fund       Grant Fund       Enterprise Fund

Other (Specify)

**SPECIFIC EXPLANATION:**

The purpose of this proposed agreement is to "leverage" certain Community Development Block Grant (CDBG) funds to obtain further federal funding under Title VI of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 to provide child care services to qualified Houston families.

The Gulf Coast Workforce Development Board (Board) administers Title VI of the Personal Responsibility and Work Opportunity Reconciliation act of 1996, on behalf of the Texas Workforce Commission (TWC). This program makes federal funds available to provide child care to families, at specified income levels, which have at least one employed parent. States may receive this money by making their own contribution, which is "matched" by the Federal government according to specified formulas. Under applicable statutes and regulations, the states need not actually spend any of their own money.

The City of Houston through the Housing and community Development Department will "certify" to the Board that certain funds, which have already been spent, constitute authorized expenditures to qualified families. This certified amount will qualify as the state's share to obtain federal matching funds.

CDBG funds may qualify as the non-federal matching share to obtain further funding for assisted activities, such as child care.

To take advantage of the framework, the City proposes to certify to TWC through the Board the amount of qualifying expenditures of CDBG funds. TWC will then use this amount to obtain further federal matching funds under Title VI. TWC will use this additional Federal money first to reimburse the City for the administrative expenses it incurs in certifying funds and then will use the balance of the money to provide child care services to qualified Houston families.

JK

REQUIRED AUTHORIZATION		
<b>Finance Director:</b>	<b>Other Authorization:</b>	<b>Other Authorization:</b>

**Date:**

10/06/10

**Subject:** An Ordinance authorizing

**Originator's  
Initials**

**Page  
2 of 2**

This Agreement is the continuation of an agreement passed by City Council on July 5, 1995, subsequently amended by City Council each year thereafter with a one-year renewal included. All of the previous Agreements included TWC as a binding party. The TWC has the responsibility for the administration of this program to the Board. The performance period in this Agreement is October 1, 2010 – September 30, 2011, which includes a provision for a renewal of up to three (3) times for an additional one-year term.

This Agreement does not include actual expenditure of any City funds.

Approval of this Child Care Program Local Match Certification Agreement is recommended.

cc: City Secretary  
Legal Department  
Finance Department  
Mayor's Office

**REQUEST FOR COUNCIL ACTION**

**TO:** Mayor via City Secretary

**Subject:** After-School match for federal child care funds

Category #

Page 1 of 2

Agenda Item

11

**FROM (Department or other point of origin):**

Houston Parks and Recreation Department

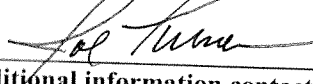
**Origination Date:**

1/7/2011

**Agenda Date**

JAN 19 2011

**DIRECTOR'S SIGNATURE:** Joe Turner, Director



**Council District(s) affected:**

All

**For additional information contact:** Doug Earle, 832-395-7290  
Twonda Thompson, 832-395-7259

**Date and Identification of prior authorizing Council Action:**

N/A

**RECOMMENDATION: (Summary):** Approval of an ordinance authorizing an agreement between the City of Houston and the Gulf Coast Workforce Board to certify \$900,000 in expenditures on after-school programming for use as match to draw down federal child care funds.

**Amount of Funding:** No Funding Required

**Finance Budget:**

**SPECIFIC EXPLANATION:**

The purpose of this proposed agreement is to "leverage" funds associated with the After-School Achievement Program (ASAP) to obtain additional federal funding under Title VI of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 that will provide child care services to qualified Houston families. The Board will use the city's certified expenditure as qualified match to draw down additional federal funding. For each dollar of qualified match the Board can draw federal funds for appropriate distribution upon availability. Federal funds will be utilized to expand quality after-school programs and to operate summer day camps for Houston's youth. Approximately \$1,337,149 in federal childcare funding is available for this program.

**Background**

The Texas Workforce Commission administers funds received through Title VI of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996. Title VI makes federal funds available for subsidized childcare for families at specified income levels that have at least one parent working, training or in school. States receive this money by making their own contribution, which is "matched" by the federal government according to the Federal Medical Assistance Percentage (Federal Register, Vol. 67, Number 31). The Gulf Coast Workforce Board is the local administrator of Title VI funds received for the Houston area.

The proposed agreement pledges that by August 31, 2011, the City of Houston will provide statements to the Gulf Coast Workforce Board certifying expenditures made between October 31, 2010 and July 31, 2011. The Texas Workforce Commission and the Gulf Coast Workforce Board will immediately use the estimated \$900,000.00 of anticipated matching expenditures to secure federal child care funds. The performance period in this agreement is October 1, 2010 – September 30, 2011, which includes a provision for a renewal up to three (3) consecutive one-year terms.

**Use of the Federal Child Care Funds**


HPARD partner with the YMCA to operate summer day camps in selected community service centers ultimately serving over 1,000 youth throughout Houston. An additional partnership with the Harris County Department of Education (CASE) program will be established to administer quality after-school programs serving over 2,000 youth. The City will direct the Gulf Coast Workforce Board to contract with the YMCA and CASE using the federal child care funds generated from the city's after-school expenditures. The programs are able to subsidize the cost of after-school programs and the summer day camps for low-income families.

Finance Director:

Other Authorization:

Other Authorization:

REQUEST FOR COUNCIL ACTION

<b>SUBJECT:</b> An ordinance amending Ordinance No. 2009-0098, as amended, to increase the maximum contract amount for a legal services contract with Denton, Navarro, Rocha & Bernal, P.C., involving Title VII disparate impact litigation, <i>Dwight Bazile, et al. v. City of Houston.</i>		Page 1 of 1	Agenda Item #  12
<b>FROM (Department or other point of origin):</b> Legal Department		<b>Origination Date</b> 1/13/11	<b>Agenda Date</b> JAN 19 2011
<b>DIRECTOR'S SIGNATURE:</b>  David Feldman, City Attorney		<b>Council District affected:</b>  All	
<b>For additional information contact: Don Fleming, Labor Division</b> Phone: 832-393-6303		<b>Date and identification of prior authorizing Council action:</b> Feb.11,2009: Ord. 2009-0098 and Ord. 2010-290 of April 21, 2010	
<b>RECOMMENDATION: (Summary)</b> Council approve an ordinance amending Ordinance No. 2009-0098, as amended, to increase the maximum contract amount for a legal services contract between the City of Houston and Denton, Navarro, Rocha and Bernal, P.C. in connection with the lawsuit titled <i>Dwight Bazile, et al. vs. City of Houston</i> (Civil Action No. 4:08-cv-02404)			
<b>Amount and Source of Funding: Property and Casualty Fund (1004)</b> \$175,000 additional funding			
Revised Maximum Contract Amount: \$ 722,400			
<b>SPECIFIC EXPLANATION:</b> The City of Houston ("the City") has sought and is receiving legal services from the law firm of Denton, Navarro, Rocha & Bernal, P.C. ("Denton, Navarro" or "the Firm") for a suit that involves allegations of disparate impact discrimination related to exams for promotions of African American Fire Fighters in the positions of Captain and Sr. Captain in the Houston Fire Department.  Lowell Denton, a principal in the Firm, is designated and has acted as the City's Lead Counsel. City Attorneys have been assisting in the defense of the lawsuit. Mr. Denton has been responsible for defending the City's interests and been engaged in evaluating and developing the case for mediation and trial. Mr. Denton developed a settlement of the suit that involved revising the HFD examination process for the ranks of Captain and Sr. Captain. Subsequently, the City added Local 341 in the litigation as a necessary party under court rules. Local 341 raised challenges to the City's proposed settlement of the suit and the modification of the exam process. As a result, The Firm has needed to engage experts for the litigation to respond to the challenges raised by Local 341. The experts are necessary to comport with the City's representations in federal court that it will evaluate the testing programs of the Houston Fire Department and conduct standard recognized studies to validate HFD's promotional tests as well as analyze how best to proceed. There will be evaluation and analysis done to determine future testing processes that can withstand legal challenges. The additional expenses incurred include fees and expenses to the Firm of \$31,800.00 and expert fees and expenses of \$92,000.00. There are anticipated future fees and expenses for the Firm of \$51,200.00. The additional expenses have been necessary to respond to and represent the City in court hearings to address challenges raised by the new parties to the lawsuit. The City Attorney recommends increasing the maximum contract amount, which will cover both costs of experts and legal services fees, by \$175,000 to \$722,400.			
<b>REQUIRED AUTHORIZATION</b>			
<b>Other Authorization:</b>			NDT
<b>Other Authorization:</b>	<b>Other Authorization:</b>	<b>Other Authorization:</b>	

**REQUEST FOR COUNCIL ACTION**

**TO:** Mayor via City Secretary

**RCA# 8945**

**Subject:** Amending Ordinance # 2010-0446 to increase the maximum contract amount and amend scope of services for Contract with Morris & McDaniel, Inc., for promotional testing for Captains and Senior Captains

Category #  
9

Page 1 of 1

Agenda Item

13

**FROM (Department or other point of origin):**

Terry Garrison  
Fire Chief  
Fire

**Origination Date**

January 11, 2011

**Agenda Date**

JAN 19 2011

**DIRECTOR'S SIGNATURE**



**Council District(s) affected**

**For additional information contact:**

Beda Kent Phone: (713) 247-4049  
Neil Depascal Phone: (713) 247-8721

**Date and Identification of prior authorizing Council Action:**

June 8, 2010; Ordinance # 2010-0446

**RECOMMENDATION: (Summary)**

Approve an Ordinance amending Ordinance # 2010-0446 to increase the maximum contract amount and amend the scope of services for Contract with Morris & McDaniel, Inc., for promotional testing for Captains and Senior Captains

Additional Funding: \$344,000 General Fund

**Finance Budget**

Revised maximum contract amount: \$419,000

**SPECIFIC EXPLANATION:**

On June 9, 2010 City Council approved an Ordinance authorizing a contract in the amount of \$75,000 between the City and Morris & McDaniel, Inc., to develop a validated promotional exam for the Houston Fire Department for the rank of Captain. The testing was required by the terms of the Collective Bargaining Agreement and was given on November 17, 2010. The City requires Morris & McDaniel to perform additional services outside the original contract scope related ongoing litigation in federal court titled *Dwight Bazile, et al. vs. City of Houston*.

The proposed ordinance 1) amends Ordinance #2010-0466 to increase the maximum contract from \$75,000 to \$419,000, and 2) amends the contract scope to include additional services relating to the Bazile litigation and the court-approved settlement that was subsequently challenged by the Collective Bargaining Unit, Local 341.

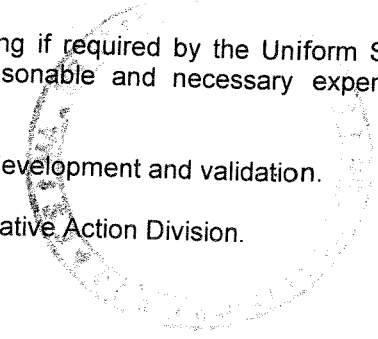
Of the additional \$344,000 requested, \$75,000 is for contract services related to defense of the Captain exam. The balance, \$269,000, will be used to develop a validated promotional exam and assessment center for the rank of Senior Captain, in compliance with the court-approved settlement. If necessary, the development of the Senior Captain exam and assessment center will be done with guidance from the federal court.

The amended agreement will require the Contractor to provide additional testing if required by the Uniform Services Employment and Reemployment Rights Act (USERRA) and will include reasonable and necessary expenses as authorized by City for expenses, travel and lodging.

The principals of Morris & McDaniel, Inc., are national leaders in conducting test development and validation.

Attachment: M/WMDBE Zero-Percentage Goal Document approved by the Affirmative Action Division.

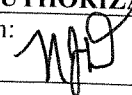
Buyer: Carmen Gordon



**REQUIRED AUTHORIZATION**

Finance Department:

Other Authorization:



Other Authorization:

**REQUEST FOR COUNCIL ACTION**

**TO:** Mayor via City Secretary

**RCA# 8928**

**Subject:** Amend Ordinance 2004-0009 to increase the spending authority for Contract No. C55611 for supplemental firefighting service with Cypress Creek Volunteer Fire Department in the Willowbrook Mall area.

Category #  
1

Page 1 of 1

Agenda Item

**14**

**FROM (Department or other point of origin):**

Terry Garrison  
Fire Chief  
Fire

**Origination Date**

December 22, 2010

**Agenda Date**

JAN 19 2011

**DIRECTOR'S SIGNATURE**



**Council District(s) affected**  
All

**For additional information contact:**

Terry Garrison Phone: (713) 247-5083  
Neil Depascal Phone: (713) 247-8721

**Date and Identification of prior authorizing Council Action:**

Ordinance 04-0009, 01/07/04

**RECOMMENDATION: (Summary)**

Amend Ordinance No. 2004-0009 to increase the spending authority for Contract No. C55611 with Cypress Creek Volunteer Fire Department for supplemental firefighting services within an area of the City of Houston ("City") known as the Willowbrook Mall area

\$100,000.00

**Finance Budget**

General Fund \$100,000

**SPECIFIC EXPLANATION:**

The Fire Chief recommends that City Council amend Ordinance No. 2004-0009 to increase the spending authority from \$400,000 to \$500,000 for Contract No. 55611 between the City and the Cypress Creek Volunteer Fire Department (CCVFD) for supplemental firefighting services in the Willowbrook Mall area. This contract was awarded on January 7, 2004 for a five year term with three one-year renewal options in the amount of \$400,000, for the eight year period ending January 7, 2012.

In consideration for the performance of supplemental firefighting services, the City pays CCVFD an amount determined annually based upon a rate of \$0.01 per \$100.00 of assessed valuation of all taxable property within the Fire Protection Area as certified by the Harris County Appraisal District for the immediate proceeding tax year. Because the assessed valuation increased in years 2006 through 2009, funds were expended more quickly than anticipated. For this reason HFD requests the spending authority be increased to pay for these necessary services and meet the terms of the agreement.

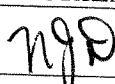
Under the terms of this contact, the CCVFD supplies firefighting equipment when responding to all "Standard Box Alarms" assignments, or greater, as requested by the Houston Fire Department (HFD). Additionally, equipment will be made available upon request by the city if determined to be necessary. The HFD shall respond first on all "Still Alarms" and may request the CCVFD to respond as needed. CCVFD shall respond to major accidents requiring extrication as requested by HFD.

cc: Beda Kent  
Carmen Gordon

**REQUIRED AUTHORIZATION**

Finance Department:

Other Authorization:



Other Authorization:



TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

<b>SUBJECT:</b> A Professional Services Contract with the Houston Arts Alliance (HAA) for the Administration of the City's Civic Art Program Art and Conservation Projects on behalf of the Houston Airport System (HAS). (WBS# A-000422-0012-3-01)	<b>Category #</b>	<b>Page</b> 1 of 2	<b>Agenda Item #</b>  15
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<b>FROM (Department or other point of origin):</b> Houston Airport System	<b>Origination Date</b> January 11, 2011	<b>Agenda Date</b> JAN 19 2011
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<b>DIRECTOR'S SIGNATURE:</b> <i>M KAE</i>	<b>Council District affected:</b> B, E, I
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<b>For additional information contact:</b> Eric R. Potts <i>ERP</i> Phone: (281) 233-1999 Pamela K. Ingersoll <i>PKI</i> (281) 233-1642	<b>Date and identification of prior authorizing Council action:</b>
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<b>AMOUNT &amp; SOURCE OF FUNDING:</b> No additional funding (previously appropriated for Civic Art) Arpt Improvment Fd (8011) <i>28 INW</i>	<b>Prior appropriations:</b> \$2,322,200 - Airport Imp. Fund (8011)
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**RECOMMENDATION: (Summary)**  
Approve and authorize a professional services contract with the Houston Arts Alliance (HAA) for the administration of the City's Civic Art Program art and conservation projects on behalf of the Houston Airport System (HAS).

**SPECIFIC EXPLANATION:**

In compliance with the provisions of the City's Civic Art Ordinance, 1.75% of the appropriation for eligible Houston Airport System (HAS) CIP projects is appropriated for Civic Art Program purposes, including civic art projects and conservation projects.

To execute these civic art projects in a professional and timely manner, HAS proposes entering into a one-year professional services contract with the Houston Arts Alliance (HAA) to administer this program. HAA will assist in managing the art acquisition and professional conservation projects. Duties include, but are not limited to: overseeing the artist selection panel, negotiating artist contracts where appropriate, purchasing art on behalf of the City, installation management and assistance in closing out the projects. HAA will also assess the HAS art collection, propose restoration/conservation treatment of those pieces in need of professional treatment, assist with professional conservator selection, negotiate conservator contracts, perform conservation project management and assist in closing out the projects.

The proposed contract provides that the City may terminate the agreement at any time during the term on 30 days notice.

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

REQUIRED AUTHORIZATION

<b>Finance Department:</b>	<b>Other Authorization:</b>	<b>Other Authorization:</b>
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*ADT*

**Date**  
January 11, 2011

**SUBJECT:** A Professional Services Contract with the Houston Arts Alliance (HAA) for the Administration of the City's Civic Art Program Art and Conservation Projects on behalf of the Houston Airport System (HAS). (WBS# A-000422-0012-3-01)

**Originator's  
Initials**  
PI

**Page**  
2 of 2

**PROJECT COST:** The total amount to be provided for services under this contract consists of the following:


\$ 252,200.00	Basic Services
\$ 1,910,000.00	Additional Services
\$ 10,000.00	Reimbursable Expenses
<u>\$ 150,000.00</u>	Contingency
\$ 2,322,200.00	Total

**M/WBE Participation:** Because of the special nature of the projects undertaken by the Houston Arts Alliance and the difficulty determining the scope of work prior to contracting with an artist, a zero percent (0%) M/WBE goal has been assigned on the portion of contract funding for art projects or commissioning of artists. The contract budget for administration and purchasing is \$252,200, and HAA will make a good faith effort to achieve a 5% goal on this portion.

The Houston Arts Alliance will continue its history of employing small, women and minority business enterprises. The Houston Arts Alliance will also encourage contractors to utilize M/WBEs as well as conduct outreach events and seminars to encourage artists and subcontractors to become certified M/WBE subcontractors.

**Exhibit B - Civic Art Plan  
Houston Airport System**

Facility	Project
William P. Hobby Airport - Acquisition	<i>New Art Acquisition - design - project management- fabrication - installation - William P. Hobby permanent historic exhibition</i>
William P. Hobby Airport - Acquisition	<i>Permanent Portable Works Collection Acquisition</i>
William P. Hobby Airport - Contingency	Contingency for Additional Services
George Bush Intercontinental Airport - ITT Tunnel	ITT Tunnel Area - Artist Selection - Conceptual Design
George Bush Intercontinental Airport - Art Restoration	<i>Houston Bayou conservator selection - conservation treatment - photographic documentation - maintenance schedule</i>
George Bush Intercontinental Airport - Acquisition	Permanent Portable Works Collection Acquisition
George Bush Intercontinental Airport - Restoration and Acquisition Projects TBD	Various Restoration and Acquisitions Project. i.e. Travel Light, Countree Music, Skywall
George Bush Intercontinental Airport Contingency for Additional Services	Contingency for Additional Services
<b>Total Additional Services (Acquisitions &amp; Conservation)</b>	\$1,910,000.00
<b>Total Basic Services (HAA Prof. Project Management)</b>	252,200.00
<b>Contingency Funding for Additional Services</b>	150,000.00
<b>Reimbursables</b>	10,000.00
<b>Total Expenditure</b>	<b>\$2,322,200.00</b>

<b>SUBJECT :</b> A Professional Services Contract with the Houston Arts Alliance for administration of the City's Civic Art Program on behalf of the General Services Department		<b>Page</b> 1 of 2	<b>Agenda Item</b> 16
<b>FROM (Department or other point of origin):</b> General Services Department		<b>Origination Date</b> 1/13/2011	<b>Agenda Date</b> JAN 19 2011
<b>DIRECTOR'S SIGNATURE:</b> Scott Minnix <i>Scott Minnix</i> 1/12/11		<b>Council District(s) affected:</b> All	
<b>For additional information contact:</b> Jacquelyn L. Nisby <i>JLN</i> Phone: 832-393-8023		<b>Date and identification of prior authorizing Council action:</b>	
<b>RECOMMENDATION:</b> Approve and authorize a professional services contract between the City of Houston and Houston Arts Alliance (HAA), a Texas nonprofit corporation, for administration of the City's Civic Art Program.			
<b>Amount and Source Of Funding:</b> Maximum contract amount: \$4,200,000.00 – 3 Years		<b>Finance Budget:</b>	
<p><b>SPECIFIC EXPLANATION:</b> The City's Civic Art Ordinance requires that 1.75% of the appropriation for eligible CIP projects be set aside for Civic Art Program purposes, which include civic art and conservation projects for properties managed by the General Services Department (GSD). The Civic Art projects are not funded out of the General Fund.</p> <p>The proposed contract with HAA provides funding for basic civic art and conservation project administration services and 409,545.81 for pre-contract services. HAA will provide these services through Letter of Authorizations (LOA) issued by GSD. The contract is for a term of three-years. HAA will be paid an amount not to exceed 17% of artist or conservator costs. The agreed fee for each project will be stated in the LOA. HAA responsibilities will include assistance in selecting appropriate locations for art pieces and managing the projects, overseeing the artist selection panel, negotiating artist contracts where appropriate, purchasing art on behalf of the City, managing construction/installation, and closing out projects. HAA will also assess the City's art collection, propose restoration/conservation treatment of pieces requiring professional treatment, oversee professional conservator selection and negotiate conservator contracts.</p> <p>The Neighborhood Protection and Quality of Life Committee reviewed this matter on October 7, 2010 and voted favorably to recommend to the full Council for consideration. GSD recommends that City Council approve and authorize this professional services contract with HAA and delegate authority to the director to approve supplemental allocations up to the maximum contract amount of \$4,200,000.00. The funding will be made available by supplemental allocations from various departmental civic art programs, up to the maximum contract amount.</p>			
<b>PROJECT LOCATION:</b> Citywide			
<p><b>M/WBE INFORMATION:</b> The M/WBE goal for this contract is 5% of HAA's administrative purchases and services; not including purchases of art and/or Artist's fees. The Affirmative Action and Compliance Division (AAD) has reviewed the process and determined that due to the specialized nature of the contract and limited subcontracting opportunities, the M/WBE goal is appropriate as described in the attached correspondence. HAA will continue to look for M/WBE opportunities, document all efforts to attain additional M/WBE participation, and solicit assistance from AAD as necessary.</p>			
<b>REQUIRED AUTHORIZATION</b>		CUIC #25DSGN67	
<b>General Services Department:</b>   Richard A. Vella Chief of Design & Construction Division		NOT	

<b>DATE</b>	<b>SUBJECT:</b> A Professional Services Contract with the Houston Arts Alliance for administration of the City's Civic Art Program on behalf of the General Services Department	<b>Originator's Initial</b> VN	<b>Page</b> 2 of 2
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**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's "Pay or Play" Ordinance regarding health benefits for employees of City contractors. In this case, the consultant provides health benefits to eligible employees in compliance with City policy.

SDM:JLN:RAV:VTN:ps

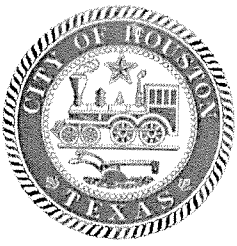
c: Minnette Boesel, Jacquelyn L. Nisby, Calvin Curtis, Marty Stein, Morris Scott, Martha Leyva, File

**EXHIBIT B-1**

**Pre-Contract Services**

<b>PROJECT NAME</b>	<b>LOA No.</b>	<b>A Services Performed (PAID)</b>	<b>B Services Performed (BILLED)</b>	<b>C Services Performed (UNBILLED)</b>
Central Permitting Center	12	\$ 78,500.00	\$ 84,100.00	\$ 66,900.00
Fondren Police Station	12	\$ 24,380.00	\$ 5,000.00	\$ 5,000.00
Midwest Police Station	15	\$ -	\$ 24,138.00	\$ 3,195.00
Fire Station No. 8	3	\$ 85,000.00	\$ -	\$ 65,000.00
HPL Vinson Library	5	\$ 61,110.00		\$ 26,190.00
Gregory School		\$ -		\$ 85,000.00
HPL Geo Mouse	5	\$ 17,800.00		\$ 12,000.00
JIB Various Painting	18	\$ 31,276.50	\$ 16,599.51	\$ 5,655.30
HPARD Artwork Relocation	10	\$ 3,144.00	\$ 1,200.00	
Market Square Park Benches	1	\$ 4,432.00		\$ 9,568.00
		<b>\$ 305,642.50</b>	<b>\$ 131,037.51</b>	<b>\$ 278,508.30</b>
<b>TOTAL PRECONTRACT SERVICES (B+C)</b>				<b>\$ 409,545.81</b>

1/14/2011



**CITY OF HOUSTON**  
General Services Department

**Interoffice**

Correspondence

**To:**

Velma Laws, Director  
Affirmative Action and Contract  
Compliance

**From:** Richard A. Vella  
Chief of Design and Construction Division

**Date:** October 14, 2010

**Subject:** COH Civic Art Program  
Professional Services Contract  
Houston Arts Alliance

Request for M/WBE Variance

We would like to request the establishment of an M/WBE goal that is 5% of Houston Arts Alliance's administrative purchases and services. This will not include the funds that will be used to pay for purchase of art. The Houston Arts Alliance will continue to look for MWBE opportunities and document all efforts to attain additional MWBE participation and will continue to solicit assistance in this endeavor from the AAD employees as well.

Under the terms of this Contract, the consultant will provide civic art and conservation services. Due to the specialized nature of the contract, the scope of services has limited subcontracting opportunities for M/WBE participation. We are requesting approval of a 5% M/WBE requirement for this contract.

If you have any questions, please contact me at (832) 393-8065.

Read and Approved:

Velma Laws, Director  
Affirmative Action and Contract  
Compliance

FRC:JLN:CRC:RAV:VN:ps

Cc: Marty Stein, File

**TO: Mayor via City Secretary    REQUEST FOR COUNCIL ACTION**

<b>SUBJECT:</b> Ordinance designating all improved single-family residential lots in the Dumbarton Oaks Subdivision, Section 1 and 2 R/P as a Prohibited Yard Parking Requirement Area	<b>Category #</b>	<b>Page 1 of ____</b>	<b>Agenda Item #</b>
			17

<b>FROM (Department or other point of origin):</b> Marlene L. Gafrick, Director Planning and Development Department	<b>Origination Date</b> December 29, 2010	<b>Agenda Date</b> JAN 19 2011

<b>DIRECTOR'S SIGNATURE:</b> <i>Marlene L. Gafrick</i>	<b>Council District affected:</b> D
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<b>For additional information contact:</b> Kevin Calfee Phone: 713.837.7768	<b>Date and identification of prior authorizing Council action:</b> 2009-0059, 1-28-09
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**RECOMMENDATION: (Summary)** Approval of an ordinance designating all improved single-family residential lots in the Dumbarton Oaks Subdivision, Section 1 and 2 R/P as a Prohibited Yard Parking Requirement Area, pursuant to Chapter 28 of the Code of Ordinances, restricting parking on the front and side yard of single-family residential property.

<b>Amount and Source of Funding:</b> NA	<b>Finance Budget:</b>
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**SPECIFIC EXPLANATION:** In accordance with Section 28-303 of the Code of Ordinances, the Dumbarton Oaks Civic Club initiated an application for the designation of a Prohibited Yard Parking Requirement Area. The application includes a letter of support from the president of the Dumbarton Oaks Civic Club. Notification was mailed to 332 property owners indicating that the prohibited yard parking requirement area application had been made. The notification further stated that written protest could be filed with the Planning and Development Department within twenty days of mailing. Three (3) protests were timely filed with the Planning and Development Department. The Hearing Official held a public hearing on November 16, 2010 and recommended establishing the Prohibited Yard Parking Requirement Area.

- Attachments:  
 Decision of the Hearing Official  
 Prohibited Yard Parking Requirement Area Application  
 Letter of Support  
 Map of the proposed requirement area / land use

- xc: Marty Stein, Agenda Director  
 Anna Russell, City Secretary  
 David M. Feldman, City Attorney  
 Don Cheatham, Senior Assistant City Attorney  
 Chief C. A. McClelland, HPD  
 Alfred Moran, ARA

**REQUIRED AUTHORIZATION**

<b>Finance Director:</b>	<b>Other Authorization:</b>	<b>Other Authorization:</b>



# Prohibited Yard Parking Requirement Area No. P100801

## Hearing Official's Approval

Hearing Official Evaluation:

Satisfies	Does Not Satisfy	Criteria
X		<p><i>PYPRA includes five contiguous block faces;</i></p> <p><b>The application area contains at least five contiguous block faces.</b></p>
X		<p><i>More than 60% of the proposed PYPRA is developed as single-family residential lots;</i></p> <p><b>89.8% of the proposed application area is developed as single-family residential.</b></p>
X		<p><i>The application is authorized by the board of an active homeowners association or civic club that encompasses the residential area described in the application;</i></p> <p><b>The president of the Dumbarton Oaks Civic Club has signed a letter of support.</b></p>
X		<p><i>Available parking is sufficient to accommodate the typical parking needs for the residential area;</i></p> <p><b>The curbside parking spaces or areas within the residential subdivision available to owners for the parking of vehicles or equipment are sufficient to accommodate the number of vehicles or equipment typically parked within the area.</b></p>

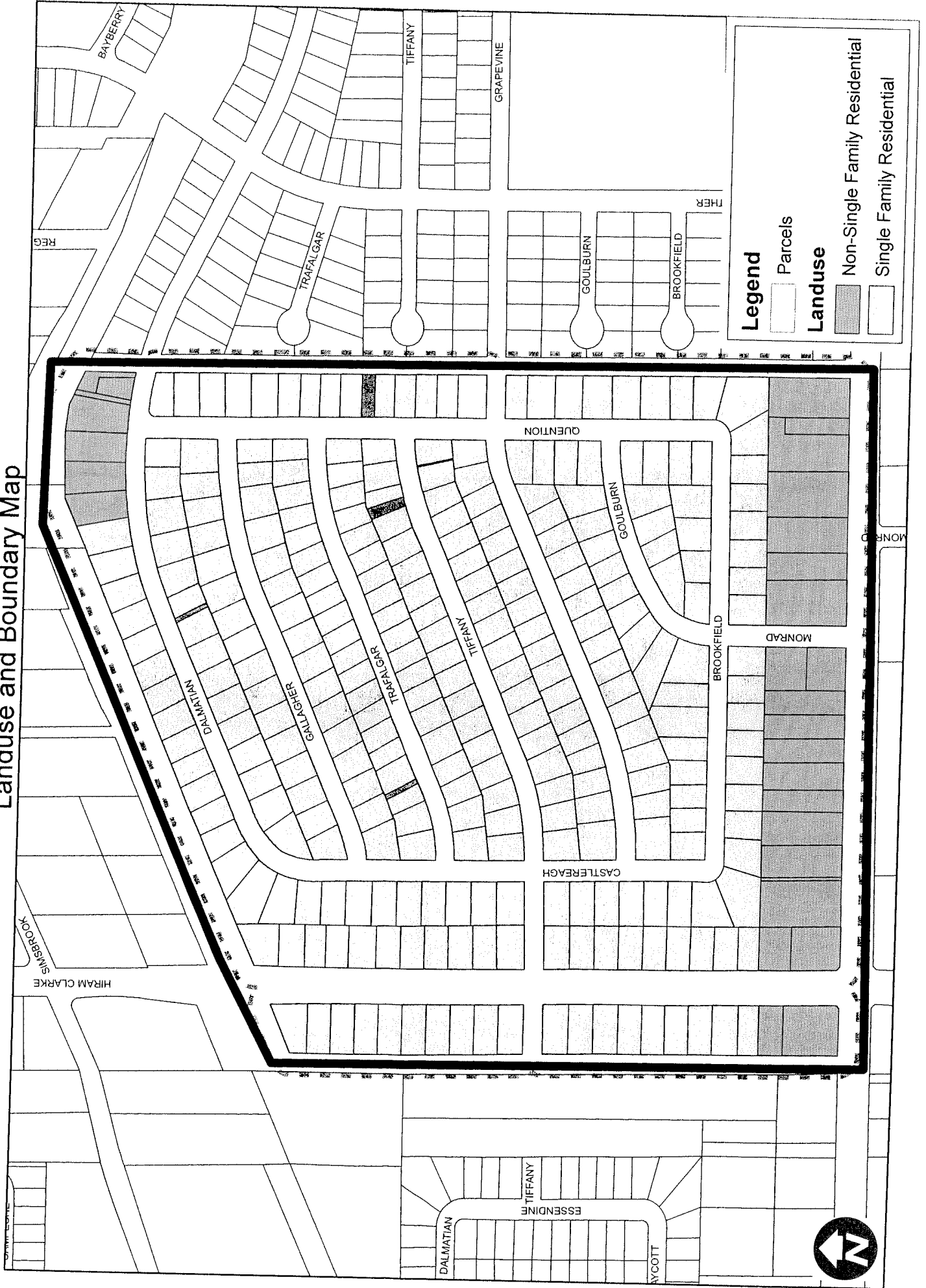
**The Prohibited Yard Parking Requirement Area meets the criteria.**

Nicole Smothers      12-22-10  
 Nicole Smothers,      Date  
 Hearing Official, Presiding

\_\_\_\_\_      \_\_\_\_\_  
 Randall Stuewer,      Date  
 Hearing Official, Presiding

P100801

# Dumbarton Oaks Civic Club Landuse and Boundary Map



TO: Mayor via City Secretary **REQUEST FOR COUNCIL ACTION**

<b>SUBJECT:</b> Ordinance designating all improved single-family residential lots in the Imperial Valley Subdivision, Sections 1, 2, 3R/P, 4R/P and 5 as a Prohibited Yard Parking Requirement Area	<b>Category #</b>	<b>Page</b> 1 of _____	<b>Agenda Item #</b> 18
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<b>FROM (Department or other point of origin):</b> Marlene L. Gafrick, Director Planning and Development Department	<b>Origination Date</b> December 29, 2010	<b>Agenda Date</b> JAN 19 2011
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<b>DIRECTOR'S SIGNATURE:</b> 	<b>Council District affected:</b> B
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<b>For additional information contact:</b> Kevin Calfee Phone: 713.837.7768	<b>Date and identification of prior authorizing Council action:</b> 2009-0059, 1-28-09
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**RECOMMENDATION: (Summary)** Approval of an ordinance designating all improved single-family residential lots in the Imperial Valley Subdivision, Sections 1, 2, 3R/P, 4R/P and 5 as a Prohibited Yard Parking Requirement Area, pursuant to Chapter 28 of the Code of Ordinances, restricting parking on the front and side yard of single-family residential property.

<b>Amount and Source of Funding:</b> NA	<b>Finance Budget:</b>
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**SPECIFIC EXPLANATION:** In accordance with Section 28-303 of the Code of Ordinances, the Imperial Valley Maintenance Corporation initiated an application for the designation of a Prohibited Yard Parking Requirement Area. The application includes a letter of support from the president of the Imperial Valley Maintenance Corporation. Notification was mailed to 601 property owners indicating that the prohibited yard parking requirement area application had been made. The notification further stated that written protest could be filed with the Planning and Development Department within twenty days of mailing. Two (2) protests were timely filed with the Planning and Development Department. The Hearing Official held a public hearing on November 16, 2010 and recommended establishing the Prohibited Yard Parking Requirement Area.

Attachments:  
Decision of the Hearing Official  
Prohibited Yard Parking Requirement Area Application  
Letter of Support  
Map of the proposed requirement area / land use

xc: Marty Stein, Agenda Director  
Anna Russell, City Secretary  
David M. Feldman, City Attorney  
Don Cheatham, Senior Assistant City Attorney  
Chief C. A. McClelland, HPD  
Alfred Moran, ARA

**REQUIRED AUTHORIZATION**

<b>Finance Director:</b>	<b>Other Authorization:</b>	<b>Other Authorization:</b>
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**Prohibited Yard Parking Requirement Area No. P100904  
Hearing Official's Approval**

Hearing Official Evaluation:

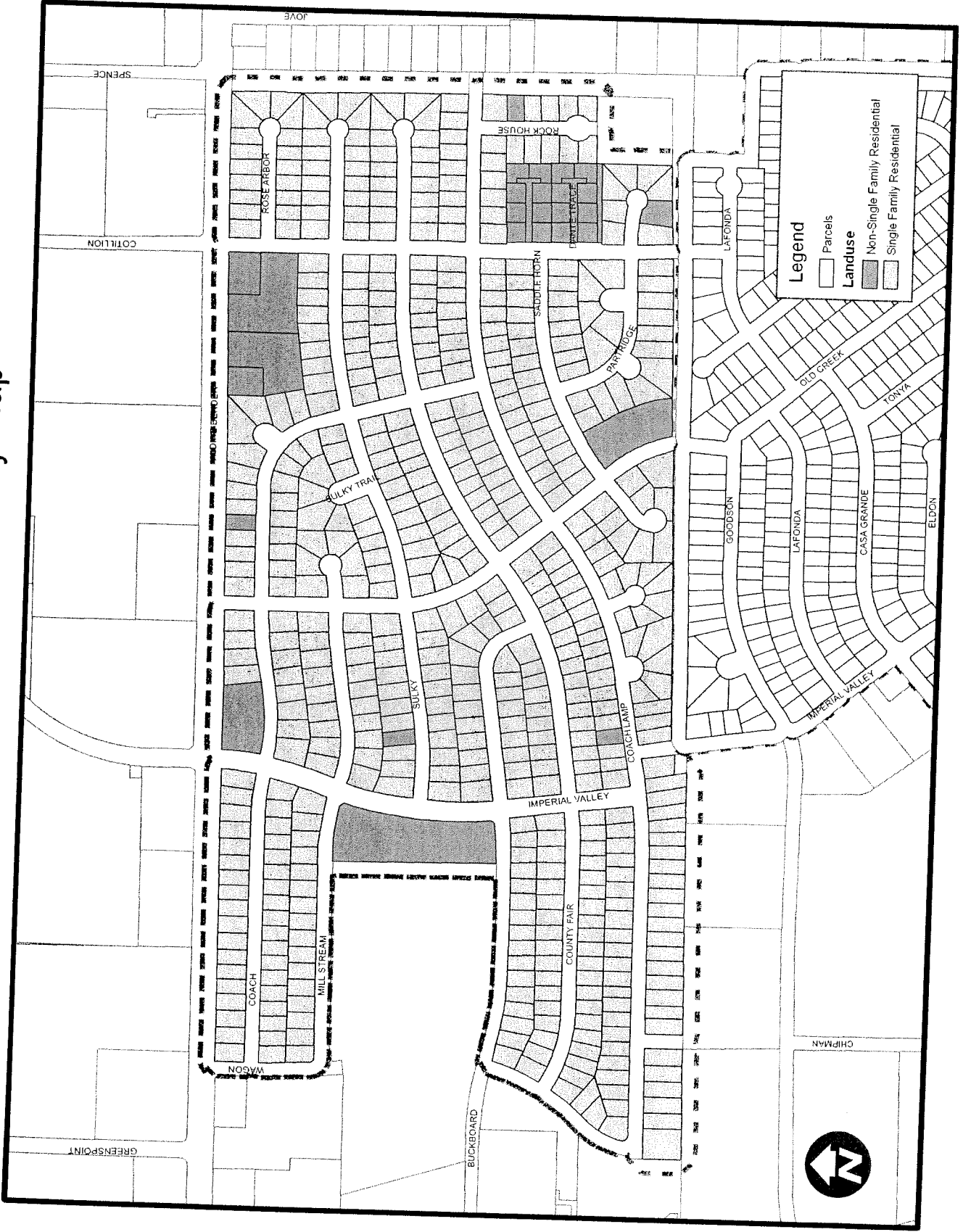
Satisfies	Does Not Satisfy	Criteria
X		<i>PYPRA includes five contiguous block faces;</i> <b>The application area contains at least five contiguous block faces.</b>
X		<i>More than 60% of the proposed PYPRA is developed as single-family residential lots;</i> <b>95% of the proposed application area is developed as single-family residential.</b>
X		<i>The application is authorized by the board of an active homeowners association or civic club that encompasses the residential area described in the application;</i> <b>The president of the Imperial Valley Maintenance Corporation has signed a letter of support.</b>
X		<i>Available parking is sufficient to accommodate the typical parking needs for the residential area;</i> <b>The curbside parking spaces or areas within the residential subdivision available to owners for the parking of vehicles or equipment are sufficient to accommodate the number of vehicles or equipment typically parked within the area.</b>

**The Prohibited Yard Parking Requirement Area meets the criteria.**

Nicole Smothers      12-22-10  
 Nicole Smothers,      Date  
 Hearing Official, Presiding

\_\_\_\_\_  
 Randall Stuewer,      Date  
 Hearing Official, Presiding

P100904  
Imperial Valley Maintenance Corporation  
Landuse and Boundary Map



TO: Mayor via City Secretary **REQUEST FOR COUNCIL ACTION**

<b>SUBJECT:</b> Ordinance designating all improved single-family residential lots in the Ridgcrest Subdivision, Sections 1, 2, 4 and 5; Glenview Subdivision, Sections 1 and 2 and Springdale Subdivision, Sections 1 and 2 as a Prohibited Yard Parking Requirement Area	<b>Category #</b>	<b>Page 1 of</b> _____	<b>Agenda Item #</b> <i>19</i>
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<b>FROM (Department or other point of origin):</b> Marlene L. Gafrick, Director Planning and Development Department	<b>Origination Date</b> December 29, 2010	<b>Agenda Date</b> JAN 19 2011
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<b>DIRECTOR'S SIGNATURE:</b> <i>Marlene L. Gafrick</i>	<b>Council District affected:</b> A
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<b>For additional information contact:</b> Kevin Calfee Phone: 713.837.7768	<b>Date and identification of prior authorizing Council action:</b> 2009-0059, 1-28-09
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**RECOMMENDATION:** (Summary) Approval of an ordinance designating all improved single-family residential lots in the Ridgcrest Subdivision, Sections 1, 2, 4 and 5; Glenview Subdivision, Sections 1 and 2 and Springdale Subdivision, Sections 1 and 2 as a Prohibited Yard Parking Requirement Area, pursuant to Chapter 28 of the Code of Ordinances, restricting parking on the front and side yard of single-family residential property.

<b>Amount and Source of Funding:</b> NA	<b>Finance Budget:</b>
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**SPECIFIC EXPLANATION:** In accordance with Section 28-303 of the Code of Ordinances, the Ridgcrest Civic Club initiated an application for the designation of a Prohibited Yard Parking Requirement Area. The application includes a letter of support from the president of the Ridgcrest Civic Club. Notification was mailed to 930 property owners indicating that the prohibited yard parking requirement area application had been made. The notification further stated that written protest could be filed with the Planning and Development Department within twenty days of mailing. Six (6) protests were timely filed with the Planning and Development Department. The Hearing Official held a public hearing on November 16, 2010 and recommended establishing the Prohibited Yard Parking Requirement Area.

Attachments:  
 Decision of the Hearing Official  
 Prohibited Yard Parking Requirement Area Application  
 Letter of Support  
 Map of the proposed requirement area / land use

xc: Marty Stein, Agenda Director  
 Anna Russell, City Secretary  
 David M. Feldman, City Attorney  
 Don Cheatham, Senior Assistant City Attorney  
 Chief C. A. McClelland, HPD  
 Alfred Moran, ARA

**REQUIRED AUTHORIZATION**

<b>Finance Director:</b>	<b>Other Authorization:</b>	<b>Other Authorization:</b>
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**Prohibited Yard Parking Requirement Area No. P100903**  
**Hearing Official's Approval**

Hearing Official Evaluation:

Satisfies	Does Not Satisfy	Criteria
X		<i>PYPRA includes five contiguous block faces;</i> <b>The application area contains at least five contiguous block faces.</b>
X		<i>More than 60% of the proposed PYPRA is developed as single-family residential lots;</i> <b>97% of the proposed application area is developed as single-family residential.</b>
X		<i>The application is authorized by the board of an active homeowners association or civic club that encompasses the residential area described in the application;</i> <b>The president of the Ridgecrest Civic Club has signed a letter of support.</b>
X		<i>Available parking is sufficient to accommodate the typical parking needs for the residential area;</i> <b>The curbside parking spaces or areas within the residential subdivision available to owners for the parking of vehicles or equipment are sufficient to accommodate the number of vehicles or equipment typically parked within the area.</b>

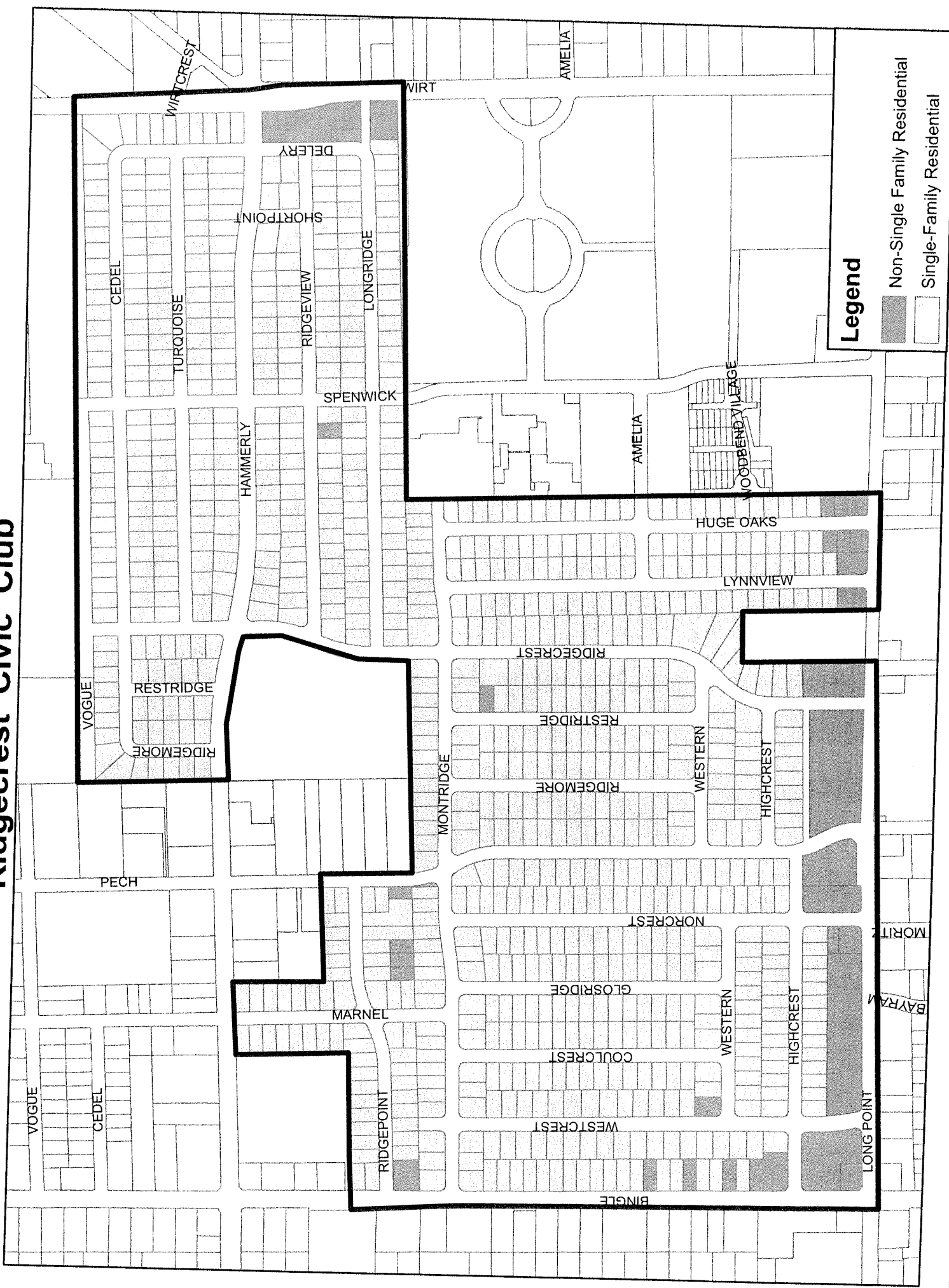
**The Prohibited Yard Parking Requirement Area meets the criteria.**

Nicole Smothers      12-22-10  
 Nicole Smothers,      Date  
 Hearing Official, Presiding

\_\_\_\_\_  
 Randall Stuewer,      Date  
 Hearing Official, Presiding

P100903

# Ridgecrest Civic Club



## Legend

- Non-Single Family Residential
- Single-Family Residential



TO: Mayor via City Secretary **REQUEST FOR COUNCIL ACTION**

<b>SUBJECT:</b> Ordinance designating all improved single-family residential lots in the Sharpstown Subdivision Sections 1, 1A, 2 and 2 R/P as a Prohibited Yard Parking Requirement Area	<b>Category #</b>	<b>Page 1 of</b> _____	<b>Agenda Item #</b> 20
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<b>FROM (Department or other point of origin):</b> Marlene L. Gafrick, Director Planning and Development Department	<b>Origination Date</b> December 29, 2010	<b>Agenda Date</b> JAN 19 2011
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<b>DIRECTOR'S SIGNATURE:</b> <i>Marlene L. Gafrick</i>	<b>Council District affected:</b> F
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<b>For additional information contact:</b> Kevin Calfee Phone: 713.837.7768	<b>Date and identification of prior authorizing Council action:</b> 2009-0059, 1-28-09
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**RECOMMENDATION:** (Summary) Approval of an ordinance designating all improved single-family residential lots in the Sharpstown Subdivision Sections 1, 1A, 2 and 2 R/P as a Prohibited Yard Parking Requirement Area, pursuant to Chapter 28 of the Code of Ordinances, restricting parking on the front and side yard of single-family residential property.

<b>Amount and Source of Funding:</b> NA	<b>Finance Budget:</b>
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**SPECIFIC EXPLANATION:** In accordance with Section 28-303 of the Code of Ordinances, the Sharpstown Civic Association initiated an application for the designation of a Prohibited Yard Parking Requirement Area. The application includes a letter of support from the president of the Sharpstown Civic Association. Notification was mailed to 2264 property owners indicating that the prohibited yard parking requirement area application had been made. The notification further stated that written protest could be filed with the Planning and Development Department within twenty days of mailing. Six (6) protests were timely filed with the Planning and Development Department. The Hearing Official held a public hearing on November 16, 2010 and recommended establishing the Prohibited Yard Parking Requirement Area.

Attachments:  
Decision of the Hearing Official  
Prohibited Yard Parking Requirement Area Application  
Letter of Support  
Map of the proposed requirement area / land use

xc: Marty Stein, Agenda Director  
Anna Russell, City Secretary  
David M. Feldman, City Attorney  
Don Cheatham, Senior Assistant City Attorney  
Chief C. A. McClelland, HPD  
Alfred Moran, ARA

**REQUIRED AUTHORIZATION**

<b>Finance Director:</b>	<b>Other Authorization:</b>	<b>Other Authorization:</b>
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**Prohibited Yard Parking Requirement Area No. P100802  
Hearing Official's Approval**

Hearing Official Evaluation:

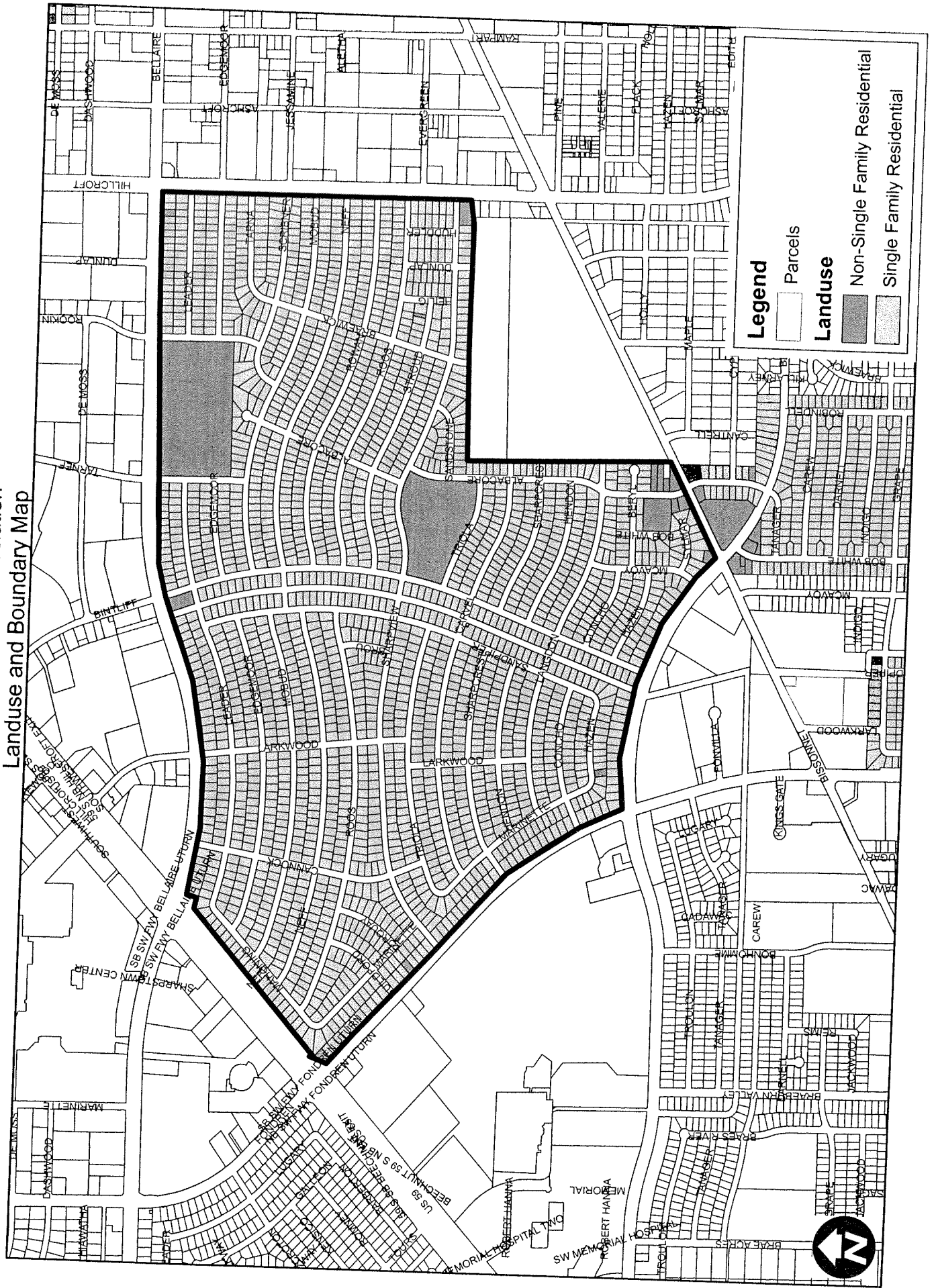
Satisfies	Does Not Satisfy	Criteria
X		<p><i>PYPRA includes five contiguous block faces;</i></p> <p><b>The application area contains at least five contiguous block faces.</b></p>
X		<p><i>More than 60% of the proposed PYPRA is developed as single-family residential lots;</i></p> <p><b>99.2% of the proposed application area is developed as single-family residential.</b></p>
X		<p><i>The application is authorized by the board of an active homeowners association or civic club that encompasses the residential area described in the application;</i></p> <p><b>The president of the Sharpstown Civic Association has signed a letter of support.</b></p>
X		<p><i>Available parking is sufficient to accommodate the typical parking needs for the residential area;</i></p> <p><b>The curbside parking spaces or areas within the residential subdivision available to owners for the parking of vehicles or equipment are sufficient to accommodate the number of vehicles or equipment typically parked within the area.</b></p>

**The Prohibited Yard Parking Requirement Area meets the criteria.**

Nicole Smothers      12-22-10  
 Nicole Smothers,      Date  
 Hearing Official, Presiding

\_\_\_\_\_  
 Randall Stuewer,      Date  
 Hearing Official, Presiding

P100802  
Sharpstown Civic Association  
Landuse and Boundary Map



TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

<b>SUBJECT:</b> Award Construction Contract Millis Development & Construction, Inc. Herman Brown Park WBS No. F-000660-0001-4	<b>Page</b> 1 of 2	<b>Agenda Item</b> 21
	<b>Agenda Date</b> JAN 19 2011	

<b>FROM (Department or other point of origin):</b> General Services Department	<b>Origination Date</b> 1/11/11
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<b>DIRECTOR'S SIGNATURE:</b> Scott Minnix <i>12/11/10 Scott Minnix</i>	<b>Council District affected:</b> 1
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<b>For additional information contact:</b> Jacquelyn L. Nisby <i>JLN</i> Phone: 832-393-8023	<b>Date and identification of prior authorizing Council action:</b>
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**RECOMMENDATION:** Award construction contract and appropriate/allocate funds for the project.

<b>Amount and Source of Funding:</b> \$ 1,000,000.00 State – Grant Funded (5010) – Texas Parks and Wildlife Department \$ 200,000.00 Woodlands Regional Participation Fund (2425) \$ 155,000.00 Parks Special Fund (4012) \$ 530,000.00 Parks Consolidated Construction Fund (4502) <b>\$ 1,885,000.00 Total Appropriation</b>	<b>Finance Budget:</b>
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**SPECIFIC EXPLANATION:** The General Services Department (GSD) recommends that City Council award a construction contract to Millis Development & Construction, Inc. on the proposal amount of \$1,698,797.00 to provide construction services for Herman Brown Park for the Parks and Recreation Department.

**PROJECT LOCATION:** 400 Mercury Drive (496A)

**PROJECT DESCRIPTION:** The scope of work consists of site improvements including demolition, clearing, utilities, earthwork, detention, concrete roads and parking areas with associated culverts and rails, concrete trails, water sprayground, lighting, planting and irrigation, site restoration and site furnishings.

The contract duration is 240 calendar days. James Patterson Associates, Inc. dba White Oak Studio is the design consultant and construction manager for the project.

**PROPOSALS:** On June 11 and June 18, 2010, GSD advertised a Request for Competitive Sealed Proposals containing selection criteria that ranked the respondents on price, experience, references, sub-contractors and schedule. The proposals were due on July 15, 2010, and nine firms responded. GSD evaluated the respondents and Millis Development & Construction, Inc. received the most points and offers the best value for the City based on the advertised criteria.

REQUIRED AUTHORIZATION

CUIC ID # 25PARK129

**General Services Department:**

*[Signature]*

Richard A. Vella  
 Chief of Design & Construction Division

**Parks and Recreation Department:**

*[Signature]*

Joe Turner  
 Director

<b>Date:</b>	<b>Subject:</b> Award Construction Contract Millis Development & Construction, Inc. Herman Brown Park WBS No. F-000660-0001-4	<b>Originator's Initials</b> LJ	<b>Page</b> 2 of 2
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**PROPOSALS CONT:** The nine proposals are ranked as follows:

- PROPOSER**
1. Millis Development & Construction, Inc.
  2. Times Construction, Inc.
  3. Jerdon Enterprise, LP
  4. TS Martin Holdings, LLC dba Tribble & Stephens Construction, Ltd.
  5. D. L. Meacham, LP
  6. Carrera Construction, Inc.
  7. Resicom, Inc.
  8. The Gonzales Group, LP
  9. Total Site, Inc

**AWARD:** It is recommended that City Council award the construction contract to Millis Development & Construction, Inc., and appropriate/allocate funds for the project, including \$42,619.80 for engineering and materials testing services under the existing contract with Atser, LP., and \$44,628.00 for construction management services under the existing contract with James Patterson Associates, Inc. dba White Oak Studio.

**FUNDING SUMMARY:**

\$ 1,684,077.00	Construction Contract
\$ 84,203.85	5% Contingency
<b>\$ 1,768,280.85</b>	<b>Total Contract Services</b>
\$ 42,619.80	Engineering Testing
\$ 44,628.00	Construction Management
\$ 29,471.35	Civic Art (1.75%)
<b>\$ 1,885,000.00</b>	<b>Total Funding</b>

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's "Play or Pay" Ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

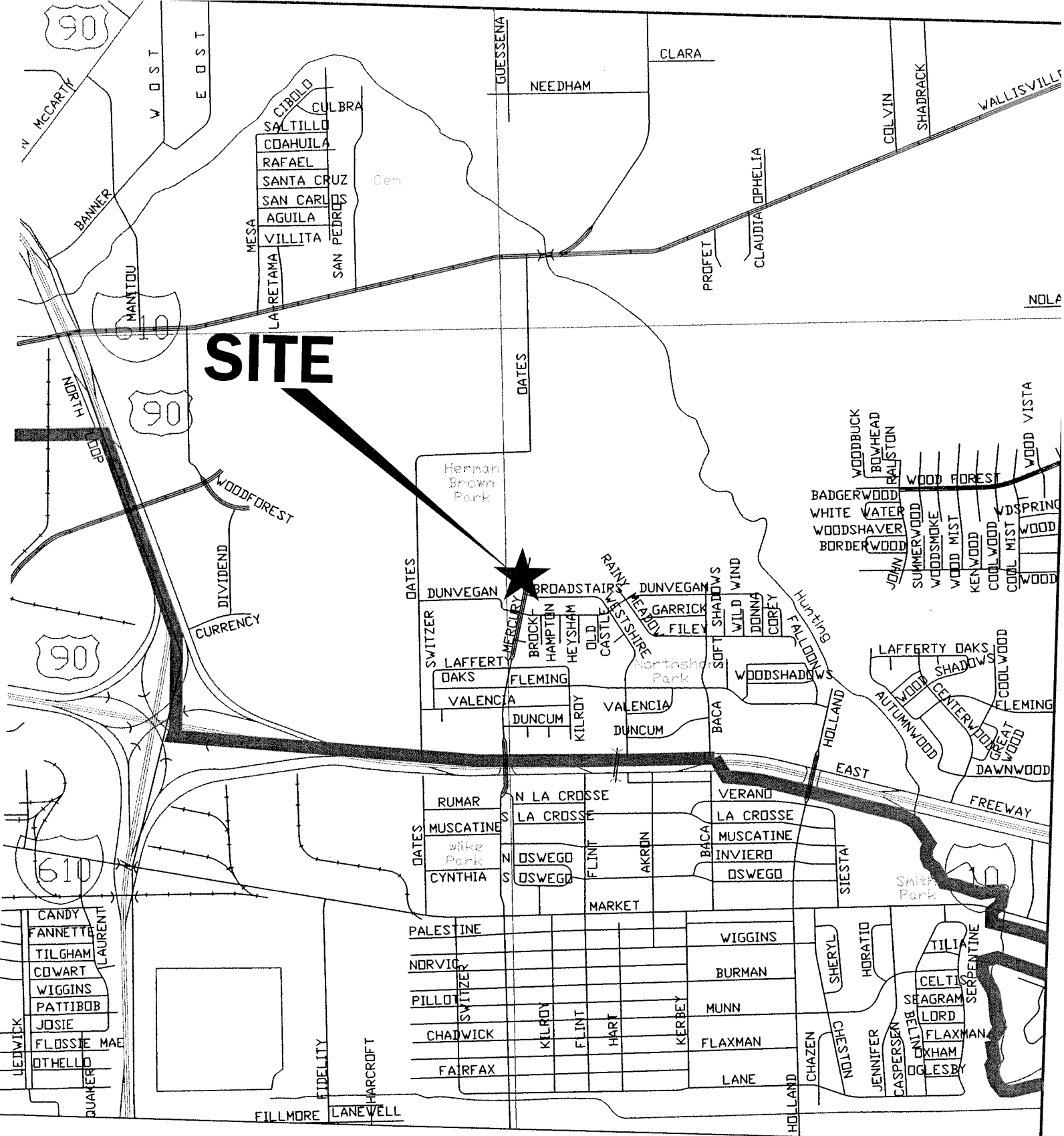
**CONSTRUCTION GOALS:** A 14% MBE goal and 10% SBE goal have been established for this contract. The contractor has submitted the following certified firms to achieve the goals:

<u>FIRM (MBE)</u>	<u>SCOPE</u>	<u>AMOUNT</u>	<u>% of CONTRACT</u>
RG Concrete	Sidewalks	\$172,818.00	10.26%
Environmental Allises	SWPPP	\$ 6,395.00	0.38%
Hope Construction	Storm & Water Utilities	\$ 32,000.00	1.90%
LandPRO, Inc.	Landscape & irrigation	<u>\$ 32,479.36</u>	<u>1.93%</u>
	<b>TOTAL</b>	<b>\$243,692.36</b>	<b>14.47%</b>

<u>FIRM (SBE)</u>	<u>SCOPE</u>	<u>AMOUNT</u>	<u>% of CONTRACT</u>
CHB Construction	Paving	\$ 296,235.00	<u>17.59%</u>

SM:RAV:JLN:LJ:CP:l  
c: Marty Stein, Velma Laws, Jacquelyn L. Nisby, Calvin Curtis, Mark Ross, Richard Vella, Lisa Johnson, Christopher Gonzales, Dan Pederson, Morris Scott, Gabriel Mussio, Martha Leyva, File 712



HERMAN BROWN PARK  
 400 MERCURY DR.  
 HOUSTON, TX 77013

TO: Mayor via City Secretary

REQUEST FOR COUNCIL ACTION

SUBJECT: De-Appropriate/Appropriate Funds and Award Construction Contract  
AAR Incorporated  
Asbestos Abatement, Demolition and Underground Storage Tanks  
Removal at 801 Gillette Street.  
WBS No. N-00653C-0001-4 D-000073-0093-4

Page  
1 of 2

Agenda  
Item

22

FROM (Department or other point of origin):

General Services Department

Origination Date

1/13/11

Agenda Date

JAN 19 2011

DIRECTOR'S SIGNATURE:

Scott Minnix

*Scott D. Minnix*

Council District affected:

1

For additional information contact:

Jacquelyn L. Nisby

Phone: 832-393-8023

Date and identification of prior authorizing  
Council action:

RECOMMENDATION: Approve an Ordinance (i) de-appropriating funds from the Construction Management at Risk (CMAR) contract with J.E. Dunn South Central, Inc. and appropriating those same funds along with additional funds for the project and (ii) awarding a construction contract to AAR Incorporated.

Amount and Source of Funding:

De-Appropriate:

\$620,000.00 Street and Bridge Consolidated Construction Fund (4506)

Appropriate:

\$620,000.00 Street and Bridge Consolidated Construction Fund (4506)

\$ 20,000.00 General Improvement Consolidated Construction Fund (4509)

\$640,000.00 Total Appropriation

Finance Budget:

SPECIFIC EXPLANATION: On August 12, 2009, Ordinance No. 2009-0746, City Council appropriated \$30,573,750.00 out of the Street and Bridge Consolidated Construction Fund to the CMAR contract with J.E. Dunn South Central, Inc. for construction of three new Right-of-Way and Fleet Maintenance Facilities for the Department of Public Works and Engineering (PWE). This project is substantially complete and there are excess funds remaining in the contract because the contractor's Guaranteed Maximum Price for construction was less than their estimate.

The General Services Department recommends that City Council de-appropriate \$620,000.00 from the CMAR contract with J.E. Dunn South Central, Inc and appropriate this amount plus an additional \$20,000.00 to a construction contract with AAR Incorporated on the low bid amount of \$563,500.00 to provide asbestos abatement, underground storage tanks removal and demolition at the former PWE fleet maintenance property to prepare the site for sale.

PROJECT LOCATION: 801 Gillette Street, Houston, Texas (Key Map 493-K)

REQUIRED AUTHORIZATION

CUIC ID # 25GM247

General Services Department:

*Humberto Bautista*

Humberto Bautista, P.E.  
City Engineer

Other Authorization:

Department of Public Works  
and Engineering:

*Daniel W. Krueger*

Daniel W. Krueger, P.E.  
Director

<b>Date</b>	<b>SUBJECT:</b> De-Appropriate/Appropriate Funds and Award Construction Contract AAR Incorporated Asbestos Abatement, Demolition and Underground Storage Tanks Removal at 801 Gillette Street. WBS No. N-00653C-0001-4, D-000073-0093-4	<b>Originator's Initials</b>  GM	<b>Page</b>  2 of 2
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**PROJECT DESCRIPTION:** The scope of work consists of demolition and removal of several building structures, abatement of asbestos containing materials and removal of lead based paint. Demolition and disposal of underground and aboveground pipes, valves, concrete driveways and walkways, electrical and mechanical equipment and devices; cut and plug all underground pipes inside property fence line and backfill all excavation to existing grade level. Remove six 20,000 gallon underground storage tanks (USTs) and one 1,000 gallon UST containing waste oil. The work also includes disposal of aqueous liquid, saw-cutting, demolition and removal of concrete paving over the USTs, off-site disposal of concrete, product lines, waste classification, loading, hauling and proper disposal.

The contract duration for this project is 120 calendar days.

**BIDS:** The following four bids were received on December 20, 2010:

	<u>Bidder</u>	<u>Bid Amount</u>
1.	<b>AAR incorporated</b>	<b>\$563,500.00</b>
2.	Inland Environments	\$645,936.00
3.	Arrow Services	\$683,555.00
4.	CST Environmental	\$1,258,600.00

Bids were obtained from the list of pre-qualified asbestos/lead abatement contractors to act as the general contractor for the project. All pre-qualified asbestos/lead abatement contractors were notified of the request for bids on this project. The City Legal Department has previously determined that the formal bid process is not required for these types of contracts and that GSD may utilize the contractors on a pre-qualified list.

**AWARD:** It is recommended that City Council award a construction contract to AAR Incorporated and appropriate funds for the project, including an additional appropriation of \$48,325.00 for project management and construction oversight services under the existing contract with EFI Global, Inc. which includes, but is not limited to soil and groundwater sampling and analytical testing.

**FUNDING SUMMARY:**

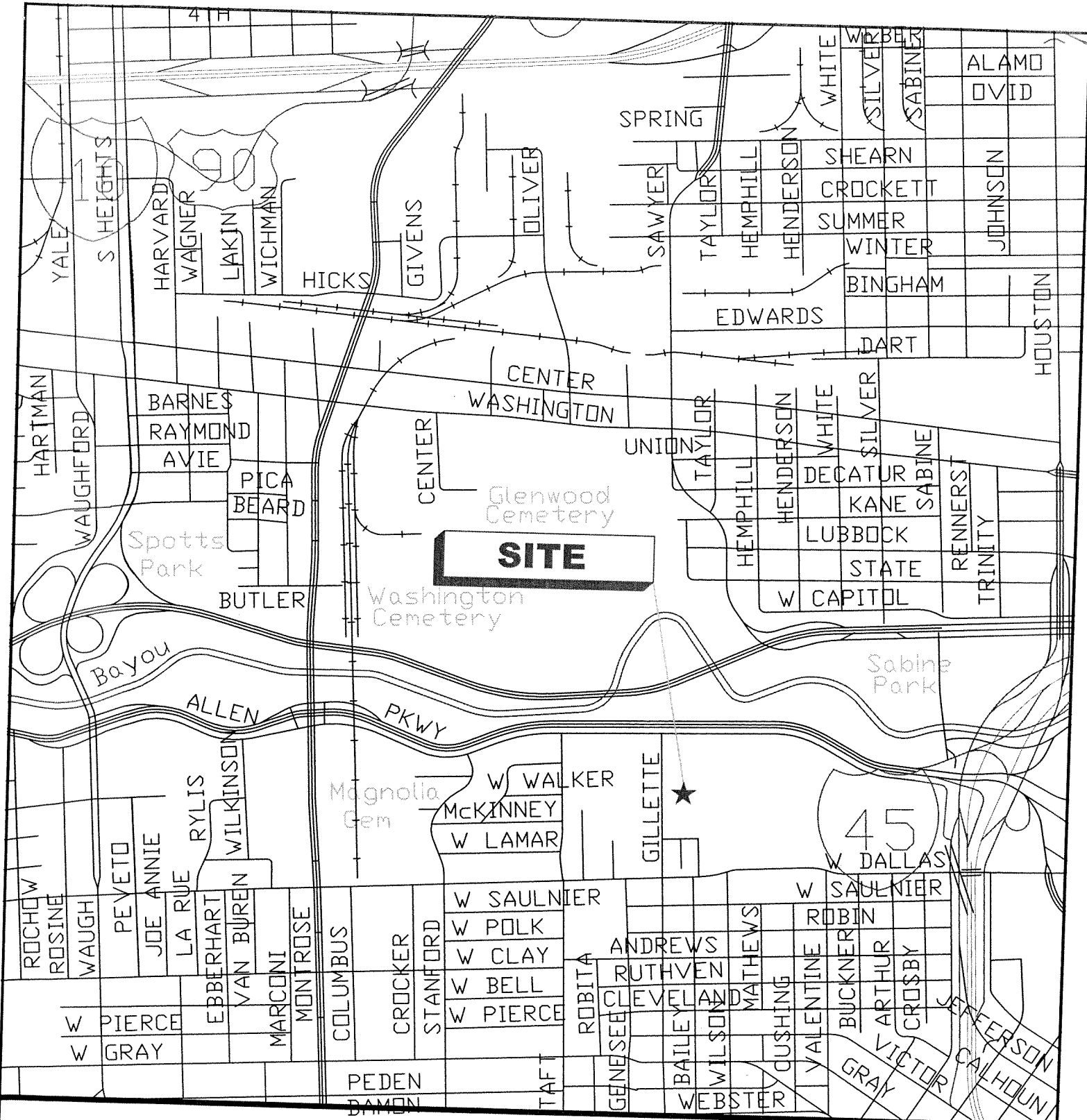
\$ 563,500.00	Construction Contract Services
\$ 28,175.00	5% Contingency
<b>\$ 591,675.00</b>	<b>Total Contract Services</b>
\$ 48,325.00	Project Management and Construction Oversight.
<b>\$ 640,000.00</b>	<b>Total Funding</b>

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's "Pay or Play" Ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

SM:HB:JLN:GM:FK:fk

- c: Marty Stein  
Jacquelyn L. Nisby  
Velma Laws  
Calvin Curtis  
Gabriel Mussio  
Martha Leyva, File





**Asbestos Abatement, Demolition and  
Underground Storage Tanks Removal:**

**801 Gillette  
Houston TX, 77019**

**COUNCIL DISTRICT "I"**

**KEY MAP NO. 493K**

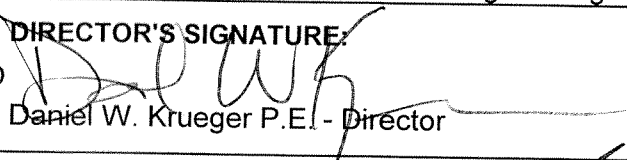
**SUBJECT:** Appropriate \$100 million out of the Combined Utility System (CUS) General Purpose Fund and transfer to the Water & Sewer System Consolidated Construction Fund for payment of ongoing CUS CIP project expenditures; and authorize reimbursement of these capital expenditures to the CUS General Purpose Fund out of bond or commercial paper proceeds.

Page 1 of 1  
 Agenda Item # **24**

**FROM (Department or other point of origin):**  
 Department of Public Works and Engineering

**Origination Date:** 1/14/11

**Agenda Date:** JAN 19 2011


**DIRECTOR'S SIGNATURE:**  
  
 Daniel W. Krueger P.E. - Director

**Council District affected:** ALL

**For additional information contact:**  
 Susan Bandy CPA  
 Deputy Director - PWE  
 Phone: 832-395-2468

**Date and identification of prior authorizing Council action:**

**RECOMMENDATION: (Summary)**  
 Approve an Ordinance authorizing the temporary use of funds from the CUS General Purpose Fund to pay for CUS CIP projects, appropriating the funds, and authorizing the reimbursement of these capital expenditures to the CUS General Purpose Fund out of future commercial paper or bond proceeds.

**Amount and Source of Funding:**  
 \$100 Million – Combined Utility System General Purpose Fund No. 8305 


**Specific Explanation:**  
 The CUS water & sewer CIP expenditures are funded via CUS Commercial Paper Notes, Series B. In the event that CP capacity is not available, the CUS uses cash reserves in the CUS General Purpose Fund.

The proposed short-term solution is for the CUS to use cash reserves in the CUS General Purpose Fund and temporarily transfer funds to the CUS Construction Fund to pay construction expenditures until the City's Rate Validation Suit is settled in the Texas court system. The resolution provides that CUS General Purpose Funds transferred to the Water & Sewer System Consolidated Construction Fund (amount not to exceed \$100 million) be reimbursable from Commercial paper notes or bond proceeds at a later time.

All members of the City's Financial Working Group support this solution.

The City's CUS Financial Working Group Includes: The City Controller's Office, the Finance Department, PWE Department the CUS Financial Advisors and the CUS Bond Counsel.

DK:SB:KB  
 C: Marty Stein

**REQUIRED AUTHORIZATION** 20-CUIC#20SB32 

Finance Department	Other Authorization:	Other Authorization:
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SRD  
**SUBJECT:** Professional Engineering Services Work Order Contract between the City of Houston and Reynolds, Smith & Hills, Inc for Intersection Redesign, Quiet Zone and Street & Railroad Safety Improvements. WBS NO. N-000662-0040-3

**Category**    **Page 1 of 1**    **Agenda Item # 25**

**FROM (Department or other point of origin):**  
 Department of Public Works and Engineering    **Origination Date** 1/6/11    **Agenda Date** JAN 19 2011

**DIRECTOR'S SIGNATURE:**  
 Daniel W. Krueger, P. E. *[Signature]*    **Council District affected:** All

**For additional information contact:**  
 Jeffrey Weatherford, P. E., PTOE (832) 395-2461 Deputy Director    **Date and identification of prior authorizing Council action:**

**RECOMMENDATION: (Summary)** Approve an Ordinance authorizing an Engineering Services Contract with Reynolds, Smith & Hills, Inc., and appropriate funds.

**Amount and Source of Funding:**  
 \$600,000.00 from Street & Bridge Consolidated Construction Fund No. 4506. *W.P. 12/13/2010*

**SPECIFIC EXPLANATION:**

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Street & Traffic Control Capital Improvement Program and is needed to improve the flow of traffic and reduce accidents at various locations, also the Quiet Zone Program is to improve railroad crossing safety and create quiet zones to minimize train horn noise. Quiet Zones are segments of railroad lines where train horn crews are exempt from sounding the horn at grade crossings.

**DESCRIPTION/SCOPE:** This project consists of traffic studies, complete construction ready plans, specifications (if needed) & estimates for intersections, street and railroad crossings to improve mobility and enhance safety while improving the quality of life for those communities.

**LOCATION:** This project is located throughout the City.

**SCOPE OF CONTRACT AND FEE:** Under the terms of the contract, the consultant will perform a variety of services such as data collection, traffic analysis, signal warrant analysis, signal timing development, traffic signal design, conceptual geometric designs, and construction documents for minor roadway geometric improvements. The term of this contract is two years with three one-year options.

**PROJECT COST:** The total cost of this project is \$600,000.00 to be appropriated as follows: \$521,739.00 for contract services and \$78,261.00 for CIP Cost Recovery.

**Pay or Play Program:** The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE INFORMATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firm to achieve this goal:

<u>Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Kuo & Associates, Inc.	Surveying	\$ 57,392.29	11%
2. Epic Transportation Group, LP	Traffic Engineering Design	\$ 52,173.90	10%
3. CJ Hensch & Associates	Data Collection	\$ 57,391.29	11%
	Total	\$166,957.48	32%

cc: Marty Stein, Jeffrey Weatherford, P.E., LaVerne Hollins-McGlothen, Morris Scott, Michael Wahl, P.E.  
 File No. (SB9362)

**REQUIRED AUTHORIZATION**    **CUIC ID# 20JSW48**

**Finance Director:**    **Other Authorization:**    **Other Authorization:**  
*[Signature]* 12/19/10  
 Jeffrey Weatherford, P.E., PTOE  
 Deputy Director  
 Traffic & Transportation Division

MS

MS

MS

**REQUEST FOR COUNCIL ACTION**

**TO:** Mayor via City Secretary

**SUBJECT:**

Ordinance granting a Commercial Solid Waste Operator Franchise

RCA #

Category #

Page 1 of 1

Agenda Item#

26 2640

**FROM: (Department or other point of origin):**

Alfred J. Moran, Director  
Administration & Regulatory Affairs

Origination Date

12/22/10

Agenda Date

~~JAN 05 2011~~

**DIRECTOR'S SIGNATURE:**



Council Districts affected:

ALL

~~JAN 19 2011~~  
JAN 19 2011

**For additional information contact:**

Juan Olguin  
Nikki Cooper

Phone: (713) 837- 9623  
Phone: (713) 837- 9889

Date and identification of prior authorizing Council Action: Ord. # 2002-526 – June 19, 2002; Ord. # 2002-1166-December 18, 2002.

**RECOMMENDATION: (Summary)**

Approve an ordinance granting a Commercial Solid Waste Operator Franchise

Amount of Funding:  
REVENUE

FIN Budget:

**SOURCE OF FUNDING:**     General Fund     Grant Fund     Enterprise Fund     Other (Specify)

**SPECIFIC EXPLANATION:**

It is recommended that City Council approve an ordinance granting a Commercial Solid Waste Operator Franchise to the following solid waste operator pursuant to Article VI, Chapter 39. The proposed Franchisee is:

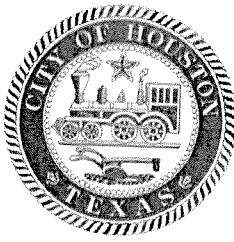
1. General Site Services, LLC

The proposed ordinance grants the Franchisee the right to use the City's public ways for the purpose of collecting, hauling or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, the Franchisee agrees to pay to the City an annual Franchise Fee equal to 4% of their annual gross revenue, payable quarterly. To verify Franchisee compliance with the franchise, the City has the right to inspect, and the company has the duty to maintain, required customer records during regular business hours. The franchise contains the City's standard release and indemnification, default and termination, liquidated damages and force majeure provisions. The proposed franchise terms expire on December 31, 2013.

The Pay or Play Program does not apply to the Commercial Solid Waste Operator Franchise.

**REQUIRED AUTHORIZATION**

Finance Director:



# CITY OF HOUSTON

Office of the Mayor

## Interoffice

Correspondence

To: Anna Russell  
City Secretary

From: Jenn Char *JC*  
Boards and Commissions

*27*  
JAN 19 2011

Date: January 11, 2011

Subject: Houston-Galveston Area  
Council Nominations

### NON-CONSENT AGENDA

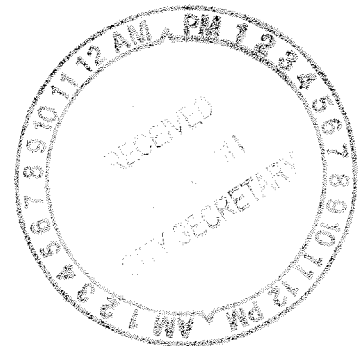
### MISCELLANEOUS

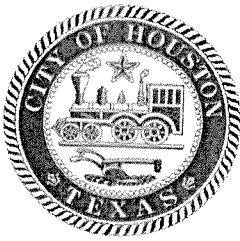
Motion to set a date not less than seven (7) days from January 19, 2011, to receive nominations for Positions One, Two and Two Alternate At-Large Positions of the Houston-Galveston Area Council Board of Directors, for one-year terms to expire December 31, 2011. Current members are:

Position 1	Mayor Annise D. Parker
Position 2	CM Anne Clutterbuck
Alternate At-Large	CM Sue Lovell
Alternate At-Large	CM Melissa Noriega

JC:jsk

cc: Ms. Marty Stein





# CITY OF HOUSTON


Office of the Mayor

## Interoffice

Correspondence

28

To: Anna Russell  
City Secretary

From: Jenn Char   
Boards and Commissions

JAN 19 2011

Date: January 10, 2011

Subject: Houston Read Commission  
Council Appointments

### NON-CONSENT AGENDA MISCELLANEOUS

Motion to set a date not less than seven (7) days from January 19, 2011, to receive nominations for appointments or reappointments to Positions 18, 20 and 21 on the Houston READ Commission for three-year staggered terms from the date of appointment.

			Expiration Date
Position 18	Carmen Nuncio	CM Gonzalez	1/1/2011
Position 20	Vacant	(unexpired term)	1/1/2013
Position 21	Martha (Marty) Daniel	CM Noriega	1/1/2011

JC/jsk

cc: Ms. Marty Stein



**SUBJECT:** City Council Resolution authorizing the City to make loan application with the Texas Water Development Board, to access the Tier III, Clean Water State Revolving Fund program.

**Category #**

**Page**  
1 of 1

**Agenda Item #**

2910

**FROM (Department or other point of origin):**

Department of Public Works and Engineering

**Origination Date**

1/5/10

**Agenda Date**

JAN 13 2011  
~~JAN 12 2011~~

**DIRECTOR'S SIGNATURE:**

*[Signature]*  
Daniel W. Krueger, P.E., Director

**Council District affected:**

All

**For additional information contact:**

Susan Bandy

Phone: (832)395-2468

**Date and identification of prior authorizing Council action:**

**RECOMMENDATION: (Summary)**

Pass a Resolution authorizing the City to make loan application with the Texas Water Development Board, to access the Tier III, Clean Water State Revolving Fund program.

**Amount of Funding:**

No funds are required at this time.

**F & A Budget:**

**SOURCE OF FUNDING:**

Other (Specify)

General Fund

Grant Fund

Enterprise Fund

**SPECIFIC EXPLANATION:**

The Department of Public Works & Engineering wishes to apply for a low interest rate loan from the Texas Water Development Board (TWDB) under the Clean Water State Revolving Fund (CWSRF), Tier III program, to improve the wastewater system. The interest rates available on this program are 180 basis points below the current bond market rates.

The TWDB administers loan programs to eligible municipalities and agencies through the purchase of bonds issued by the loan recipients. In 1998, the TWDB began using a priority rating process to determine the amount of funding participants could receive from the State Revolving Fund. Municipalities are annually requested to submit an Intended Use Plan providing information on projects to be considered for TWDB funding. After the projects are prioritized and the amount of available funds determined, applicants are invited to apply for SRF loans. These wastewater projects are included in the FY2011-FY2015 Adopted Capital Improvement Plan (CIP).

The City of Houston has benefited from the lower interest rates offered by the SRF program since 1988 and wishes to continue its participation in the program. This resolution will authorize the City to make application with the TWDB to receive a \$4.775 million loan commitment based on the City's FY2011 Intended Use Plan. The loan commitment from the TWDB is for a two year period. Within that period, City Council approval will be requested to authorize the issuance of bonds to the TWDB. The \$4.775 million SRF bond issuance is anticipated in May 2011.

It is requested that City Council approve the resolution authorizing the City to make loan application with the Texas Water Development Board for the Clean Water State Revolving Fund.

cc: Marty Stein

Legal

Howard Hilliard

Ruth Gonzales

Mark Loethen

**REQUIRED AUTHORIZATION**

CUIC#20SB31

**Finance Department:**

**Other Authorization:**

**Other Authorization:**

**SUBJECT:**

The Municipal Courts Department (MCD) requests an ordinance be approved appropriating funds for conversion of data from the Municipal Court's Integrated Case Management System (ICMS) to its Court System Management and Resource Technology (CSMART) system under a contract approved by Ord. No. 2008-806; and providing funding for contingencies, salary recovery and related contract services..

Category # Page 1 of 1 Agenda Item#

30 28 ~~27~~

**FROM: (Department or other point of origin):**

Information and Technology Department

Origination Date  
November 18, 2010

Agenda Date

~~JAN 05 2011~~

**DIRECTOR'S SIGNATURE:**

*Ronald Amiri*

Council Districts affected:  
ALL

~~JAN 12 2011~~  
JAN 19 2011

**For additional information contact:**

Rex Billings

Phone: (713) 247-8781

**Date and identification of prior authorizing Council Action:**

Ord. #2008-806 Sept. 10, 2008  
Ord. #2010-150 Feb. 17, 2010  
Motion #2010-0552 July 28, 2010

**RECOMMENDATION:** It is recommended that City Council approve an ordinance appropriating \$600,000 from the EAF Fund 1800 for the conversion of data from the Court's ICMS to CSMART system under a contract approved by Ord. No. 2008-806; and providing funding for contingencies, salary recovery and related contract services

**Spending Authority:**

\$600,000

**Finance Budget:**

**SOURCE OF FUNDING:** [ ] General Fund [ ] Grant Fund [ ] Enterprise Fund [X] Other (Specify)  
\$600,000 Equipment Acquisition Consolidated Fund 1800

**SPECIFIC EXPLANATION:**

The City of Houston Municipal Courts is the largest fine-only court system in the United States. Its operations involve the interaction of six City Departments, processing 1.2 million cases annually. In September 2009, Council approved a contract with Sogeti USA, Inc. to assist City personnel with the design and development of a case management system that would fulfill the Courts' unique needs. CSMART is expected to be operational in early FY2012. Under the terms of a Compromise and Settlement Agreement with the prior vendor, Maximus, Inc., the City engaged CourtView Justice Solutions to be paid on a time and materials basis to perform proprietary work estimated at \$3 million dollars to support the existing ICMS system while the City transitions to the new CSMART system.

In February of 2010, Council approved Ordinance No. 2010-150 which removed the original \$3 million dollar spending cap, providing for Council to authorize funding annually. The ordinance approved a supplemental allocation of \$405,000 to cover FY10 costs. In July of 2010, Council approved Motion No. 2010-0552 for \$904,996 to cover FY11 payments for time and materials cost to maintain the stability/integrity of the CourtView system. Ongoing business needs assessments conducted by MCD, the Information Technology Department (ITD) and CSMART team members identified that an integral component of the success of the CSMART case management system project will depend on the City's ability to successfully convert data from the ICMS case management system to the CSMART case management system. To this end, MCD, ITD and the CSMART team have worked to develop a methodology for reviewing high priority case information to correct data exceptions in CourtView and ensure that cases adhere to consistent business rules which are required to ensure the integrity of data loaded into CSMART. Procurements for this effort will come from existing contracts; principally CourtView Justice Solutions and the City's mail processing contract with HOV Services. This initiative is expected to take ten months and will involve staff from MCD, CSMART and key contract personnel to provide the knowledge and skills necessary for project completion. Provided below is a breakdown of the anticipated budget for the effort:

Project Budget for CourtView Data Cleansing Initiative:

COH Staff	139,300
Consulting Services	333,400
Mail Services	40,000
Sub-total	512,700
Contingency	87,300
Total	600,000

**REQUIRED AUTHORIZATION**

Finance Director:

Other Authorization:

Other Authorization

*Jack Alexander 12/29/10*

*[Signature]*