

HOUSTON PARKS AND RECREATION AQUATIC SERVICES HIRING PROCESS

Lifeguards - \$16.00 / hour

- Must have excellent swimming skills; however, no experience as a Lifeguard is required.

Headguards - \$18.00 / hour

- Six (6) months of minimum experience as a Lifeguard or Water Safety Instructor is required

Aquatic Center Supervisors - \$20.00 / hour

- Nine (9) months of minimum experience as a Lifeguard or Water Safety Instructor is required and a working knowledge of administrative, programming and Aquatic Center operation procedures impacting circulation systems.

STEP 1 – PRE-QUALIFY

- New applicants or those who did not work for HPARD last summer, **must successfully pass a Lifeguard Swim Evaluation for consideration.** Candidate must contact the Parks & Recreation Aquatics Office at **(832) 395-7129** to *Schedule a Swim Evaluation.

Swim Evaluation Requirements:

- ❖ You must be at least 16 years old by May 31. Present current government-issued picture identification (i.e., TDL, TID, or passport) upon arrival at the swim evaluation site.
- ❖ Swim 300 yards non-stop (100 yds. front crawl, 100 yds. breaststroke and 100 yds. any style).
- ❖ Retrieve a 10 - pound brick from deep end (approximately 10 ft.).
- ❖ Swim 20 yards with brick (Side and/or Elementary stroke).
- ❖ Tread water for (2) two minutes without the use of hands.

STEP 2 – APPLY

- All applicants who successfully completed **STEP 1** must apply online at: www.houstontx.gov/jobs
- Once you receive the email confirming that your online application was submitted successfully, please forward it to: Aquatics.Applications@houstontx.gov (write your first and last name on the subject line).

STEP 3 – LIFEGUARD CERTIFICATION

- Must pass American Red Cross Lifeguard Training offered/approved by HPARD Aquatic Administration each calendar year. Lifeguard Certification is offered through the Parks and Recreation Department for a **\$42.00** one-time payroll deduction fee when committing to work for the City of Houston during the summer (A \$295 Value). *Requires scheduling.

STEP 4 – PRE-PROCESSING

- You must pass criminal background check, physical, drug screening, and submit all the required processing documents to the aquatics office to be eligible for employment. If under age 18, a written parental consent for Physical Examination and Drug Test is required. For **Vision Test**: If you have been prescribed corrective lenses, make sure to take them with you to your processing appointment (Location and time TBD).

STEP 5 – CONDITIONAL OFFER

- After you successfully complete all the requirements, a Houston Parks and Recreation HR representative will make you a conditional job offer, and according with your qualifications and positions availability, you will receive a call from a Regional Aquatic Manager with further instructions.

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HPARD 2023 AQUATIC SCHEDULE

<p>LOCATION: TBA</p> <p>For more information, please contact the Aquatic Services Office at: (832) 395-7129</p>	<p>PROPER SWIM ATTIRE REQUIRED!</p> <p>Appropriate swim attire is required (bathing suit/ swim trunks). Females should wear a one-piece swimsuit. NOTE: "Cotton clothing, basketball shorts, cutoff shorts, T-shirts, bikinis or thongs are not allowed".</p>
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Swim Evaluation Schedule

DATE	TIME	DATE	TIME
Friday 2/24/23	6:00 PM – 7:00 PM	Saturday 2/25/23	11:00 AM – 12:00 PM
Friday 3/03/23	6:00 PM – 7:00 PM	Saturday 3/04/23	11:00 AM – 12:00 PM
Friday 3/10/23	6:00 PM – 7:00 PM	Saturday 3/11/23	11:00 AM – 12:00 PM
Friday 3/24/23	6:00 PM – 7:00 PM	Saturday 3/25/23	11:00 AM – 12:00 PM
Friday 3/31/23	6:00 PM – 7:00 PM	Saturday 4/01/23	11:00 AM – 12:00 PM
Friday 4/14/23	6:00 PM – 7:00 PM	Saturday 4/15/23	11:00 AM – 12:00 PM
Friday 4/21/23	6:00 PM – 7:00 PM	Saturday 4/22/23	11:00 AM – 12:00 PM
Friday 4/28/23	6:00 PM – 7:00 PM	Saturday 4/29/23	11:00 AM – 12:00 PM
Friday 5/05/23	6:00 PM – 7:00 PM	Saturday 5/06/23	11:00 AM – 12:00 PM
Friday 5/12/23	6:00 PM – 7:00 PM	Saturday 5/13/23	11:00 AM – 12:00 PM



Lifeguard Certification Training Schedule (Blended Learning)

IN-PERSON/SKILLS DATES	TIME
Course # 1 Review Class (Returning Guards) - February 24, 25 & 26	Friday: 6 PM - 10 PM
Course # 2 Review Class (Returning Guards) - March 3, 4 & 5	Saturday and Sunday: 9 AM - 6 PM (one-hour lunch)
Course # 3 Review Class (Returning Guards) – March 10, 11 & 12	
Course # 4 – New & Returning Guards – March 24, 25 & 26	*Blended learning combines online learning with on-site skills sessions where you will practice skills and demonstrate competency. You MUST complete your online sessions prior to attending the in-person training.
Course # 5 – New & Returning Guards – March 31, April 1 & 2	
Course # 6 – New & Returning Guards – April 14, 15 & 16	
Course # 7 – New & Returning Guards – April 21, 22 & 23	
Course # 8 – New & Returning Guards – April 28, 29 & 30	
Course # 9 – New & Returning Guards – May 5, 6 & 7	
Course # 10 – New & Returning Guards – May 12, 13 & 14	